

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

March 1, 2010

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loebrich, John Lockard and Marcy Abke, the Clerk. Guests in attendance were John Courtney and Scott Wiegung of Courtney & Associates, Marge Cox and Gordon Bowman. The meeting was called to order at 6:00 p.m. by President Schulte.

The February 19, 2010 minutes were approved.

The following bills were approved for payment:

<u>Electric 5301</u>		
AMP-Ohio	J Aron February	\$ 2,917.22
Power Line Supply	Testing PR Sleeves 20KV	\$ 40.63
Brownstown Electric Supply	Electrical Supplies	\$ 840.61
American Safety Utility Corp.	Electrical Gloves, etc.	\$ 101.21
Wellman Rental & Supply	4500 Watt Generator	\$ 500.00
Marcy Abke	Mileage Reimbursement - Clyde, OH Seminar	\$ 10.00
Hilty Office Supplies	Office Supplies	\$ 4.21
MT Business Technologies	Copy & Maintenance Fee	\$ 16.17
Steve's Car Care	Gasoline, etc.	\$ 57.01
Cintas	Uniform Rentals	\$ 78.77
	Total Electric	\$ 4,565.83
<u>Sewer 5201</u>		
Lab Safety Supplies	Earplugs, Gloves, etc.	\$ 120.59
Control Associates	Honeywell Thermal Recorder Charts	\$ 67.00
Wellman Rental & Supply	4500 Watt Generator	\$ 500.00
Marcy Abke	Mileage Reimbursement - Clyde, OH Seminar	\$ 10.00
Hilty Office Supply	Office Supplies	\$ 4.21
MT Business Technologies	Copy & Maintenance Fee	\$ 16.17
Steve's Car Care	Gasoline, etc.	\$ 160.02
Brown Supply Co.	Supplies	\$ 41.01
Cintas	Uniform Rentals	\$ 78.77
	Total Sewer	\$ 997.77
<u>Water 5101</u>		
Perrysburg Pipe & Supply Co.	Repair Clamps	\$ 547.00
Unique Paving Materials	Winter Patch	\$ 115.90
American Water Works Assn.	2010 Membership Fees	\$ 295.00
Wellman Rental & Supply	4500 Watt Generator, Misc. Supplies	\$ 593.26
Eisenhour Motor Sales	Service & Filters on Dept. Truck	\$ 85.72
Marcy Abke	Mileage Reimbursement - Clyde, OH Seminar	\$ 10.00
Hilty Office Supply	Office Supplies	\$ 17.33
MASI	Lab Testing	\$ 126.70
MT Business Technologies	Copy & Maintenance Fee	\$ 16.17
Steve's Car Care	Gasoline, etc.	\$ 266.63
Brown Supply Co.	Supplies	\$ 41.01
Cintas	Uniform Rentals	\$ 53.16
	Total Water	\$ 1,790.91
	Total for all Utilities	\$ 7,354.51

ELECTRIC

Mr. Courtney, our electrical consultant, presented a history and future projections for the electric department. After a lengthy discussion, the Board resolved to act on Mr. Courtney's recommendations.

Mr. Krukemyer made a motion to change from a 6-month average adder to a 3-month average adder. Mr. Oberhouse seconded the motion and it was unanimously carried.

Mr. Schulte made a motion to add a KWH tax to each customer's monthly utility bill. Mr. Krukemyer seconded the motion and it was unanimously carried. Mr. Schulte asked Mrs. Abke to prepare a resolution for these changes.

Mr. Lockard indicated that the Meldahl/Greenup project had been tabled. There was a brief discussion regarding same. Ms. Abke is to follow-up with Mr. Courtney for his recommendations regarding same.

Mr. Lockard indicated that he would be on vacation March 3-15, 2010. He presented the board with a listing of contact persons in case of an emergency in his absence.

Mr. Lockard then presented the board with literature mandating fire resistant clothing. Three quotes were discussed for the purchase of FR winter clothing for Mr. Lockard and Mr. Heestand. Mr. Krukemyer made a motion to purchase FR winter clothing from American Safety. Mr. Oberhouse seconded the motion and it was unanimously carried.

There was also discussion regarding safety shields for Mr. Lockard's hard hat. Mr. Lockard was given permission to obtain hat safety shields as well.

Mr. Lockard then presented quotes for materials needed to replace 200 AMP cutout needed at the substation. This is a capital outlay expense. Mr. Lockard was given permission to purchase the required materials from Brownstown Electric, or from the best of three quotes obtained.

WATER

Mr. Schulte reviewed and signed the letter to Jill Schiefer at the EPA in response to her recent sanitary survey of the public water system. There was a brief discussion regarding her requirements and recommendations.

There was lengthy discussion about converting the South Water Plant from gas chlorine to liquid chlorine. Mr. Loeblich is to follow-up with some quotes for the same and report back to the board.

Mr. Loeblich indicated that a water valve had been damaged by a snow plow on Water Street at the transite. There was a discussion regarding same.

Mr. Loeblich presented the board with copies of the 2004 water study that was done and projects that needed to be considered in the future. There was discussion regarding same.

Mr. Loeblich indicated that there were several water meters in town that needed to be replaced. He indicated that he had 12 meters in stock at this time. Mr. Schulte requested that Mr. Loeblich change out at least 6 meters per month, now that the weather is getting nice. Mr. Schulte then indicated that new meters would be purchased when Mr. Loeblich was down to his last 6.

Mr. Schulte then asked Mr. Loeblich to make sure that the driveways that were damaged during water breaks be repaired and stone brought in. Mr. Loeblich indicated he would take care of that issue.

Mr. Schulte also asked Mr. Loeblich to get a copy of the spraying guidelines from the EPA so that he could discuss the same with area farmers.

It was determined that Mr. Loebrich should hold-off on purchasing the new pump cord.

Mr. Loebrich indicated that he would be making the necessary air-gap repair at the water tower.

Mr. Loebrich also presented an updated quote from Kessler Tank Co. for repairs to the water tower. Mr. Schulte asked Mr. Loebrich to obtain two more quotes for the same. Mr. Schulte then asked the Clerk to find out if funds were available from the water capital improvement fund and water fund for these repairs and how much was available. Clerk is to report her findings at the next board meeting.

With no further business to discuss, the meeting was adjourned at 8:00 p.m.

President

Clerk