

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 31, 2009**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Gale Loebrich, Brian Heestand John Lockard, and the Clerk. Guests in attendance were Marge Cox.

The August 17, 2009 minutes were approved.

The following bills were approved.

Electric 5301		
Power Line Supply Co.	Miscellaneous Supplies & Freight	\$ 244.01
Hilty Office Supply	Office Supplies, 2 Drawer File Cabinet & Rolling Cart	\$ 141.12
MT Business Technologies	Copy Supplies & Monthly Maintenance Fee	\$ 15.52
Cintas Corp	Uniforms	\$ 82.58
	Total Electric	\$ 483.23
Sewer 5201		
Hilty Office Supply	Office Supplies, 2 Drawer File Cabinet & Rolling Cart	\$ 140.90
MT Business Technologies	Copy Supplies & Monthly Maintenance Fee	\$ 15.52
Cintas Corp	Uniforms	\$ 157.84
Feller, Finch, & Associates	Design WWTP	\$ 14,516.50
	Total Sewer	\$ 14,830.76
Water 5101		
MASI	Lab Testing 178512-IN and 177999-IN	\$ 119.60
Aqua Line, Inc.	12/20/08 310 Perry Street Water Break	\$ 508.00
Ohio Rural Water Assn.	2010 Membership Fees	\$ 300.00
Morton Salt	25-Ton Bulk Salt	\$ 2,005.63
Hilty Office Supply	Office Supplies, 2-Drawer File Cabinet and Rolling Cart	\$ 214.83
Robert Blue Trucking	Salt Delivery Charges In. #14881	\$ 609.41
MT Business Technologies	Copy Supplies & Monthly Maintenance Fee	\$ 15.52
Cintas Corp	Uniforms	\$ 82.58
	Total Water	\$ 3,855.57
	Total for all Utilities	\$ 19,169.56

WATER

Mr. Loebrich discussed the water main break on Forrest Avenue August 21, 2009. All has been repaired and water sample has come back negative. Mr. Loebrich indicated that he is still receiving quotes for the automatic air relief valves at the South Water Plant and also for the Water Tower repairs. Mr. Loebrich indicated that he had addressed the “low tower alarm” that he had received and met with Joe Hirzel regarding the increase in water consumption at their facility and the Village’s ability to keep up with it. Mr. Loebrich indicated that Mr. Hirzel said that they would be willing to cover costs of drilling new wells if the Village would take care of the piping, etc. It was decided that we would table the discussion now and re-visit it in November and invite Mr. Hirzel to a board meeting to discuss possibilities at that time.

Mr. Loebrich discussed the “pump in auto” alarm he had been receiving for Well #8. Westfield Electric has been out and the contacts have been check and are fine. They will be pulling new wire.

Mr. Loebrich indicated that he has been receiving communication errors since Columbia Gas has been in town. There was also a short discussion about the pumping capabilities at the South Water Plant. Mr. Loebrich indicated that all fire hydrants have been painted and his assistant is currently scraping the pump

house getting it ready for paint. That project will be completed in the next couple of weeks. He also indicated that he has started draining the swimming pool.

There was a brief discussion about changing the "Water Debt Service" language on the bill to reflect "Water Capital Improvements." Clerk will address this issue with CMI and supplement the change.

It was determined that we need to address "budget" issues in the Water Contingency Plan. Clerk is to follow-up with the board after she speaks with Fiscal Officer regarding same.

ELECTRIC

Mr. Lockard addressed the board regarding current limiters. He has one on hand and wondered if we needed to have additional in stock. It was determined that we would stay with one on hand and if we decided more were needed in the future, we would order them.

Mr. Schulte and Mr. Lockard hashed over quotes and options for the new bucket truck. It was determined that we would go with a Nollenberger chassis and a Dueco body. The clerk needs to address this issue with M. Marsh, as the Nollenberger bid is lower than the state bid and we are able to get a lot of the options required and be under the state bid. This makes a \$5,000 difference in the bottom line. We will have a \$6,000-\$7,000 savings if we order the truck before the end of this year. This will be a 2010 model vehicle.

Mr. Lockard addressed transformers being installed for the new wastewater treatment plant. He wanted to get started on that construction now. It was determined that costs associated with that install would come out of the Electric budget at this time.

Mr. Lockard indicated that Toledo Edison would be in the area tomorrow inspecting their substation.

Mr. Lockard also addressed the 7-8 trees that were removed along Hickory Street and the need to replace those trees. It was decided that we would replace those trees and that they should be purchased from North Branch Nursery and be replaced before the end of the year 2009.

SEWER

Mr. Heestand presented drawings that address the questions raised by Mr. Campbell at the Committee of the Whole Meeting in July. He will be presenting these drawings to Mr. Campbell in the hopes that this will resolve the questions he had. He also addressed the board regarding a concern that was raised on the catch basin at Martin & Elm Streets on the Miesmer property. It was determined that nothing would be done at this time with the catch basin itself. Proper drainage needs to be maintained. The street itself could be raised to address the concerns that were raised.

Mr. Heestand addressed his concerns about the Gorney property project. He indicated that he would prefer inspecting the project as long as it was conducting during regular business hours, if possible. He is to follow-up with Gorney and send him a letter regarding same.

There was a brief discussion about Mr. Sheets cell phone dilemma. It was determined that we would not be able to give him a cell phone allowance towards his personal cell phone. It was determined that we would get him a business phone and plan through the office.

Mr. Heestand indicated that he and Mr. Sheets had been in contact with Andy Hall at the EPA regarding ground for sludge. There was a brief discussion regarding the same.

MISCELLANEOUS

Tire Quotes for the back hoe were discussed. Mr. Aring made a motion that was seconded by Mr. Schulte to purchase Titan Tires from Specks. The motion was unanimously carried. The total expense would be split between all utility departments and the streets department.

The Ohio Municipal Electric Association Assessment was discussed. Mr. Aring made a motion to pay the voluntary assessment fee in the amount of \$1,036.68. Mr. Schulte seconded the motion and it was unanimously carried.

With no further business to discuss, the meeting was adjourned at 9:00 p.m.

President

Clerk