

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
September 14, 2009**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, C. Aring, Gale Loebrich, Brian Heestand John Lockard, and the Clerk. Guests in attendance were Marge Cox, Stephanie Bowe, Gordon Bowman and Steve Darmofal from Feller, Finch & Associates.

The August 31, 2009 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Omega JV5 - Amp-Ohio	Omega JV5 August 09	\$ 8,861.03
Amp-Ohio	Principal & Interest August 09	\$ 8,062.12
Amp-Ohio	nwasg Power Billing Aug. 09	\$ 87,792.84
AirGas Great Lakes	Nitrogen Cylinder Rentals	\$ 31.99
Amp-Ohio	2009 Voluntary Assessment Fee	\$ 1,036.68
John Courtney	Electric Consultant Fees - August 09	\$ 100.00
Hilty Office Supplies	Paper	\$ 6.64
North Branch Nursery, Inc.	Top Soil	\$ 364.00
Nextel Communications	Telephone Services	\$ 6.23
Matthew Reger, Atty.	Attorney Fees	\$ 75.00
Steve's Car Care	Gasoline & Repairs	\$ 159.37
Pemberville IGA	Gasoline & Misc. Supplies	\$ 32.00
Countyline Co-op, Inc.	Supplies	\$ 278.33
Union Bank Company	Utility Collection	\$ 10.00
Verizon North	Telephone Services	\$ 69.08
	Total Electric	\$ 106,885.31
Sewer 5201		
MASI	Lab Testing	\$ 525.70
The Sentinel - Tribune	Bid Advertisement for WWTP	\$ 480.15
Lubemaster	Grease for Sewer Plant	\$ 354.98
Hilty Office Supplies	Paper	\$ 6.63
Bonded Chemical	Chemicals for Sewer Plant	\$ 492.55
Gulf Coast Solutions	Flashing Directional Arrows	\$ 158.90
Bay Tractor & Turf	Repair Sewer Plant Tractor	\$ 152.92
Treasurer, State of Ohio	Operator Certification Renewal - Brian Heestand	\$ 35.00
Treasurer, State of Ohio	Exam Fee - L. Sheets	\$ 60.00
Steve's Car Care	Gasoline & Repairs	\$ 162.19
Nextel Communications	Telephone Services	\$ 0.11
Countyline Co-op, Inc.	Supplies	\$ 54.04
Union Bank Company	Utility Collection	\$ 10.00
Westwood Auto Parts, Inc.	Supplies	\$ 10.69
Matthew Reger, Atty.	Attorney Fees	\$ 75.00
Verizon North	Telephone Services	\$ 69.08
	Total Sewer	\$ 2,578.86
Water 5101		
Jerry Bruning	Diesel Fuel for Truck during Water Break	\$ 41.25
Carter Lumber	Well #5 Pump House & Concrete Forms	\$ 167.76
Perrysburg Pipe & Supply	Conduit & Clamps for Water Leak	\$ 621.92
Hilty Office Supplies	Paper	\$ 6.63
Bonded Chemical	Chemicals for South Water Plant	\$ 1,000.00
Martin Marietta	#6 Stone for Water Leak	\$ 260.15
Morton Salt	Bulk Salt	\$ 2,004.76
MASI	Lab Testing	\$ 452.70
Regent Electric	North Water Treatment Plant Electric Installation	\$ 8,249.80
Nextel Communications	Telephone Services	\$ 31.23

Matthew Reger, Atty.	Attorney Fees	\$	75.00
Steve's Car Care	Gasoline & Repairs (4 Tires)	\$	750.37
Countyline Co-op, Inc.	Supplies	\$	288.63
Union Bank Company	Utility Collection	\$	10.00
Verizon North	Telephone Services	\$	69.08
	Total Water	\$	14,029.28
	Total for all Utilities	\$	123,493.45

WATER

Mr. Loebrich indicated that Tom Low would be doing plumbing repairs at the South Water Plant. There was a brief discussion regarding the same. Mr. Loebrich indicated that he needed to order several parts for Well #7. He was granted permission to order parts from Maumee Supply. There was a brief discussion regarding the recent water breaks on Water Street and at the North Water Plant. Quotes were addressed for replacement parts for supplies needed for water breaks. Mr. Loebrich was to follow-up with his suppliers to see if they would be available on an emergency basis and report back to the board.

