

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 18, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loebrich, John Lockard, Landry Sheets and Marcy Abke, the Clerk. Guests in attendance were Laura Scott of King of the Road Automotive. The meeting was called to order at 7:00 p.m. by President Schulte.

The May 3, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
John Courtney	Electrical Consultant Fee - May	\$ 100.00
AMP-Ohio	J Aron Prepay April	\$ 3,125.59
Hilty Office Supply	Copy Paper, Supplies	\$ 18.87
HD Supply Utilities	Socket 4 Gang 200A	\$ 310.57
Grainger	Timer, Fuses, etc.	\$ 52.15
Sandusky Electric	Electrical Supplies	\$ 219.92
Steve's Car Care	Gasoline	\$ 25.87
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 55.97
	Total Electric	\$ 3,933.56
Sewer 5201		
Hilty Office Supply	Copy Paper, Supplies	\$ 18.87
Bonded Chemicals, Inc.	Chlorine, Sodium Bisulfite	\$ 1,249.20
Steve's Car Care	Gasoline	\$ 69.00
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Bay Tractor & Turf	Filters for Lawn Mowers	\$ 21.05
Brown Supply Co.	Paper Supplies	\$ 41.01
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 110.66
	Total Sewer	\$ 1,534.41
Water 5101		
Hilty Office Supply	Copy Paper, Supplies	\$ 159.23
Culligan of Northern Ohio	Chlorine	\$ 95.50
MASI	Lab Testing	\$ 181.30
Steve's Car Care	Gasoline	\$ 177.04
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 55.85
	Total Water	\$ 693.54
NEW WWTP		
<i>OPWC GRANT</i>		
<i>ARRA FUNDING</i>		
<i>EPA LOAN</i>		
	Total New WWTP	\$ -
	Total for all Utilities	\$ 6,161.51

WATER

Mr. Loebrich presented documentation regarding changing the South Water Plant from gaseous chlorine to liquid chlorine. After a brief discussion, Mr. Schulte tabled the discussion due to the fact that the

Water Department did not have funding for that project at this time and discussing it would be moot. When funds become available the issue would be revisited.

Mr. Loebrich passed out a history of the water tower repairs. There was discussion regarding same. Mr. Loebrich also passed out a quote that he had received from The Kessler Tank Co. for interior work and repairs. After discussion of the same, Mr. Oberhouse made a motion to accept the Kessler Tank Co. bid for work done on the interior water tank with a clarification of tank inspection being added. Mr. Krukemyer seconded that motion and with no objections to the same, it was unanimously carried. Mr. Loebrich is to schedule the work with Kessler, make notification to all affected businesses and organize barricades with the Police Dept., etc.

Mr. Loebrich then addressed the problems with Wells #8 and #10. Mr. Loebrich indicated that the EPA wanted to be kept apprised of all work that will be done to these wells. Quotes were discussed and a partial quote from Watson Well Drilling was received. It was determined that we would invite Watson Well Drilling to our next board meeting, slated for June 8th, and discuss their quote at that time.

Backup batteries for the Water Department were discussed. It was decided that Mr. Loebrich should purchase two batteries per calendar quarter to keep expenses under control.

Mr. Loebrich indicated that the dehumidifier at the South Water Plant needed a new motor. The cost for the same is approximately \$114.00. The board approved such expense.

Mr. Loebrich then indicated he would be on vacation May 24th through June 11th. The Sewer Dept. would be provided coverage for him in his absence.

Mr. Loebrich then advised the board that he and Mr. Lockard had addressed the problem with the cistern brime and that it seemed to be working fine at this time.

ELECTRIC

Mr. Lockard was present and passed out pictures of the new bucket truck. There was a brief discussion regarding the same. Mr. Lockard indicated that the truck was to be ready for pick up sometime in June.

Mr. Lockard then indicated that an Ash tree on Forrest Avenue needed to be taken down. There was a brief discussion regarding the same.

Mr. Lockard advised the board that he would be on vacation May 19th and May 20th.

SEWER

Laura Scott from King of the Road Automotive was present to address the board regarding the sewer extension project on her property. After a brief discussion, Ms. Scott indicated that they would be comparing the quotes they had received and be making a decision on Thursday, May 20, 2010. She would be providing the Clerk with a copy of the quote and a start date for the project.

Mr. Sheets then indicated that they were in need of some stainless steel chain for the sludge holding tank. After a brief discussion regarding the same, the board approved purchase of the same after receipt of the three required quotes. Mr. Sheets indicated he would follow-up with the clerk after the same was received.

Mr. Sheets said that he and Mr. Heestand would be starting work on the Main Street catch basin this week. Mr. Sheets indicated that additional catch basin work would be done as time permitted.

There was a brief discussion regarding the need for copies of work logs already on file in the Sewer Department. Mr. Sheets also discussed SBR basins and the need for ORP meters. A brief status on the Mercury Variance testing was also provided by Mr. Sheets.

NEW WASTEWATER TREATMENT PLANT

Mr. Sheets provided the board with progress pictures of the new WWTP. He indicated that the work is progressing nicely.

Clerk indicated that she had received Transtar Electric's change order no. 1 from Feller, Finch & Associates and that the Mayor had approved the same and it would be forwarded back to Feller, Finch. The Clerk also advised the board that she had done her first field labor interviews. There was a brief discussion regarding the same.

MISCELLANEOUS

The Clerk asked for permission to attend the CMI Summer Seminar on June 29th. The board approved this request. There is no fee for this seminar.

With no further business to discuss, the meeting was adjourned at 9:15 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk