

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 30, 2009**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, C. Aring, Dean Krukemyer, Gale Loebrich, Landry Sheets, John Lockard and the Clerk. Guests in attendance were Marge Cox.

The November 16, 2009 minutes were approved.

The following bills were approved for payment:

Electric 5301		
HD Utilities	Supplies, Wire and Meter Base	\$ 1,701.00
Hilty Office Supplies	Office Supplies	\$ 12.94
MT Business Technologies, Inc.	Copy Supplies & Maintenance Fees	\$ 21.33
Creative Microsystems, Inc.	2010 Tax & Utility Software Support	\$ 861.75
Cintas Corporation	Rentals - Uniforms	\$ 60.85
	Total Electric	\$ 2,657.87
Sewer 5201		
North Branch Nursery	Tractor Rental 10/16-11/13/09	\$ 1,175.00
Village of Woodville	EPA Class Heestand & Sheets	\$ 35.00
Hilty Office Supplies	Office Supplies	\$ 12.94
MT Business Technologies, Inc.	Copy Supplies & Maintenance Fees	\$ 21.33
Ohio Treasurer, Kevin Boyce	OPWC Loan - Joyce Avenue Sewer	\$ 1,074.40
Brown Supply Co.	Paper & Cleaning Supplies	\$ 58.55
Creative Microsystems, Inc.	2010 Tax & Utility Software Support	\$ 861.75
Cintas Corporation	Rentals - Uniforms	\$ 132.57
	Total Sewer	\$ 3,371.54
Water 5101		
Culligan of Northern Ohio	Repair of Valve and Service Call	\$ 113.50
Hilty Office Supplies	Office Supplies	\$ 12.94
Sandusky Electric, Inc.	Candella	\$ 5.00
Maumee Supply	Supplies	\$ 9.35
MASI	Lab Testing	\$ 120.20
MT Business Technologies, Inc.	Copy Supplies & Maintenance fees	\$ 21.33
Brown Supply Co.	Paper & Cleaning Supplies	\$ 41.01
Creative Microsystems, Inc.	2010 Tax & Utility Software Support	\$ 861.75
Cintas Corporation	Rentals - Uniforms	\$ 60.85
	Total Water	\$ 1,245.93
	Total for all Utilities	\$ 7,275.34

WATER

Mr. Loebrich indicated that the fire hydrant located by the Fire Hall needed to be rebuilt. There was a brief discussion regarding the same. There was a brief discussion regarding the North Water plant. Mr. Loebrich indicated that there was a discrepancy with his usage versus the sewer plant usage. There was a discussion regarding the same. It was determined that the meter at the sewer plant should be inspected by Control & Associates.

SEWER

Mr. Sheets advised the BPA that he has passed his Class 1 Certification. It was determined that Mr. Sheets rate of pay would be increased retroactively to the date of his certification. Mr. Sheets also asked for permission to attend the advanced wastewater treatment course scheduled in January, 2010 in Bowling Green, Ohio. The cost for this class is \$570.00. The Board indicated their approval for the same.

Mr. Sheets indicated that the most of the catch basins had been cleaned by Atkins. He indicated that it would probably take one more day to complete the same. There was a brief discussion regarding the same.

ELECTRIC

Mr. Lockard indicated that the line truck winch motor needed to be repaired. There was a discussion regarding the same. Mr. Aring made a motion to have the repairs done by Dueco, Mr. Krukemyer seconded the motion and it was unanimously carried. Mr. Lockard presented a press release regarding AMPGS. There was a brief discussion regarding the same.

With no further business to discuss, the meeting was adjourned at 8:00 p.m.

President

Clerk