Mr. Loebrich asked that he be able to replace a brime pump at the South Water Plant. He was given permission to purchase the same. The chemical back-up pump for the North Water Plant was discussed. Mr. Loebrich would like the costs of that pump to be added to the monies available through OPWC Issue 1 funding. Mr. Darmofal was going to add those expenses to his list and see if we could get coverage for those expenses. Mr. Darmofal is to report back to the board regarding same.

Quotes for the repairs needed at the Water Tower were discussed. C. Aring moved to accept The Kessler Tank quote. Mr. Schulte seconded and the motion was carried. The Kessler Tank Co. would be contacted and work would be considered installation and upgrade and would be paid for out of capital improvements for the water department.

Mr. Loebrich indicated that he was having trouble finding companies who dealt with chlorine alarms as required by the insurance company. He is to follow-up with the insurance company for some direction on the same.

There was a discussion regarding Ground Water Services' proposal for work at the South Water Plant. Mr. Loebrich was asked to conduct some research and speak with M. Fritz regarding what type of history there is on the wells. Clerk is follow-up with fiscal officer to see how these expenses could be paid for if we cleaned one or two wells a year. Clerk will follow-up with Board regarding same.

Mr. Loebrich asked for permission to attend the Northwest Ohio District Ohio Section AWWA Fall Meeting on Thursday, October 22, 2009 in Napoleon, Ohio. The cost for this meeting and lunch is \$35.00. Permission was granted for Mr. Loebrich to attend.

Lastly, Mr. Loebrich indicated that he was scheduled for knee surgery on October 1, 2009. There was a brief discussion regarding the same.

NEW WASTEWATER TREATMENT PLANT

Mr. Darmofal was present to discuss the current bids received on the project. There was discussion regarding when we preferred to start loan payments on the project. It was determined that payments would begin in July, 2011. There was discussion about sewer and water rate increases. It was decided

that sewer rates would be increased in three or four increments with the first increase being January, 2010 in the amount of \$5.00. We will have a more definite idea of what numbers we are looking at for the total project after bids are opened and we can determine how much will need to be generated. There was a brief discussion about Northwestern Ohio Water & Sewer District and the role they will play in the project.

ELECTRIC

Purchase of the new electrical department bucket truck was discussed. Final quotes were reviewed. C. Schulte made a motion to make a recommendation to the Village Council for an emergency ordinance to purchase the new bucket truck with the purchase price not to exceed \$130,000.00. Mr. Aring seconded the motion and it was unanimously carried. Payment for the new truck is to be allocated from electrical department operating funds. Clerk is to follow-up with the Fiscal Officer to see how the funds should be properly allocated.

Mr. Lockard indicated that he would be attending the AMP-Ohio NW Service Group meeting on September 15, 2009 in Bowling Green, Ohio.

Mr. Lockard asked the board for permission to have the electrical department line truck serviced at Nollenberger Truck Center for basic preventive maintenance. C. Schulte made a motion for the same, it was seconded by D. Krukemeyer and it was unanimously carried. Mr. Lockard will make the necessary arrangements for the same.

Mr. Lockard indicated that he was in need of 1/0 wire and requested that he be able to purchase the same from Power Line Supply since they had the best pricing for the same. The board approved his request for the purchase through Power Line Supply.

SEWER

Mr. Heestand asked the board if they were interested in stock piling the excess dirt from the new plant project. There was a brief discussion regarding the same.

Mr. Heestand presented to the board the yellow directional arrow traffic mats that have been purchased for his department. The board suggested that he should purchase two more since they were purchased at such a good price.

MISCELLANEOUS

Mr. Schulte indicated that he felt there should be workers' compensation coverage for medical expenses coverage for those pro-active board members who are willing to cover emergency calls when Village Employees are not available for water/sewer line breaks, etc. Clerk is to follow-up with Fiscal Officer regarding same and report the same back to the board.

Mr. Schulte wanted to extend a special thank you to all employees who came in on their holiday to assist with the recent water break in the Village.

With no further business to discuss, the meeting was adjourned at 9:30 p.m.