

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 3, 2009**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, C. Aring, Dean Krukemyer, Gale Loebrich, Brian Heestand and the Clerk. Guests in attendance were Marge Cox and Gordon Bowman.

The October 19, 2009 minutes were approved.

The following bills were approved for payment:

Electric 5301		
AirGas Great Lakes	Nitrogen Cylinder Rentals and Chemicals	\$ 145.36
HD Supply Utilities, Ltd.	New Meter for Bethlehem Church	\$ 375.00
Hilty Office Supplies	Office Supplies/Paper	\$ 57.59
MT Business Technologies	Copy Supplies & Maintenance Fees	\$ 20.55
AMP-Ohio (OSHA)	Quarterly OSHA Training Fees	\$ 240.00
Speck Sales, Inc.	Tires for Backhoe	\$ 85.25
Cintas Corporation	Uniforms, etc.	\$ 101.80
AMP-Ohio	J Aron Oct. 09	\$ 3,229.78
	Total Electric	\$ 4,255.33
Sewer 5201		
Ramada Plaza Hotel	L. Sheets Hotel Expense Certification Review	\$ 69.00
Marcy Abke	Reimb. For Lincoln Lubrication Grease Gun	\$ 132.20
Bonded Chemicals, Inc.	Sodium Bisulfite	\$ 265.00
Tractor Supply Credit Plan	Winter Clothing for Dept.	\$ 173.43
Rahe Construction	4 Catch Basins on Hickory Street	\$ 12,300.00
Hilty Office Supplies	Office Supplies/Paper	\$ 57.60
MT Business Technologies	Copy Supplies & Maintenance Fees	\$ 20.55
AMP-Ohio (OSHA)	Quarterly OSHA Training Fees	\$ 240.00
Speck Sales, Inc.	Tires for Backhoe	\$ 85.25
Safeway Barricades, Inc.	EPA Sign	\$ 28.50
Cintas Corporation	Uniforms, etc.	\$ 195.90
	Total Sewer	\$ 13,567.43
Water 5101		
Bonded Chemicals, Inc.	Aqua Mag and Chlorine	\$ 1,038.05
Maumee Supply	Supplies needed for S. Water Plant	\$ 587.42
Kuhlman Corp.	3" PVC Pipe	\$ 96.00
Bob's Plumbing & Heating	Backflow Prevention Installation and Plumb	\$ 2,959.53
MASI	Lab Testing	\$ 224.80
Hilty Office Supplies	Office Supplies/Paper	\$ 57.60
MT Business Technologies	Copy Supplies & Maintenance Fees	\$ 20.55
AMP-Ohio (OSHA)	Quarterly OSHA Training Fees	\$ 240.00
Speck Sales, Inc.	Tires for Backhoe	\$ 85.25
Cintas Corporation	Uniforms, etc.	\$ 101.80
Northwest Pools, Inc.	Tubing for Phosphate Backup Pump	\$ 145.86
Grainger	Wall Heater for South Water Plant	\$ 176.85
	Total Water	\$ 5,733.71

WATER

Mr. Loebrich indicated that he received an alarm on Saturday, October 31, 2009, at the North Water Plant. There was a short discussion regarding the same. Mr. Loebrich indicated that the water tower repairs

have been completed. The clerk presented a bill from The Kessler Tank Co. for the repairs that had been made. There was a discrepancy in the amount charged for the total project. There was a brief discussion regarding the same. Mr. Aring made a motion to pay the additional \$4,000 fee. Mr. Krukemyer seconded the motion and it was unanimously carried.

Mr. Loeblich indicated that he had been contacted by a plumber for a quote on the new building that is being bid on East Front Street. There was a discussion regarding the same. It was determined that nothing less than a 1" service line should be installed. The Village would charge the actual costs of the project to the customer. Tap fees are \$900-\$1,000. It is proposed that 4 outside meters would be installed at this location at approximately \$1,000 per meter. \$4,000-\$5,000 would be the approximate ball park costs for the project. Mr. Loeblich is to do some research regarding the use of one pit rather than separate pits for meters and report back to the board.

There was a brief discussion regarding The Bergren Associates submittal of a contract for services. It was determined that we would hold off on this contract at this time.

NEW WASTEWATER TREATMENT PLANT

The OWDA has approved the loan for the new WWTP. We will be scheduling the pre-con meeting as soon as we receive the o-kay from Feller, Finch.

SEWER

Mr. Heestand indicated that they have requested minor modifications to the new sewer permit. There was discussion regarding the same and new/additional EPA requirements for the new WWTP. Mr. Heestand also indicated that there will be additional lab testing requirements under the new permit requirements. Mr. Heestand also indicated that we need to have an emergency contingency plan for the sewer department. There was a brief discussion on the same. Clerk is to follow-up and research whether or not one ever existed and report back to the board.

Mr. Heestand also indicated that he had inspected the "sink hole" that had been reported on Pine Street. At this point in time he does not feel that it is an issue. He said that the next time the televising equipment is in the Village he would have it televised and he would be able to see if there are any problems that need to be addressed. He also indicated that he would keep an eye on the situation.

There was extensive discussion about sewer rate and debt service increases, as well as water rate increases. Information was given to board members to review. Further follow-up is needed.

ELECTRIC

Mr. Schulte indicated that he and Mr. Lockard attended the AMP-Ohio Annual Conference in Cleveland. There was discussion regarding the same.

Mr. Schulte also indicated, in Mr. Lockard's absence, that Toledo Edison had been out to inspect the substation transformers. There is a problem with the tap changer and contact points being burnt. There is also need for repair at the south plant. The board approved repairs in the approximate amount of \$1,900.00 for the same. Mr. Lockard will follow-up with Toledo Edison and report back to the BPA.

MISCELLANEOUS

There was a discussion regarding putting a cap on the amount each superintendent would be able to spend without prior board approval. It was determined that there would be a \$100 cap on expenditures without prior board approval.

There was a short discussion about the loss of Modine revenue and KWH tax.

With no further business to discuss, the meeting was adjourned at 10:00 p.m.

President

Clerk