

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

June 15, 2009

Present at the regular meeting of the Board of Public Affairs were Charles Aring, Charles Schulte, Dean Krukemyer, Brian Heestand, Gale Loebrich, John Lockard, and the Clerk. Guests in attendance were Steve Heimlich and Gordon Bowman.

The June 1, 2009 minutes were approved.

The following bills were approved.

Electric 5301

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|--------------------------|-------------------------------------------------------|---------------------|
| Power Line Supply Co. | Supplies Invs. 5416808/5416811 | \$ 193.50 |
| Hilty Office Supply | Office Supplies #126051, 125883, 125981 | \$ 30.47 |
| ABM | WellTech Model Office Mate #315208 | \$ 831.66 |
| AMP-OHIO, Inc. | J Aron May 2009 Inv. #157146 | \$ 3,229.78 |
| OMEGA-JV5 AMP-OHIO, Inc. | JV5 Hydro Power #157595, Principal & Interest Payment | \$ 16,923.15 |
| Union Bank Co. | Utility Bill Collections | \$ 10.00 |
| Cintas Corp | Uniforms | \$ 82.58 |
| | Total Electric | \$ 21,301.14 |

Sewer 5201

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|------------------------------|----------------------------------------------------------|--------------------|
| Bergren Associates, Inc. | New Branch Circuit Protector & Battery | \$ 243.00 |
| Hilty Office Supply | Office Supplies #126051, 125883, 125981 | \$ 30.48 |
| ABM | WellTech Model Office Mate #315208 | \$ 831.67 |
| Board of Public Affairs | Tool Box Repair - to be applied to Hyatt Utility Account | \$ 90.00 |
| Ohio Treasurer, Kevin Boyce | OPWC Loan No CTo9G Joyce Avenue Sewer | \$ 1,074.40 |
| Bonded Chemical | Chemicals for Sewer Plant | \$ 710.00 |
| Perrysburg Pipe & Supply Co. | Test Ball Plug & Hose Assembly #131633 | \$ 92.75 |
| Union Bank Co. | Utility Bill Collections | \$ 10.00 |
| Cintas Corp | Uniforms | \$ 157.84 |
| Brown Supply Co. | Paper Products & Cleaning Supplies | \$ 41.01 |
| | Total Sewer | \$ 3,281.15 |

Water 5101

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|---------------------------|-----------------------------------------|--------------------|
| MASI | Lab Testing 0000171485, 0000171985 | \$ 117.60 |
| Hilty Office Supply | Office Supplies #126051, 125883, 125981 | \$ 30.48 |
| ABM | WellTech Model Office Mate #315208 | \$ 831.67 |
| Bonded Chemical | Chemicals for Water Plant | \$ 887.55 |
| Safe-Way Barricades, inc. | Water Boil Advisory Signs Inv. #29485 | \$ 219.00 |
| Union Bank Co. | Utility Bill Collections | \$ 10.00 |
| Cintas Corp | Uniforms | \$ 82.58 |
| Brown Supply Co. | Paper Products & Cleaning Supplies | \$ 41.01 |
| | Total Water | \$ 2,219.89 |

Total for all Utilities \$ 26,802.18

WATER

Mr. Heimlich was present to discuss changes that need to be made to the Ordinance. He has asked that the Clerk be available to retype the ordinance with his recommended changes. Council will need three readings of the ordinance by the end of August. There was a brief discussion about the BackFlow Flyer

that would be mailed with the Consumer Confidence Report. Everything is ready to be copied and assembled. It was determined that we would have high school students who are in need of community service credits collate the project and get it ready for mailing. Mr. Heimlich also indicated that there would be a BackFlow class 8/8-8/14 for certification. He will be providing information to us regarding same.

There was a short discussion about Brooks Contracting and the work that has been completed and the work that still needs to be taken care of. It was decided that we would invite Mr. Brooks to the next board meeting to report on the status or intent of his projects.

Mr. Loebrich discussed some of the items needed to be in compliance and there was a short discussion regarding the same. Mr. Loebrich also indicated that he would be getting quotes for plumbing that needs to be completed at the South Plant. He needs to obtain three quotes for the new meter that needs to be installed. It was determined that we should keep the meter standardized and deal with one supplier. Mr. Loebrich is to follow-up.

There was a discussion regarding the Stein Property well and whether it could be operational to supply increased water to Hirzel. It was determined that the pump should be pulled and more exploration of the well needed to be done. Mr. Heimlich indicated that we should contact Stu Smith at Ground Water Science of Upper Sandusky for consult work on this project. He would be emailing us his contact information. Mr. Lockard was asked to work up number to run electric to the Stein well. It was determined that security lighting should be in place if the well becomes operational. It was noted that the garage on the property is in good shape but the other buildings were not.

Mr. Loebrich indicated that he needed to order Chlorine Pills. The board approved the ordering of the same. He is also to obtain quotes for the new chlorine meter and present them at the next meeting.

ELECTRIC

Mr. Lockard indicated that the replacement pole at the Union Bank was almost complete. He would be taking the power down on 6/16 or a couple of hours. This is an insurance claim.

Alltel was here to demonstrate a new lift truck. There was discussion regarding the same.

There was discussion and approval for new street lights. Mr. Lockard was asked to accept the lowest bid for replacement of the lights. It was determined that the Mercury Vapor lights would be replaced next year.

Mr. Lockard indicated that he had received two quotes for High Voltage transformer testing. It was determined that we should go with the bid offered by Toledo Edison and the work would be started in late September or early October, 2009.

There was a discussion about single phase versus 3-phase in the garage.

SEWER

Mr. Heestand presented the drawings that have been presented to the EPA for the new pump station.

There was a discussion regarding the jetting and televising that was performed. Mr. Heestand will be obtaining quotes for replacement of the entire line in the problem areas. It was also determined that the sink holes should be repaired by cold patching.

It was determined that Mr. Heestand should obtain bids for contracting out the Hickory Street catch basins project. We would like to get that project completed as soon as possible.

MISCELLANEOUS

Mr. Bowman indicated that grant money was available for the hiring of individuals from low income families or individuals with learning disabilities, etc. These positions were 25 hours per week for 8-10 weeks. All expenses are paid in full by the program. Mr. Bowman indicated that we have applied for 3 individuals for assistance. He would know by week of 6/22 if we would be receiving said help.

With no further business to discuss, the meeting was adjourned at 9:45 p.m.

President

Clerk