

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

January 5, 2009

Present at the regular meeting of the Board of Public Affairs were Charles Aring, Charles Schulte, Dean Krukemyer, John Lockard, Brian Heestand, Gale Loebrich, the Clerk, and Council Member Cox.

Visitors present were Ray and Kathy Brooks of Brook's Contracting.

Krukemyer made a motion to nominate Aring for 2009 president, Schulte seconded and it was unanimously approved.

The following bills were approved.

Electric 5301

AMP-Ohio	J Aron Prepay - December 2008	\$ 3,229.78
John Courtney	Electric Consultant Fees - December	\$ 100.00
City of Bowling Green	Electrical Work on Transformer at Sewer Plant	\$ 242.08
Hilty Office Supplies	Misc office supplies	\$ 36.53
Union Bank Company	Collection of December Utility Bills	\$ 10.00
Pemberville IGA	Gasoline	\$ 70.12
Steve's Car Care	Gasoline	\$ 70.00
Countyline CO-OP	Supplies	\$ 69.61
Cintas	Uniform Rental	\$ 81.12
Treasurer State of Ohio UAN	UAN 4th Quarter Fees	\$ 247.50
AMP-Ohio	OSHA Training -- 4th Quarter	\$ 240.00
	Total Electric	\$ 4,396.74

Sewer 5201

Hilty Office Supplies	Misc office supplies	\$ 36.53
Union Bank Company	Collection of December Utility Bills	\$ 10.00
Steve's Car Care	Gasoline	\$ 123.00
Brown Supply	Paper Products	\$ 89.03
Countyline CO-OP	Supplies	\$ 9.95
Cintas	Uniform Rental	\$ 155.91
Treasurer State of Ohio UAN	UAN 4th Quarter Fees	\$ 247.50
Home Depot	New Ceiling Fan	\$ 66.93
AMP-Ohio	OSHA Training -- 4th Quarter	\$ 240.00
Westwood Auto Parts	Oil Gun for Sewer Department	\$ 47.75
	Total Sewer	\$ 1,026.60

Water 5101

Perrysburg Pipe & Supply	Replacement parts for water line breaks	\$ 1,393.79
Aqua-Line	Emergency Leak Detection on 12-9-08	\$ 700.50
MASI	Water Lab Testing	\$ 307.20
Bonded Chemicals	Chemicals for S. Plant Aqua Mag & Chlorine	\$ 1,018.55
Hilty Office Supplies	Misc office supplies	\$ 36.52
Union Bank Company	Collection of December Utility Bills	\$ 10.00
Steve's Car Care	Gasoline	\$ 151.62
Countyline CO-OP	Supplies	\$ 73.76
Cintas	Uniform Rental	\$ 81.12
Eisenhour Motor Sales	Door Hinge Repair & Oil Change	\$ 225.91
Treasurer State of Ohio UAN	UAN 4th Quarter Fees	\$ 247.50
AMP-Ohio	OSHA Training -- 4th Quarter	\$ 240.00
	Total Water	\$ 4,486.47
	Total for all Utilities	\$ 9,909.81

WATER

North Water Plant: There was discussion on the progress of the Water Treatment Plant project. Ray and Kathy Brooks explained the project was substantially complete as of October 16th. They believe they have fulfilled their contract and requested the Board release payment. They stated there were many problems with the project but believe they think it is the engineering at fault. The Board decided it would be beneficial to schedule a special meeting and have all involved parties present. The clerk was asked to schedule this as soon as Feller, Finch, and Associates has the meeting at the South plant with the electrical engineer and the culligan technician to determine what still needs to be done to correctly integrate the softeners into the new telemetry.

Water Leak: There was a water line break on New Year's Day. Sheets, Lockard, Schulte, Krukemyer, and Aring were present and assisted with the repair. The Board requested that Loeblich watch the area as the drive may need additional stone. It was reported that the sidewalks and approaches will need to be replaced. Loeblich explained he will need to replace the materials used at the recent breaks. The Board approved this request.

ELECTRIC

New Truck: There was discussion on the purchase of a new truck. Lockard explained it would take six months to receive a new truck once ordered but a rental or used truck could possibly be obtained if the current truck stops working without notice.

Streetlights: Lockard is planning to finish changing out the streetlights with more energy efficient ones.

Miscellaneous: Lockard distributed a 2009 goals list for the Electric Department. The list included the following:

1. Streetlight changeout
2. Testing transformers at north & south substations
3. Bucket truck replacement
4. Trim electric primary and 34.5 transmission extensively
5. Questionable pole changeout
6. Arc fault compliance

SEWER / STORM SEWER

Storm Sewer: The Board asked Heestand to update and then prioritize the storm-sewer project list. There was discussion on areas that might need attention. Both Pemberville Road and Front Street have areas that may need to be addressed. Heestand said he and Sheets will observe the recommended areas and determine a possible course of action.

Miscellaneous: Heestand explained the major goal for the Sewer Department is the New Wastewater Treatment Plant. The replacement of the Sewer truck was discussed last year as a possibility for this year. The Board discussed this and decided the truck will probably be put on hold until after the new plant is finished.

MISCELLANEOUS

Next Meeting: The Board decided to hold the next meeting on Tuesday, January 20 at 6:30pm because of the MLK Holiday.

Employee Review: The Board requested Sheets attend the next meeting at 6:30pm for his 90 day review.

Miscellaneous: Timesheets, work logs and leave requests were reviewed and approved. The December 15, 2008 minutes were approved.