

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 3, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loebrich, John Lockard, and Marcy Abke, the Clerk. Guests in attendance were Steve Darmofal of Feller, Finch & Associates, Ed Wozniak, Marge Cox, Mayor Opelt and Gordon Bowman. The meeting was called to order at 7:00 p.m. by President Schulte.

The April 19, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
John Courtney	Electrical Consultant Fee - May	\$ 100.00
AMP-Ohio	J Aron Prepay April	\$ 3,125.59
Hilty Office Supply	Copy Paper, Supplies	\$ 18.87
HD Supply Utilities	Socket 4 Gang 200A	\$ 310.57
Grainger	Timer, Fuses, etc.	\$ 52.15
Sandusky Electric	Electrical Supplies	\$ 219.92
Steve's Car Care	Gasoline	\$ 25.87
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 55.97
	Total Electric	\$ 3,933.56
Sewer 5201		
Hilty Office Supply	Copy Paper, Supplies	\$ 18.87
Bonded Chemicals, Inc.	Chlorine, Sodium Bisulfite	\$ 1,249.20
Steve's Car Care	Gasoline	\$ 69.00
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Bay Tractor & Turf	Filters for Lawn Mowers	\$ 21.05
Brown Supply Co.	Paper Supplies	\$ 41.01
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 110.66
	Total Sewer	\$ 1,534.41
Water 5101		
Hilty Office Supply	Copy Paper, Supplies	\$ 159.23
Culligan of Northern Ohio	Chlorine	\$ 95.50
MASI	Lab Testing	\$ 181.30
Steve's Car Care	Gasoline	\$ 177.04
MT Business Technologies, Inc.	Copy & Maintenance Fee	\$ 24.62
Cintas Corporation	Rentals - Uniforms, Mats & Towels	\$ 55.85
	Total Water	\$ 693.54
NEW WWTP		
<i>OPWC GRANT</i>		
<i>ARRA FUNDING</i>		
<i>EPA LOAN</i>		
	Total New WWTP	\$ -
	Total for all Utilities	\$ 6,161.51

WATER

Mr. Loebrich indicated that he had received previous site plans for the North Water Plant from Feller, Finch to make comparative drawings for the installation of liquid chlorine tanks at the South Water Plant.

Mr. Loebrich will be following up with Mr. Darmofal to discuss the same and will then report back to the BPA.

Mr. Loebrich requested of Mr. Darmofal to look into Homeland Security grants that might be available to the Village for the implementation of liquid chlorine tanks at the South Water Plant. Mr. Darmofal indicated he would check into that and report back to the BPA.

Mr. Loebrich then indicated that he had been in touch with a new contractor for work that needs to be done on the water tower. There was a brief discussion regarding the same. It was determined that the inside work would be done this year and the outside painting would be done next year.

Mr. Loebrich indicated that he would be addressing the driveway near the elevator that was damaged during a recent water break.

Mr. Loebrich asked if he would be authorized to purchase additional water meters. He stated that he had used up the meters that were purchased last month and was in need of more. There was a brief discussion regarding the same. Mr. Krukemyer made a motion to approve the purchase of additional water meters and said purchases were not to exceed \$2,800.00. Mr. Oberhouse seconded the motion. With no opposition to the same, the motion was unanimously carried.

There was a short discussion regarding replacement of several curb stops throughout the Village.

Mr. Loebrich addressed issues he is having with Wells # 8 and 10. He indicated that both wells are current offline and out of service. There was a discussion regarding same. It was determined that Mr. Loebrich should obtain quotes for well inspections and report back to the Board.

ELECTRIC

Mr. Lockard presented documentation regarding Landfill Gas sales. There was a short discussion regarding the same. It was determined that the Village would sell their shares of landfill gas sales based on John Courtney's recommendation to do so.

Mr. Lockard was granted permission for a middle school student to shadow him on Shadow Day, May 26, 2010.

Quotes for new electrical meters were passed out and discussed. Mr. Lockard was given permission to purchase the meters from HD Utility Supplies.

Mr. Lockard also indicated that he was in need of copper wiring for the new WWTP as well as other projects throughout the Village. Mr. Lockard was given permission to purchase the same from the lowest quote he received.

Mr. Lockard passed out samples of secondary services lines that are bad. He indicated that several homes in the Village would need to have these secondary service lines replaced. There was discussion regarding same. Mr. Lockard then passed out quotes for secondary wire. Mr. Krukemyer made a motion to accept the lowest bid for the purchase of secondary wire with said purchase not exceeding \$2,300.00. Mr. Oberhouse seconded the motion. With no objections to the motion, it was unanimously carried.

There was a brief discussion about how to get rid of the old wire.

Mr. Lockard then addressed the Board about the Village's policy for underground electrical. It was determined that the Village's policy should be amended and updated to reflect the use of Schedule 40 PVC in underground electrical.

SEWER

NEW WASTEWATER TREATMENT PLANT

Mr. Steve Darmofal was present to give the Board a status of the new wastewater treatment plant and recent developments that involve small change orders. There was discussion regarding the same. Mr. Darmofal is to follow-up with the BPA after he meets with and makes necessary changes to the Transtar change order. Mr. Darmofal was also asked to address the issue of constructing a gate on the NW corner of the property to remove sludge. Mr. Darmofal will check into the same and add the change into the current site plans and follow-up with Mr. Heestand.

MISCELLANEOUS

There was a brief discussion regarding recent shut-offs.

With no further business to discuss, the meeting was adjourned at 8:30 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk