

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 17, 2008**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Gale Loebrich, Brian Heestand, the Clerk, and Council Member Bowman.

The following bills were approved for payment:

Electric 5301

AMP-Ohio	Omega JV2 - Generation Power	\$ 214.16
AMP-Ohio	NWASG Pool Power	\$ 76,263.05
Airgas Great Lakes	Nitrogen Rental	\$ 31.99
Creative Microsystems	Annual Software Support Fee	\$ 861.75
Verizon North	Office Phones	\$ 67.85
Nextel Communications	Cell Phone Service	\$ 31.06
Countline CO-OP	Supplies	\$ 99.49
Union Bank Company	Utility Collections	\$ 10.00
	Total Electric	\$ 77,579.35

Sewer 5201

Operator Training Committee of Ohio	Basic Wastewater Treatment Course	\$ 570.00
Lab Safety Supply	Misc Safety Supplies	\$ 287.57
Treasurer, State of Ohio	Annual Discharge Fee	\$ 1,050.00
Brian K. Heestand	Round Trip to Archbold for NWOWEA	\$ 72.21
Northern Safety Co.	Rechargeable Lantern	\$ 158.15
Creative Microsystems	Annual Software Support Fee	\$ 861.75
Verizon North	Office Phones	\$ 67.85
Nextel Communications	Cell Phone Service	\$ 38.74
Eisenhour Motor Sales	Radiator Repair	\$ 279.10
Countyline CO-OP	Supplies	\$ 31.03
Union Bank Company	Utility Collections	\$ 10.00
	Total Sewer	\$ 3,426.40

Storm Sewer 5202

Jim Palmer Excavating	Installation of 10" Storm Line	\$ 3,945.55
	Total Sewer	\$ 3,945.55

Water 5101

Martin Marietta Magnesia Specialities	No. 6 Stone	\$ 65.28
Treasurer, State of Ohio	2009 License to Operate a Public Water System	\$ 1,152.00
MASI	Water Lab Testing	\$ 250.90
Ohio Rural Water Association	2009 Annual Membership	\$ 300.00
Creative Microsystems	Annual Software Support Fee	\$ 861.75
Verizon North	Office Phones	\$ 67.85
Nextel Communications	Cell Phone Service	\$ 40.44
Countyline CO-OP	Supplies	\$ 93.39
DC Collision	Removal of Decals on '90 Chevy Pickup	\$ 35.00
Union Bank Company	Utility Collections	\$ 10.00
	Total Water	\$ 2,876.61

Total for all Utilities **\$ 87,827.91**

WATER

North Water Plant: Loebrich explained he has been working over to assist with the telemetry installation and to help work through the problems that have come up. The Board approved this overtime because it would avoid extra engineering costs. Westfield Electric is still working on the electrical at the South Plant

for the telemetry. Loebrich explained the installed toggle switches were not what had been explained to him. The Board asked Loebrich to contact Feller, Finch, & Associates to discuss this and try to figure out what happened.

Water Chemicals: Schulte explained he had received a complaint about the high chlorine levels from a College Avenue resident. Loebrich explained the chemical infiltration of the water system. He also explained some well pumps were not being turned on automatically. This is causing a higher amount of chlorine to enter the system.

SEWER

Sewer Plant Power Outage: Heestand and Schulte explained on Sunday it was discovered the power at the Sewer Plant had been out since sometime on Saturday. The outage was due to water in the electrical line from the transformer. McBride, from the City of Bowling Green Utilities, was able to come out and help replace the transformer. Matt Meyer, of Meyer Electric, was also called to repair the main breaker. The clerk was asked to send a note to each of the men to thank them for their help. Heestand explained the heater in the lab and the fan in the truck bay were both affected by the electrical problem. He was able to repair the heater but had to purchase a new fan. The fan was installed earlier today.

Cantex: Heestand presented a quote from Jim Shaffer at Bergren to fix the cantex communication board. The Board asked Heestand to contact Shaffer to clarify some items on the quote if the questions were answered, continue, if not then bring the information to the next Board meeting to discuss the options.

Vac Truck: The Vac Truck was needed to work on the cantex. Heestand was able to schedule the truck for the entire day. The truck was used at the cantex and then they were able to clean the remaining catch basins. This saved on travel and rental costs.

Wastewater Treatment Plant: The Board was informed the Village received the \$400,000 grant for the wastewater plant replacement. There was discussion on the project, cantex, and funding options. The Board asked Heestand to contact Darmofal, Feller, Finch, & Associates, to schedule a meeting next week if possible.

Sewer Truck Replacement: The Board discussed the possibility of purchasing a new truck. The money was appropriated this year but nothing had been done. They will discuss more at the next meeting.

Vacation Request: The clerk informed the Board she had received requests for vacations for April and there seemed to be some overlap in the time the employees would be gone. Schulte explained Sheets had explained, before he was hired, he had made plans to go on a family vacation in the spring. This had been approved prior to his employment. Heestand asked if Sheets prior work for the Village would count in his vacation calculation. Schulte will look into this. He asked the clerk to get Sheets prior work information to him before the December personnel meeting.

ELECTRIC

Miscellaneous: The clerk presented information in Lockard's absence. She explained Lockard had been in contact with AMP-Ohio about the ARC Flash Assessments at the Substations that will soon be required. He will bring more information later. She also informed the Board that Lockard met with a Representative from ALTEC about the bucket truck. ALTEC is saying the same as DUECO about the truck and liability.

Charlie Aring

President

S. Bawe

Clerk