

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

August 3, 2009

Present at the regular meeting of the Board of Public Affairs were Charles Aring, Charles Schulte, Gale Loebrich, John Lockard, and the Clerk. Guests in attendance were Gordon Bowman, Steve Heimlich and Stuart Smith of Ground Water Science.

The July 20, 2009 minutes were approved.

The following bills were approved.

<u>Electric 5301</u>		
ABM	Equipment Service Contract Folder/Sealer Machine	\$ 66.34
American Safety Utility Corp.	Gloves & Aqua Seal	\$ 85.80
Hall's Safety Equipment	Gatorade	\$ 37.90
Hilty Office Supply	Office Supplies	\$ 58.69
AMP-Ohio, Inc.	J Aron Prepay July 2009	\$ 3,229.78
John Courtney	Consultant Fees July 2009	\$ 100.00
Power Line Supply Co.	Light Luminaries	\$ 1,872.60
CMI	Software Modification for New Billing Format	\$ 252.50
Cintas Corporation	Uniforms, Mats & Towels July Rentals	\$ 101.40
	Total Electric	\$ 5,805.01
<u>Sewer 5201</u>		
ABM	Equipment Service Contract Folder/Sealer Machine	\$ 66.33
Hilty Office Supply	Office Supplies	\$ 58.69
Bay Tractor & Turf	Repair Sewer Plant Tractor	\$ 168.15
Jones & Henry Laboratories	Lab Testing	\$ 369.60
Bonded Chemicals, Inc.	Chemicals for WWTP	\$ 650.00
Cintas Corporation	Uniforms, Mats & Towels July Rentals	\$ 195.47
CMI	Software Modification for New Billing Format	\$ 252.50
	Total Sewer	\$ 1,760.74
<u>Water 5101</u>		
ABM	Equipment Service Contract Folder/Sealer Machine	\$ 66.33
Marcy Abke	Reimbursement for Geisum Publishing MSDS Pocket Dict.	\$ 27.00
HD Supply Waterworks, Ltd.	Hirzel Canning Co. New Water Meter Installation	\$ 2,459.32
MASI	Lab Testing	\$ 219.60
Hilty Office Supply	Office Supplies	\$ 91.19
Maumee Supply	Well #7 Water Break	\$ 149.49
Gale Loebrich	Reimbursement for CDL License & Truck Rental	\$ 279.44
Robert Blue Trucking	Delivery of Salt	\$ 596.18
Bonded Chemicals, Inc.	Chemicals for South Water Plant	\$ 992.55
CMI	Software Modification for New Billing Format	\$ 252.50
Cintas Corporation	Uniforms, Mats & Towels July Rental	\$ 101.40
	Total Water	\$ 5,235.00
	Total for all Utilities	\$ 12,800.75

WATER

Mr. Heimlich and Mr. Smith were present to discuss the current status of our operating wells. There was lengthy discussion regarding the same and it was determined that Mr. Smith would prepare a quote for the cleaning of one well with options for additional cleanings. It was determined that we would start the cleaning processes with either Well #8 or Well #10. It was also concluded at this time that the Stein Well would not be operational and a benefit to increase pumping capacity. Mr. Loebrich was asked to record some readings on the pumps so we would be able to determine if the cleaning process was beneficial. Mr. Smith indicated that there was training available by his office in October or December and would let us know when those classes were going to be conducted.

Mr. Heimlich indicated that he would be conducting surveys of the Village buildings for backflow prevention meters. He indicated that that Ordinance was ready to be read and Mr. Bowman indicated that he would be addressing any questions that Council had with the Ordinance. Mr. Loebrich indicated that he and the Clerk were completing the updated Water Contingency Plan and that would be ready by the end of August. Mr. Loebrich presented one quote from The Kessler Tank Co. for painting and repair of the water tower. He said that additional quotes were going to be presented but that he had not received them yet. Mr. Loebrich also indicated that he had installed the new water meter at Hirzel Canning Co.

ELECTRIC

There was additional discussion regarding the Village siren. Mr. Lockard presented an additional quote for the new lift truck. There was discussion regarding same. Mr. Lockard also indicated that he was in need of general supplies and materials. Approval was given to Mr. Lockard to go ahead with his quotes from Power Line Supply Co. and HD Supply for those materials and that he should get the Itron meters.

Mr. Lockard indicated that Brownstown Supply would be offering a meter school in November in Bellefontaine, Ohio. The Board indicated that if we wanted to attend it was O.K. with them.

SEWER

There was discussion about the landscaping and fencing at the WWTP. Mr. Heestand needs to follow-up with Feller & Finch regarding same. Mr. Aring addressed Mr. Heestand regarding interceptors and sewer lines in and around town. Mr. Aring indicated that Mr. Campbell had brought this up at the Committee of the Whole meeting. Mr. Heestand is to follow up and address Mr. Campbell with his findings and concerns. Catch basins were discussed. Mr. Heestand is trying to obtain quotes for the same.

There was discussion about the need for the VAC truck for the Cantex.

Mr. Heestand indicated that he would be hauling sludge. It was also determined that he should contact the EPA to inspect additional ground for sludge.

MISCELLANEOUS

Mr. Bowman had some questions regarding services provided to North Branch Nursery by the Village. He also voiced his concerns over the sale of the Modine property and wanted a status on the WWTP loan.

Delinquency accounts were discussed.

With no further business to discuss, the meeting was adjourned at 10:30 p.m.

President

Clerk