

BOARD OF PUBLIC AFFAIRS

August 4, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Chuck Schulte, John Lockard, Gale Loeblich, Brian Heestand, and the Clerk.

The July 14, 2008 Board of Public Affairs minutes were approved.

Schulte moved and Aring seconded to go into executive session to discuss personnel. Motion passed unanimously. Aring moved and Schulte seconded to come out of executive session.

The following bills were approved for payment:

Electric 5301

Westwood Auto Parts	Oil & Filters	\$	66.84
Power Line Supply	Misc Supplies	\$	1,287.70
Amp-Ohio	J Aron Prepay July 2008	\$	3,229.78
Creative Microsystems	Utilities Software	\$	2,833.34
Hilty Office Supply	Office Supplies	\$	55.26
John Courtney	Consultant Fees for July	\$	100.00
AMP-Ohio	Voluntary Assessment - OMEA	\$	1,030.14
Great Lakes Biomedical	Drug Testing	\$	45.00
Steve's Car Care	Gasoline	\$	348.64
Cintas Corporation	Uniform Rentals	\$	92.17
Margaret Wilka	Mileage Reimbursement for CMI Summer Seminar	\$	3.00
Screen Printed Products	Annual Work Shirts	\$	34.00
	Total Electric	\$	9,125.87

Sewer 5201

Bonded Chemicals	Chemicals for Sewer Plant	\$	972.60
Jones & Henry Laboratories	Sewer Lab Testing	\$	369.60
Control Associates	Replacement of Flow Meter - Struck by Lightening	\$	7,501.00
Creative Microsystems	Utilities Software	\$	2,833.33
Hilty Office Supply	Office Supplies	\$	55.25
Steve's Car Care	Gasoline	\$	352.69
Cintas Corporation	Uniform Rentals	\$	92.17
Margaret Wilka	Mileage Reimbursement for CMI Summer Seminar	\$	3.00
Screen Printed Products	Annual Work Shirts	\$	35.00
	Total Sewer	\$	12,214.64

Water 5101

HD Supply Water Works	Misc Supplies & Parts	\$	1,264.59
MASI	Water Lab Testing	\$	234.80
Culligan	Repair of Softner #2 at South Plant	\$	385.00
Morton Salt	Salt for South Plant	\$	1,969.94
	Reimbursement of Physical Co-Pay Needed for CDL	\$	15.00
Gale Loeblich	Delivery of salt	\$	650.00
Robert Blue Trucking	Replacement Fridge for South Plant	\$	132.47
Home Depot	Utilities Software	\$	2,833.33
Creative Microsystems	Office Supplies	\$	55.25
Hilty Office Supply	Touch Reader	\$	469.00
HD Supply Water Works	Gasoline	\$	91.22
Pemberville IGA	Gasoline	\$	247.53
Steve's Car Care	Uniform Rentals	\$	92.17
Cintas Corporation	Mileage Reimbursement for CMI Summer Seminar	\$	3.00
Margaret Wilka	Annual Work Shirts	\$	34.00
Screen Printed Products		\$	

	Total Water	\$ 8,477.30
North Water Plant 5703		
Feller, Finch & Associates	North Water Plant Professional Services	\$ 2,717.00
	Total North Water Plant	\$ 2,717.00
	Total for all Utilities	\$ 32,534.81

WATER

Water Testing: Loeblich explained he is working on his EPA lead and copper testing. He has received 5 of the 10 samples requested from residents. Loeblich informed the Board well #2 is still having problems.

North Plant: The completion of the new plant addition is behind schedule. Tonka will be here Wednesday for last minute verifications and then back on the 18th for startup. The Startup should take approximately 3 days. Loeblich would like the Board to consider completing and switching over to the new telemetry after the Hirzel tomato season. Loeblich requested the purchase of another pump for the second Brine tank. The Board put this purchase on hold until at least next year. The clerk presented a quote for a change in the electric at the North Plant. The Board will discuss this with Lockard.

SEWER

Cleaning of Lines: Atkins cancelled because their truck is in for repairs. Only one pump is working in the cantex. Heestand explained it is necessary to have Atkins out to clean the cantex before the fair starts.

Bierley Pump: The pump that has been out for repair shipped today.

EPA Inspection: The annual inspection of the wastewater system went reasonably well. Heestand explained the Village will have two permits issued to us – one for the current plant and one for the new plant.

Sewer Line Extension: Heestand informed the Board that Darmofal is working on the sewer line extension for Gorney. Darmofal had asked Brian who will be inspecting the sewer line extension and who is responsible for the Edison Right-of-Way. The Board said they would discuss the right-of-way if Gorney attends a meeting.

Equipment: There was discussion on equipment maintenance. Schulte suggested a pre and post trip routine check list. Schulte will discuss this with the appropriate committee. The Backhoe is being repaired. It is unknown how long it will be gone or who to contact if one is needed. Schulte will look into this also.

Bailey Memo: The Board received a memorandum from Ms. Cartledge. This was discussed and the clerk was asked to reply with the Board's answers.

Asphalt Repair: The clerk informed the Board she had contacted Morlock regarding the area around the catch basin on Front Street. Morlock will be giving a quote and completing the work when he does the other asphalt work.

Grease Trap: The grease trap valve broke while Heestand was on vacation. He will contact Kuhlman to see if they have anything that would work.

Issue I Application: The Board asked that the Issue I Resolution be forwarded to Council for approval.

ELECTRIC

Electric Service Extension: Lockard explained the service extension work is approximately 2/3 done. There was discussion on what remains to be done before service can be completed.

North Water Plant Electric: The Board discussed with Lockard the requested changes for the North Plant.

MISCELLENOUS

Board Vacancy: The Board recommends that council appoint Mr. Tom Oberhouse to fill the vacated Board position. They asked the clerk to forward the recommendation to Mayor Opelt.

Utility Apprentice: The utility apprentice position applicants were discussed. The clerk had contacted legal council to verify the legality of accepting late applications. Legal Council Mike Marsh informed the clerk the Board could accept late applicants as long as all late applicants were accepted. The Board asked the clerk to set up two interviews for Monday, August 11 starting at 7pm.

Sewer Reduction: The Board read a letter received from a resident. The resident was requesting a reduction in their sewer bill due to a toilet sticking while out of town. This was approved (account 01*0060*11).

Charlie Aring

President

Stephanie Bowe

Clerk
