

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

June 14, 2010

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Brian Heestand, Gale Loebrich and Marcy Abke, the Clerk. Guests in attendance were Jim Watson of Watson Well Drilling, Bryan, Ohio, Marge Cox and Gordon Bowman. The meeting was called to order at 7:00 p.m. by President Schulte.

The June 1, 2010 minutes were approved.

The following bills were approved for payment:

<u>Electric 5301</u>		
HD Utilities	Cobra Street Lamps	\$ 1,064.16
Sandusky Electric	Wire	\$ 660.00
Dueco	New Electric Truck	\$ 75,062.00
AMP-Ohio	J-Aron May, 2010	\$ 3,229.78
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 12.58
Cintas Corporation	Rentals and Uniforms	\$ 83.99
Countyline Co-op, Inc.	Misc. Supplies	\$ 40.11
	Total Electric	\$ 80,152.62
USA Bluebook	Skimming Net and Alum Pole for WWTP.	\$ 204.91
Bonded Chemicals	Sodium Bisulfite	\$ 674.20
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 12.58
Cintas Corporation	Rentals - Uniforms	\$ 86.52
Countyline Co-op, Inc.	Misc. Supplies	\$ 38.68
	Total Sewer	\$ 1,016.89
<u>Water 5101</u>		
MASI	Lab Testing	\$ 104.90
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 12.58
Cintas Corporation	Rentals - Uniforms	\$ 57.59
Northwest Pools	Chemicals for North Water Plant & Pool	\$ 93.00
Countyline Co-op, Inc.	Misc. Supplies	\$ 42.84
	Total Water	\$ 310.91
<u>NEW WWTP</u>		
<i>OPWC GRANT</i>		
<i>ARRA FUNDING</i>		
<i>EPA LOAN</i>		
	Total New WWTP	
	Total for all Utilities	\$ 81,480.42

WATER

Jim Watson from Watson Well Drilling out of Bryan, Ohio was here to discuss the well situation with Wells #8 and #10. Mr. Watson explained to the Board the problems with both wells and the options that would address the problems. After a lengthy discussion and education of the same, it was determined that Mr. Watson and Mr. Loebrich would meet later in the week and pump out the wells and inspect them. They would then take their plan to Jill Schiefer at the EPA who would get engineering approval for the project plan. Mr. Loebrich passed out a correspondence that he had received from Ms. Schiefer regarding

the EPA's interest in monitoring the work done on this project. Mr. Watson agreed to work closely with Mr. Loebrich, the Village and the EPA on a regular basis for this project.

Mr. Loebrich also indicated that the Blower motor at the South Water Plant had been replaced and has been working well. He then indicated that the dehumidifier at the North Water Plant was not working properly and he had a call into a plumber for repair. Regeneration at the North Water Plant continues to be a problem with valves sticking. Mr. Loebrich has spoken with Tonka and they are trying to work out the problems. There was a discussion regarding the same.

The ordinance for the increase in water reconnection fees was signed.

ELECTRIC

Mr. Lockard indicated that he had been taking down trees and had a problem with this chain saw. He would be getting that repaired and indicated that the costs would be minimal.

Mr. Lockard then indicated that he had changed his vacation requests to reflect vacation days of 7/27-8/2/10 and then 8/5-8/9/10. The board approved said requests.

Mr. Lockard indicated that the new bucket truck had arrived. There was a brief discussion regarding the same. The Clerk indicated that the advertisement in the Sentinel-Tribune had been received and reviewed and going to be ran from Friday, June 18, 2010 and for the next 4 consecutive Fridays. There was a brief discussion regarding the advertisement.

SEWER

Mr. Schulte addressed the Gorney sewer extension project with Mr. Heestand and inspection fees were discussed. It was determined that the actual sewer line fees and tap fees would be waived, but that the Gorney's would responsible for inspection fees based on Mr. Heestand's hourly wage times three days not to exceed \$1,000. It was also agreed that Gorney could pay said inspection fees over a 6 month time frame. The Clerk is to notify the Gorney's of this expense.

Mr. Heestand then was addressed about the grinder pump located next to the library. There was a discussion regarding the same. This area would need to be monitored after the new plant is online and the need to keep the equipment addressed. This issue will be revisited after the new pump station is up and running.

Ms. Abke indicated that we had received an executed Agreement with Northwestern Ohio Water & Sewer District. There was a brief discussion regarding payment of their interest. Clerk is to follow-up with Mr. Barber's office and address this issue and report back to the board.

Mr. Heestand then advised the Board that Mr. Sheets had passed his Class II license test. There was a discussion regarding the date for his contractual pay increase. After a short discussion, it was determined that the pay increase would be retroactive to the date of the notification letter, in this case, May 26, 2010. A copy of this letter will be added to Mr. Sheets personnel file. Mr. Bowman indicated that the wage ordinance needed to be amended to reflect this change and would be addressed at Council's Tuesday, June 15, 2010 meeting.

NEW WASTEWATER TREATMENT PLANT

Mr. Heestand indicated that work out at the new wastewater treatment plant was moving along well. There was a discussion regarding the same.

Ms. Abke indicated that she had received an email from Steve Darmofal at Feller, Finch & Associates regarding the engineering expenses for the project. There was a conversation regarding the same. It was determined that Mr. Darmofal should be invited to the July 6, 2010 meeting to address the board regarding the same and answer some questions.

Mr. Heestand indicated that the EPA had inspected the WWTP last week. He indicated that there were no problems encountered.

Ms. Abke presented Feller, Finch & Associates' invoices and Mosser Construction and Transtar Electric Pay Requests No. 3. Those were then reviewed and given approval to process.

MISCELLANEOUS

Ms. Abke then addressed the Board with concerns over several delinquent utility accounts. There was a discussion regarding the same.

With no further business to discuss, the meeting was adjourned at 9:30 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk