

## BOARD OF PUBLIC AFFAIRS

### July 14, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Chuck Schulte, John Lockard, Council member Marge Cox, and the Clerk.

The June 30, 2008 Board of Public Affairs minutes were corrected and unanimously approved.

The following bills were approved for payment:

#### **Electric 5301**

Rick L Beeker	Line Clearing for Electric Extension	\$ 4,850.00
Power Line Supply	Misc supplies	\$ 33.60
John Courtney	Monthly Consultant Fees	\$ 100.00
Airgas Great Lakes	Nitrogen Rental	\$ 29.35
Omega JV2	Generation Power	\$ 259.76
Omega JV5	Principal, Interest, & Hydro Power	\$ 16,302.57
Toledo Blade	Utility Apprentice Advertisement	\$ 187.22
Sentinal Company	Utility Apprentice Advertisement	\$ 16.50
AA Fire Extinguisher Sales	Yearly Check & Filling of Fire Extinguishers	\$ 56.76
Union Bank Company	Collection of Utility Bills	\$ 10.00
Steve's Car Care	Gasoline	\$ 97.23
Nextel Communications	Cell Phone Service	\$ 31.04
Treasurer State of Ohio UAN	UAN Quarterly Fees	\$ 247.50
AMP Ohio	OSHA Training	\$ 240.00
Stephanie Bowe	Reimbursement for July Utility Bills Mailing	\$ 52.07
	<b>Total Electric</b>	<b>\$ 22,513.60</b>

#### **Sewer 5201**

Specks Sales	Repair of Tire	\$ 70.00
Jones & Henry Labs	Sewer Lab Testing	\$ 735.70
USA Blue Book	Misc Supplies	\$ 204.47
Bonded Chemicals	Chemicals	\$ 279.50
Toledo Blade	Utility Apprentice Advertisement	\$ 187.20
Sentinal Company	Utility Apprentice Advertisement	\$ 16.50
AA Fire Extinguisher Sales	Yearly Check & Filling of Fire Extinguishers	\$ 37.84
Union Bank Company	Collection of Utility Bills	\$ 10.00
Steve's Car Care	Gasoline	\$ 134.00
Nextel Communications	Cell Phone Service	\$ 33.90
Treasurer State of Ohio UAN	UAN Quarterly Fees	\$ 247.50
AMP Ohio	OSHA Training	\$ 240.00
Countyline	Supplies	\$ 151.28
Stephanie Bowe	Reimbursement for July Utility Bills Mailing	\$ 52.06
	<b>Total Sewer</b>	<b>\$ 2,399.95</b>

#### **Water 5101**

Westwood Auto Parts	Break & Washer Fluid, Belts Etc	\$ 165.91
Perrysburg Pipe & Supply	Repair Parts	\$ 39.10
MASI	Water Lab Testing	\$ 234.05
Bonded Chemicals	Chemicals	\$ 721.80
Toledo Blade	Utility Apprentice Advertisement	\$ 187.20
Sentinal Company	Utility Apprentice Advertisement	\$ 16.50
AA Fire Extinguisher Sales	Yearly Check & Filling of Fire Extinguishers	\$ 349.90
Union Bank Company	Collection of Utility Bills	\$ 10.00
Steve's Car Care	Gasoline	\$ 193.44
Nextel Communications	Cell Phone Service	\$ 31.04
Treasurer State of Ohio UAN	UAN Quarterly Fees	\$ 247.50

AMP Ohio	OSHA Training	\$ 240.00
Countyline	Supplies	\$ 52.97
Stephanie Bowe	Reimbursement for July Utility Bills Mailing	\$ 52.06
	<b>Total Water</b>	<b>\$ 2,541.47</b>
<b><u>North Water Plant 5703</u></b>		
Brooks Contracting, Inc	Construction of N Water Plant	\$ 49,565.00
	<b>Total North Water Plant</b>	<b>\$ 49,565.00</b>
	<b>Total for all Utilities</b>	<b>\$ 77,020.02</b>

### **ELECTRIC**

*Electric Service Extension:* The Board reviewed the draft copy of the service agreement for extension of service to the Schuerman farm for their grain drying facility. This agreement was approved.

*SECA Charge Rider:* The Board unanimously approved rider allowing the removal of the SECA charge in figuring the power cost factor.

*Tree Trimming:* Lockard distributed maps detailing tree-trimming needs around the Village. Due to lack of help, he will not be able to accomplish all of these and will therefore be prioritizing these jobs. He will get to as many as possible given the time and help constraints. Aring suggested hiring part of the work out if needed.

*Supply Purchase:* The Board unanimously approved the purchase of electrical supplies to replace those used.

### **MISCELLENOUS**

*Employee Reviews:* The Board discussed possibly having yearly reviews with employees. They decided to try reviews this year. They would like to schedule reviews at the beginning of the next couple of Board meetings. This should provide ample time to accomplish all reviews before the annual wage ordinance. The Board asked the clerk to schedule Gale Loeblich's review at 7pm on August 4<sup>th</sup> (the next BPA meeting). The Board will enter into executive session for the review.

*Asphalt Repair:* The Board discussed quotes Council member Campbell had received for the repair of roads where water line breaks had occurred. The Board approved Morlock for the needed asphalt work

*Board Vacancy:* The Board members discussed the interest shown in the Board position that will become vacant on July 31. The Board will wait until the next meeting to make a recommendation to council.

*Utility Apprentice:* The resumes for the utility apprentice position were reviewed. The board discussed if they could receive late applicants. They decided to review the resumes and asked the clerk to contact legal council to verify the legality of accepting late applications. The Board would like to accept late applications. The clerk will investigate this option. The Board asked the clerk to set up three interviews for Monday, July 21 starting at 7pm.

Aring will be out of town July 25 through August 3.

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*Charles Aring*

President

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*S. Bowe*

Clerk