

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

April 5, 2010

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loebrich, John Lockard and Marcy Abke, the Clerk. Guests in attendance were Marge Cox. The meeting was called to order at 7:00 p.m. by President Schulte.

The March 15, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Hilty Office Supply	Office Supplies	\$ 82.70
Brownstown Electric Supply	Electrical Supplies	\$ 475.68
AMP-Ohio, Inc.	J-Aron Prepay March 2010	\$ 3,225.44
John Courtney	Electrical Consultant - April 2010	\$ 100.00
Meyer Electric	433 Water Street - Electrical Coverage 2009	\$ 525.00
Westwood Auto Parts, Inc.	Supplies	\$ 69.57
OMEGA JV-5	Hydro; Principal & Interest Mar/April 2010	\$ 13,814.49
Cintas Corporation	Uniform Rentals, etc.	\$ 48.59
Union Bank Co.	Utility Bill Collection	\$ 10.00
MT Business Technologies	Copy & Maintenance Fees	\$ 14.67
Pemberville IGA	Gasoline, etc.	\$ 69.96
Treasurer, State of Ohio	UAN	\$ 210.00
Countyline Co-op, Inc.	Misc. Supplies	\$ 21.52
	Total Electric	\$ 18,667.62
Sewer 5201		
Hilty Office Supply	Office Supplies	\$ 87.39
Jones & Henry	Lab Testing	\$ 481.60
USA Bluebook	Membrane Kits	\$ 166.07
Ricca Chemical	Buffer Solution	\$ 100.77
Farm & Service Truck Equip.	Parts for Sludge Spreader	\$ 525.00
Treasurer, State of Ohio	Annual Sewage Sludge Fee - 2009	\$ 100.00
Cintas Corporation	Uniform Rentals, etc.	\$ 95.38
Union Bank Co.	Utility Bill Collection	\$ 10.00
MT Business Technologies	Copy & Maintenance Fees	\$ 14.67
Brown Supply Co.	Paper Supplies	\$ 91.96
Treasurer, State of Ohio	UAN	\$ 210.00
Countyline Co-op, Inc.	Misc. Supplies	\$ 93.66
	Total Sewer	\$ 1,672.84
Water 5101		
Hilty Office Supply	Office Supplies	\$ 82.70
Northwest Pools, Inc.	Hypochlorite Solution	\$ 417.50
MASI	Lab Testing	\$ 179.30
Westwood Auto Parts, Inc.	Supplies	\$ 26.01
Cintas Corporation	Uniform Rentals, etc.	\$ 48.57
Union Bank Co.	Utility Bill Collection	\$ 10.00
MT Business Technologies	Copy & Maintenance Fees	\$ 14.67
Treasurer, State of Ohio	UAN	\$ 210.00
Countyline Co-op, Inc.	Misc. Supplies	\$ 196.11
	Total Water	\$ 1,184.86
North Water Plant		
<i>Feller, Finch & Associates</i>	Final Engineering Costs - N. Water Plant.	\$ 2,665.75
	Total for all Utilities	\$ 21,525.32

WATER

Members of the Board of Public Affairs took a brief tour of the North and South Water Plants to discuss placement of effluent meters, sodium chloride tank and phosphate tanks. There was discussion regarding same.

Mr. Loebrich indicated that the chlorine regulator at the South Water Plant had broken. There was discussion regarding replacement of the same. Mr. Loebrich is to do some additional research regarding availability of a new regulator and how quickly he could obtain the same, and report back to the Board.

Mr. Loebrich passed out a history of the wells used at the water plants. There was a discussion regarding the same and pumping history for each well. The board was informed that there was no meter on wells number 5 and 10. Mr. Loebrich was asked to read these meters monthly to monitor the pumping history closer.

Mr. Loebrich indicated that he had not received any additional quotes on the water tower repairs. There was discussion regarding the same.

Mr. Loebrich indicated that he has replaced 8 large meters and 101 small meters since he hired on at the Village. He continues to replace meters as time permits.

Mr. Loebrich then addressed the board with concerns that he has with his meter readings. There was discussion regarding same. Clerk is to follow-up with Mr. Heestand and Mr. Sheets in order to assist Mr. Loebrich with some of his meter readings.

Mr. Loebrich indicated that he had been contacted by a resident at 225 Hickory Street to have water services turned off at the curb stop because they are doing some remodeling. There was discussion regarding the same. It was determined that the curb stop would be replaced. Letters should be hand-delivered to area residents before water is shut-off.

Mr. Schulte advised Mr. Loebrich of continued settling of ground over the water line that was installed at Wegman Road & West College Avenue. Mr. Loebrich indicated that he would be getting some fill dirt in after the weather breaks.

ELECTRIC

Mr. Lockard indicated that he would be attending the AMP-GS/Gorsuch meetings in Columbus on April 7, 2010.

Quotes for street lights were passed out. There was a brief discussion regarding the same. Mr. Krukemeyer then made a motion to purchase the lights from HD Supply Utilities at a cost of \$1,682.16. Mr. Oberhouse seconded the motion and it was unanimously carried.

SEWER

In Mr. Heestand's absence, Clerk indicated that the sewer plant meters were calibrated by Control Associates and that there were no problems and that the flow charts have been accurate.

The agreement with Northwestern Ohio Water & Sewer District is ready for signature. Clerk is to follow-up with Mr. Marsh. Council will begin the three readings necessary to pass the ordinance.

Clerk indicated to the board that Mr. Sheets would like to attend a training review and session being sponsored by Ohio Rural Water Association in May in Columbus, Ohio. There was a brief discussion regarding the same. It was determined that the Board would pay for his registration fees but not for a hotel room if Mr. Sheets wanted to go down the night before. That expense would be up to him.

MISCELLANEOUS

Mrs. Cox addressed the board with concerns that the Cemetery Board had as to whether or not they would be able to use our personnel and back hoe for grave digging assistance. There was a discussion regarding same. The Board indicated that they had no problem providing personnel for assistance and for the use of the back hoe.

Mr. Schulte indicated that he would like to start seeing work logs from all departments. Clerk is to follow-up with everyone to generate the same.

With no further business to discuss, the meeting was adjourned at 9:15 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk