

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 9, 2009**

Present at the regular meeting of the Board of Public Affairs were Charles Aring, Charles Schulte, Dean Krukemyer, John Lockard, Brian Heestand, Gale Loebrich, and the Clerk. Visitors present were Steve Darmofal of Feller, Finch, and Associates.

Minutes from the January 20, 2009 meeting were approved.

The following bills were approved.

Electric 5301

Verizon North	Office Phone & Fax Lines	\$ 67.06
Nextel Communications	Cell Phone services	\$ 30.96
Hilty Office Supplies	Office Supplies	\$ 78.50
Omega JV5 AMP-Ohio	Principal & Interest Payment	\$ 8,082.68
AMP-Ohio	Hydro Power	\$ 8,236.23
AMP-Ohio	December Electric Usage	\$ 65,337.97
Lowe's	Misc Supplies	\$ 41.52
Home Depot Credit SVCS	Misc Supplies	\$ 96.30
Airgas Great Lakes	Nitrogen Cylinder Rental	\$ 31.99
Ohio Utility Protection Services	Locating Services for 2008	\$ 32.13
	Total Electric	\$ 82,035.34

Sewer 5201

Verizon North	Office Phone & Fax Lines	\$ 67.06
Nextel Communications	Cell Phone services	\$ 33.83
Hilty Office Supplies	Office Supplies	\$ 78.49
Jones & Henry Laboratories	Sewer Lab Testing	\$ 742.00
Wellman Rental & Supply	Strobe Light Replacement	\$ 98.95
Ohio Utility Protection Services	Locating Services for 2008	\$ 32.14
	Total Sewer	\$ 1,052.47

Water 5101

Verizon North	Office Phone & Fax Lines	\$ 67.06
Nextel Communications	Cell Phone services	\$ 30.96
Hilty Office Supplies	Office Supplies	\$ 78.49
Northwest Pools	Chlorine & Misc Supplies	\$ 354.52
Jim Palmer Excavating	Replacement of Line & Emergency Line Repl.	\$ 4,614.90
Perrysburg Pipe & Supply	20" & 24" Repair Clamps	\$ 535.50
MASI	Lab Testing	\$ 107.20
Ohio Utility Protection Services	Locating Services for 2008	\$ 32.13
	Total Water	\$ 5,820.76

North Water Plant 5703

Total North Water Plant **\$ -**

Total for all Utilities **\$ 88,908.57**

ELECTRIC

AMP-Ohio: Lockard explained that he had a meeting with Mike Weadok from AMP-Ohio to discuss Power Supply and the changes in the Villages demand. Booklets were distributed for the Board's review. Lockard informed the Board that AMP-Ohio was also asking any communities that hear of the Citizens Action Group in their area should let AMP-Ohio. Lockard distributed an AMP-Ohio response letter to the comments made by Ohio Citizens Action Group. He reminded the Board that AMP-Ohio is willing to come to explain any of this if the Board or Council would like them.

Purchase Request: Lockard presented quotes for the purchase of lighting. The Board approved the lowest bid.

WATER:

Supply Proposal & Request: Loebrich & Lockard requested approval to change bulbs in the South Water Plant. This was approved. Loebrich presented a needs and wants assessment for the Water Dept. Aring explained Loebrich had contacted him between meetings for approval to repair a plumbing problem for the treatment salt. Aring had approved this over the phone. There was discussion on the pumps for the Brine.

North Water Plant: Darmofal explained the Culligan softeners are unable to do what Loebrich is requesting. Some of the requests are above what the system was doing prior to the project and were not part of the designs. After discussion, the Board decided the best course of action at this time would be to get the plant running as was prior to the project. Darmofal was hopeful this could be accomplished in about two weeks. There was discussion on the punch list items for the North Plant.

SEWER / STORM SEWER

Wastewater Treatment Plant: Darmofal reported revisions are complete and plans should be going back to EPA. He distributed the timeline for the project as prescribe in the grant. There was discussion on the project and possible changes that should be considered prior to bidding. Darmofal explained the effluent line will need to be replaced to increase the size of the line. This will add \$30,000 to \$40,000 to the project.

Pump Station Project: There was discussion on the options for the pump station. The Board explained that the biggest issued that needs to be resolved is the I&I problem. Whatever design is decided, it has to eliminate the overflow issue. The Board would like to inspect stations similar to the options they are considering. Darmofal will investigate and set a date for Heestand and Sheets to inspect.

Miscellaneous: The Board requested that Heestand get quotes for a strobe light bar to be used when working on roads. This is needed for OSHA requirements. Heestand presented quotes for a new drill. The Board approved this purchase.

MISCELLANEOUS

Miscellaneous: Timesheets, work logs and leave requests were reviewed and approved. The clerk presented a letter from Janet Cochran asking the Board to forgive her sewer bill above her normal usage due to a water pipe break in her basement. The Board agreed to forgive the amount of usage above the normal for her sewer charges. The Board decided to have the next meeting on Thursday, February 19 at 7pm. The clerk informed the Board that she accepted the Fiscal Officer position for the Village. The Board discussed options for replacement. Schulte will discuss some questions with personnel before proceeding. The Board requested that the clerk set up an employee review for the March 2nd meeting.

President

Clerk