

BOARD OF PUBLIC AFFAIRS
March 31, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Nelson Busdeker, Chuck Schulte, Gale Loebrich, John Lockard, Brian Heestand and the Clerk.
 Visitor: Gene Steele

The following bills were approved for payment:

Electric 5301

| | | |
|----------------|---------------------------|----------|
| | | \$ |
| John Lockard | 80hrs. + 3hrs. (OT) (4/3) | 2,286.57 |
| | | \$ |
| Stephanie Bowe | 20hrs. (4/3) | 240.00 |
| | | \$ |
| Brian Heestand | 1hrs. (4/3) | 21.06 |
| | | \$ |
| Mick Electric | Supplies | 15.87 |
| | Reimbursement for travel | \$ |
| Stephanie Bowe | expenses | 53.86 |
| | Linksys 16 HUB Network | \$ |
| Virtual PC | Switch | 16.67 |
| Hilty Office | | \$ |
| Supply | Office Supplies | 34.79 |
| | Rentals--Uniforms, Mats & | \$ |
| Cintas Corp | Towels | 75.48 |

| | |
|-----------------------|-----------------|
| Total Electric | \$ |
| | 2,744.30 |

Sewer 5201

| | | |
|----------------|---------------------------|----------|
| | | \$ |
| Brian Heestand | 79hrs. + 8hrs.(OT) (4/3) | 2,320.52 |
| | | \$ |
| Stephanie Bowe | 20hrs. (4/3) | 240.00 |
| | Reimbursement for travel | \$ |
| Stephanie Bowe | expenses | 53.86 |
| | Linksys 16 HUB Network | \$ |
| Virtual PC | Switch | 16.67 |
| Hilty Office | | \$ |
| Supply | Office Supplies | 34.78 |
| | Rentals--Uniforms, Mats & | \$ |
| Cintas Corp | Towels | 75.49 |

| | |
|--------------------|-----------------|
| Total Sewer | \$ |
| | 2,741.32 |

Water 5101

| | | |
|----------------|--------------------------|----------|
| | | \$ |
| Gale Loebrich | 80hrs.+ 18hrs.(OT) (4/3) | 2,401.08 |
| | | \$ |
| Stephanie Bowe | 20hrs. (4/3) | 240.00 |
| | | \$ |
| Home Depot | Misc Supplies | 175.88 |
| Culligan | Chlorine | \$ |

| | | |
|-----------------------------------|---|-----------|
| | | 70.00 |
| Tractor Supply | Regulator Lubricator & Nipples & Bushings | \$ 119.41 |
| | | \$ |
| MASI HD Supply | Water Lab Testing | 168.45 |
| | | \$ |
| Waterworks Perrysburg Pipe Supply | Misc Supplies | 1,923.30 |
| | | \$ |
| Bonded Chemicals | Misc Supplies | 306.22 |
| | | \$ |
| Unique Paving Materials | Aqua Mag & CL2 Cylinders | 1,380.60 |
| | Cold Mix to Repair Streets after Water Breaks | \$ 112.00 |
| | Reimbursement for travel expenses | \$ 53.85 |
| Stephanie Bowe | Linksys 16 HUB Network Switch | \$ 16.66 |
| Virtual PC Hilty Office Supply | | \$ |
| | Office Supplies | 34.78 |
| | Rentals--Uniforms, Mats & Towels | \$ 75.48 |
| Cintas Corp | | |

Total Water

| |
|----------------|
| \$ 7,077.71 |
|----------------|

Total for all Utilities

| |
|-----------------|
| \$ 12,563.33 |
|-----------------|

The March 17, 2008 minutes were approved.

Water:

Hydrant at 141 Bierley Avenue: Brian explained that he had investigated the hydrant in front of Mr. Steele's home. Brian noticed a mound of dirt a short distance away from the hydrant. He thought that this was probably caused when the gas line was put in.

Continuing Education Course: Gale explained that the Northwest District Ohio AWWA is offering their spring technical course and meeting on Thursday, April 24. The Board approved Gale attending this training.

Air Compressor: The work on the air compressor is complete except for the hook up. This can be done at any time that the South Plant is not in regeneration. Gale would like to wait until the North Plant is running before doing the final hook up. All agreed this was a good idea.

North Water Plant: Charlie explained that he had received information and pricing from Steve Darmofal for the Brine tanks. This was discussed. Chuck Schulte moved and Charlie Aring seconded to approve the additional cost for the changes. This was unanimously approved.

Water Rates: There was discussion on possible changes to water rates. The clerk was asked to investigate neighboring communities' rates.

Executive Session: Charlie moved and Nelson seconded to go into executive session to discuss property. Roll call was unanimous. The meeting went into executive session. Charlie moved and Chuck seconded to come out of executive session. Roll call was unanimous.

Storm Sewer:

Diehl Storm Drain: Brian explained that the line crosses the road on either side of the Diehl property. Both of these crossings are open and running into the river. The Board asked Brian to investigate this further to try to find a possible cause for the problem in front of the Diehl property.

Storm Sewer Regulations: The Board discussed the need to establish regulations for the storm sewer system. The following are items that need to be considered for inclusion.

1. Tap permit & fee
2. Inspection during working hours unless approved for after hours
3. Water entering system needs to comply with sanitary sewer ordinance
4. Upgrades to system (other than normal maintenance) will be assessed to property owner based on cost and benefit

Bailey: There was discussion on the complaint received from the Baileys about a new hole. Brian explained that he cannot find any lines leading back to the river across their property on the Village prints. Brian had checked our lines in the fall and they were good. The Board discussed whether it is our responsibility to go onto the private property to fix. It was agreed that since this is not a village owned or maintained storm sewer and is private property, it is the homeowner's responsibility.

Easements: The Board asked Brian to start a list of current easements and any that may be needed.

Electric:

Purchase Request: John requested approval to purchase a printer to print large power information that is downloaded onto laptop from the meters. This was approved. He requested approval to purchase new code book, a 3-phase switch for North Water Plant, and to switch lamps in the street lighting to conserve electricity. These were all approved.

Miscellaneous:

Internet: The clerk explained the cost for internet at the Water and Sewer Plants would be the cost of equipment only. There should be no other charges per Mark Radabaugh of Amplex. The Board approved the installation of internet access at the South Water Plant at this time. It was discussed that an internet policy should be looked into in the future.

Senior Center Utilities: The Board requested that the \$100 monthly adjustment on Bethlehem Lutheran Church's utility bill be done on a percentage basis according to the utilities used. (example -If 75% of bill is electric then a \$75 credit would be given on the electric cost.)

Correspondence: The clerk was asked to write a letter to Mr. Gorney requesting an update and a schedule for the sewer on his property on Front Street. The clerk was asked to write a letter to Nigel Davies about the need to pave the road in front of his condos on College Avenue. This was agreed to when the water and sewer lines were installed. The clerk was asked to write a letter to Hirzel's Canning explaining that since no easement has been reached as was agreed when their concrete pad was installed, we have no choice but to start billing for the extra sanitary usage based on the annual rainfall.

Charles Aring

S. Bowe

President

Clerk