

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS**

**April 19, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loebrich, John Lockard, Brian Heestand and Marcy Abke, the Clerk. Guests in attendance were Marge Cox. The meeting was called to order at 7:00 p.m. by President Schulte.

The April 5, 2010 minutes were approved.

The following bills were approved for payment:

<b>Electric 5301</b>		
Halls Safety Equipment	Gatorade	\$ 53.10
Sandusky Electric	Weatherhead and Milbank	\$ 180.25
AMP-Ohio	NWASG Power - March, 2010	\$ 52,957.98
AMP-Ohio	OSHA Training	\$ 300.00
American Safety Utility	Flame Resistant Winter Clothing (Lockard)	\$ 330.05
Grainger	Cable Ties	\$ 97.78
AirGas Great Lakes	Nitrogen Cylinders	\$ 33.23
Creative Microsystems, Inc.	Utility Software Update	\$ 43.34
Verizon North	Phone Services	\$ 71.00
Nextel Communications	Cellphone Services	\$ 48.57
	<b>Total Electric</b>	<b>\$ 54,115.30</b>
<b>Sewer 5201</b>		
AMP-Ohio	OSHA Training	\$ 300.00
Operator Training Committee	Wastewater III Advanced Classroom Training (Sheets)	\$ 570.00
American Safety Utility	Flame Resistant Winter Clothing (Heestand)	\$ 330.04
Control Associates	Calibrations	\$ 1,173.00
Creative Microsystems, Inc.	Utility Software Update	\$ 43.33
Verizon North	Phone Services	\$ 71.00
Nextel Communications	Cellphone Services	\$ 38.73
Eisenhour Motor Sales	Exhaust System & Brakes	\$ 496.70
	<b>Total Sewer</b>	<b>\$ 3,022.80</b>
<b>Water 5101</b>		
Eric Palmer Trucking	Shredded Top Soil	\$ 350.00
Bonded Chemicals, Inc.	Aqua Mag	\$ 1,767.10
USA Bluebook	Drum Faucet; Drum Wrench	\$ 37.51
HD Supply Waterworks	New Water Meters, and supplies	\$ 2,728.33
AMP-Ohio	OSHA Training	\$ 300.00
Control Associates	Calibrations	\$ 1,173.00
Creative Microsystems, Inc.	Utility Software Update	\$ 43.33
MASI	Lab Testing	\$ 147.90
Hilty Office Supply	Office Supplies	\$ 62.76
Verizon North	Phone Services	\$ 71.00
Nextel Communications	Cellphone Services	\$ 31.41
Unique Paving Materials Corp.	Cold Mix to Repair Road after Water Break	\$ 185.40
	<b>Total Water</b>	<b>\$ 6,680.93</b>
<b>NEW WWTP</b>		
<i>OPWC GRANT</i>		
<i>ARRA FUNDING</i>	Feller, Finch & Associates	<b>\$ 3,598.25</b>
<i>EPA LOAN</i>		
	Total New WWTP	<b>\$ 3,598.25</b>
	<b>Total for all Utilities</b>	<b>\$ 67,417.28</b>

## **WATER**

Mr. Loebrich indicated that he had received positive Coliform test results back for wells #7 and #10. There was a discussion regarding the same. Mr. Loebrich indicated that he will need to take 5 consecutive negative tests for the wells indicated. Pumping problems with wells #7 and #10 were also discussed. It was determined that Mr. Loebrich should investigate and obtain quotes for pulling and replacing well pumps. Mr. Loebrich is to report back to the Board.

Mr. Loebrich indicated that he had attended a seminar at the Northwestern Ohio Water & Sewer District last week. There was a short discussion regarding same. Mr. Loebrich handed out reading materials from SEMS Technologies, a software solution for water & wastewater utilities programs, for the Board's review.

Mr. Loebrich indicated that he had a conversation with the general manager on the Baker project regarding water meters, etc. It was determined that the Village would supply a 1" curb stop, 4-3/4" meters, and anything else the general contractor needs for the project and the Village would bill for actual costs on the project. It was also determined that there would be one \$900.00 tap fee for this project. There will be four separate meters and they would be installed in a "maintenance room" for the building. They would be installing a 1" line with backflow preventer, a 15" saddle and valve at the main.

Mr. Loebrich stated that he had installed the new meter on Well #7.

Mr. Loebrich then indicated that he and Mr. Lockard had installed new electrodes on the salt brine cistern and they were still experiencing problems. More troubleshooting will be done.

Mr. Loebrich indicated that he had ordered and received top soil for filling in settlement areas around town. There was a brief discussion regarding the same.

## **ELECTRIC**

Mr. Lockard indicated that he would need to purchase a 4-gang meter base for the Baker building project. He indicated that he would be obtaining quotes for the same. There was a brief discussion regarding this project.

Mr. Lockard then indicated that he would need to purchase 6 transformers (3 of each style). Quotes were handed out and discussed. Mr. Krukemyer then made a motion to purchase the transformers from T & R Electric at a price of \$3,513.00. Mr. Oberhouse seconded the motion and it was unanimously carried.

## **SEWER**

Mr. Heestand indicated that there would be a construction meeting at the WWTP on Tuesday, April 20, 2010 at 10:00 a.m. if any board members would like to attend.

Mr. Heestand then addressed the board regarding quotes for a new trash pump. There was a brief discussion regarding the same. It was determined that Mr. Heestand should purchase the EPT3-50 RX "Tsurumi" 2" trash pump with 6 HP Robin Subaru Gas Engine from Wellman Rental & Supply.

Mr. Heestand indicated that he had met with the general contractor at the Baker project regarding the catch basin located in the parking lot/driveway area. There was a brief discussion regarding the same and

it was determined that they should move the catch basin so it was not located in the driveway area. It was also reiterated that it should be a 2x2 basin.

Mr. Heestand indicated that he was informed again about the concern over the catch basin repair on Main Street. There was concern over the historical nature of this street. There was a brief discussion regarding the same. It was determined that Mr. Heestand should make the necessary repairs as soon as possible.

Mr. Heestand then gave a brief discussion on the progress of the new wastewater treatment plant.

Mr. Heestand then addressed the board regarding Mr. Loebrich's request for assistance with his meter readings. There was a brief discussion regarding the same.

### **MISCELLANEOUS**

Mr. Schulte asked the department heads to start providing work logs for review at the board meetings. There was a short discussion regarding the same.

Mrs. Abke then addressed the board regarding several delinquent utility accounts. There was a brief discussion regarding the same.

With no further business to discuss, the meeting was adjourned at 9:00 p.m.

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Charles Schulte, President

Marcy A. Abke, Clerk