

BOARD OF PUBLIC AFFAIRS
May 19, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Nelson Busdeker, Chuck Schulte, John Lockard, Brian Heestand, Gale Loebrich and the Clerk. Visitors: Marge Cox, Keith Madaras, and Dick Sheets.

The following bills were approved for payment:

Electric 5301

John Lockard	80hrs. + .5hrs. (OT) (5/15)	\$ 2,185.10
Stephanie Bowe	20hrs. (5/15)	\$ 240.00
Brian Heestand	14hrs. + .5hrs. (OT) (5/15)	\$ 310.39
Carter Lumber	Misc Supplies	\$ 16.00
Sandusky Electric	Misc Supplies	\$ 249.70
Power Line Supply	Misc Supplies	\$ 1,437.99
AMP-Ohio, Inc	Pool Power	\$ 66,940.20
NEXTEL	Cell Phone Service	\$ 58.58
Verizon North	Phone Service	\$ 70.30
Hilty Office Supply	Office Supplies	\$ 42.46
Total Electric		\$ 71,550.72

Sewer 5201

Brian Heestand	69hrs. + 4.5hrs.(OT) (5/15)	\$ 1,519.55
Stephanie Bowe	20hrs. (5/15)	\$ 240.00
Lab Safety Supply	Misc Supplies	\$ 39.60
NEXTEL	Cell Phone Service	\$ 54.38
Verizon North	Phone Service	\$ 70.30
Hilty Office Supply	Office Supplies	\$ 42.46
Brown Supply	Paper & Cleaning Supplies	\$ 39.93
Total Sewer		\$ 2,006.22

Water 5101

Gale Loebrich	80hrs.+ 13hrs.(OT) (5/15)	\$ 2,189.00
Stephanie Bowe	20hrs. (5/15)	\$ 240.00
MASI	Water Lab Testing	\$ 158.25
HD Supply Waterworks	Misc Supplies	\$ 537.02
Wellman Rental & Supply	Brushes & Safety Glass	\$ 63.14
Eisenhour Motor Sales	Oil Change Water Dept Truck	\$ 54.64
Amplex	Internet Hardware S. Water Plant	\$ 265.00
Verizon North	Phone Service	\$ 70.30
Hilty Office Supply	Office Supplies & New Desk	\$ 149.65
Brown Supply	Paper & Cleaning Supplies	\$ 15.60
Total Water		\$ 3,742.60

Water 5703

Brooks Contracting, Inc.	North Water Treatment Plant Construction	\$ 4,025.00
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Total for all Utilities **\$ 81,324.54**

Miscellaneous

The May 5, 2008 minutes were approved.

New Employee Search: The Board asked John, Brian, and Gale if they had any suggestions for the new employee advertisement. The Board is looking for someone to help in all three departments but an emphasis would be put on the wastewater duties. There was discussion on what to include in the ad. Councilperson Cox suggested including a statement regarding the wage will be commensurate with experience and including something about a benefits package. It was also suggested to include that consideration would be given to those with experience or expressing an interest in obtaining a Wastewater / Water license. The Ad should be run in the Sentinel for 3 days (Friday, Saturday, & Monday) and the Sunday Blade. The clerk will work on this and forward to President Aring to review before submitting.

Village Pool Update: Councilman Madaras distributed a pool-cleaning schedule that he had made. He decided to leave John out of the schedule because he did not know when he would return to work. Madaras explained that currently he is following the schedule set by Poggemeyer when the Village assumed control of the pool. He is recommending to council at least a .5mill Parks and Recreation levy be put on the ballot. Madaras said the pool is scheduled to be open by June 7th with reservations taken for June 9th (a thank you from the Village to the students that helped during the flood) and June 10th (Pemberville Elementary). Madaras expects the pool filled by Friday, May 30th to allow the five days necessary to regulate the chemicals. Gale explained that the hoses are in place ready to start filling the pool as soon as the paint/concrete work is completed, the appropriate drying/curing time has passed, and he is given approval to begin. Gale informed Madaras the chemical pumps and chemicals were dropped off at the pool. Madaras asked if the Board would agree to the hiring of Mike Fritz to supervise Gale during the set up of the pool and chemicals. The Board explained they had no problem with Madaras contacting Mike Fritz. Madaras said he had already spoken with Mike and Mike did not seem interested in helping without discussing it with his lawyer first. Madaras requested that the Board speak to Mike Fritz. The Board explained that Gale has spoken to Mike on several occasions and could approach Mike on the subject but felt since it would be pool funds that would be used for this expense, they should not be responsible for the decision of what should be offered. Madaras explained that council has expressed a desire to keep overtime to a minimum for the pool. The Board agreed but explained that the Water and Sewer Department's first priority is to their required duties set forth by EPA rules and regulations in order to maintain a safe and working water and sewer system for the residents of the Village of Pemberville. Madaras agreed.

Hydrants: Madaras informed the Board that Ms. Nicholson had inquired about the interest in a hydrant program, which would allow residents to paint hydrants around the Village. This has been done in the past with the residents being supplied with the paint. Madaras thought minors could use this project for community service hours. Loebrich explained the hydrants are required to be painted certain colors depending upon the gpm. If this project is done, a handout will need to be distributed with each can of paint.

WATER

EPA list: The list of required actions determined by EPA during the Water System review was discussed. Loebrich explained what had been completed and when he plans to address those items that have not been completed. Possible options for the backflow prevention requirements were discussed but it was decided to bring more information at the next meeting.

SEWER

217 West Front Street: Brian was asked to give a report on the catch basin in front of 217 West Front St. Brian explained the work had been rescheduled again because Councilman Campbell had requested something else be done that was a higher priority. President Aring called Campbell and asked him to come to the meeting but he refused. In order to avoid any more delays, President Aring requested that all future correspondence be in writing.

Equipment Purchase: The weed eater used at the sewer plant needs replaced. Brian presented quotes. The Board approved the purchase.

Valves: Mr. Steele and Mr. Brossia have received check valves. Mr. Brossia received his after signing the May 5th minutes.

ELECTRIC

Surgery: John reported that his surgery went well and he is going to physical therapy 3 times a week. The doctor estimates his return date around July 7th.

Miscellaneous: John explained Toledo Edison contacted him. They have scheduled a meeting on Wednesday.

Charles Aring

President

S. Bowe

Clerk