

BOARD OF PUBLIC AFFAIRS

March 3, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Nelson Busdeker, Chuck Schulte, Gale Loeblich, Brian Heestand, John Lockard and the Clerk.

Visitors: Gene Steele

The following bills were approved for payment:

Electric 5301

John Lockard	80hrs. + 1.5hrs. (OT) (3/6)	\$	2,225.69
Stephanie Bowe	22hrs. (3/6)	\$	264.00
Pemberville IGA	Gasoline	\$	60.32
Steve's Car Care	Gasoline	\$	97.00
Cintas Corp	Uniforms, Mats, & Towels	\$	72.42
Brown Supply	Paper & Cleaning Supplies	\$	5.60
Tractor Supply	Cold Weather Gear	\$	69.70
AMP-Ohio	J Aron Pre-Pay	\$	3,021.41
Hilty Office Supply	Office Supplies	\$	110.04
John Courtney	Consulting Fees	\$	100.00
	Total Electric	\$	6,026.18

Sewer 5201

Brian Heestand	80hrs. + 15hrs.(OT) (3/6)	\$	2,056.15
Stephanie Bowe	22hrs. (3/6)	\$	264.00
Steve's Car Care	Gasoline	\$	53.00
Cintas Corp	Uniforms, Mats, & Towels	\$	72.42
Brown Supply	Paper & Cleaning Supplies	\$	83.73
Tractor Supply	Cold Weather Gear	\$	66.47
Busdiecker & Son Plumbing	Photographing of Sewer Line on Sherman	\$	150.00
Hilty Office Supply	Office Supplies	\$	110.04
	Total Sewer	\$	2,855.81

Water 5101

Gale Loeblich	80hrs.+ 16hrs.(OT) (3/6)	\$	2,288.00
Stephanie Bowe	21.5hrs. (3/6)	\$	258.00
Steve's Car Care	Gasoline	\$	332.16
Cintas Corp	Uniforms, Mats, & Towels	\$	72.42
Brown Supply	Paper & Cleaning Supplies	\$	79.86
Perrysburg Pipe & Supply	Replacement Supplies	\$	1,378.62
HD Supply	Mini Tubing, 90 bends, & Ground Key Stop	\$	596.91
MASI	Water Testing	\$	260.20
Aqua Line Inc	Emergency Leak Detection	\$	1,397.20
Culligan	Chlorine	\$	53.50
Morton Salt	Salt for Water Plant	\$	2,087.88
Hilty Office Supply	Office Supplies	\$	110.04
	Total Water	\$	8,914.79

Total for all Utilities **\$ 17,796.78**

The February 4 and February 19, 2008 minutes were approved.

141 Bierley Ave. Sewer:

Mr. Gene Steele explained that Brian Heestand had tested his lines and found that his residence at 141 Bierley Avenue was correctly connected to the sanitary sewer line. Mr. Steele is still concerned as to the cause of the backup in his basement bathroom when the water level is high. Charlie and Chuck believe that the water issues and quite possibly his back up problem are a result of ground water entering the system through down spouts, tile and sump pumps incorrectly tied into the sanitary line. They went on to explain that there has been extensive research and investigation on the possibility of river water entering the system but nothing has been found. Mr. Steele asked if a check valve could be put into his system. The Board explained the problems with this type of a valve in a sanitary line. They would be willing to look into this as long as Mr. Steele understood that it would be his responsibility to install, check and clean the valve.

Water:

Information, Quotes, and Supply Purchase Requests: Gale presented quotes and information for a truck bed and accessories. The Board approved the purchase of insulation for the ceiling to complete the project. The Board discussed options for covering the ceiling insulation. They requested that Gale use steel when this project is completed. Gale informed the Board that Ohio Rural Water Association has a system to check for leaks during non-emergency situations. The Board approved the purchase of miscellaneous supplies.

Upcoming Projects: Gale explained that he intends to plum in the air compressor. He plans to flush Hydrants when the weather gets warmer. He explained that this flushing could result in replacing hydrants that are in disrepair.

South Plant Generator: There have been some problems with the generator since the battery backup was connected. Gale informed the Board he had scheduled someone to come out and investigate these problems.

North Water Plant: The clerk presented an update received from Feller, Finch, & Associates. She also explained that the Fiscal Officer expressed concern with the invoices from Feller, Finch, & Assoc. because they have exceeded the contract amount for the North Water Plant Project.

Electric:

Truck Inspection: John informed the Board that his annual truck inspection is scheduled for April 16th.

Flame Proof Clothing: After researching the prices, John found that flameproof clothing was the same price from the current supplier as the clothing he is currently receiving. The Board approved the change in clothing for John and Brian.

Continuing Education: John requested approval for a capacitor course scheduled October 8th at AMP-Ohio at a cost of \$25. The Board approved his attending the course.

Sewer:

Check Valves: The Board discussed the circumstances and procedures for issuing check valves. They will set a guideline for check valve installation. All agreed that the resident should install and accept responsibility for the maintenance of the valve. They will discuss under what circumstances to consider these valves, at a later meeting.

Storm Sewer: The Board would like to establish a procedure or possibly an ordinance for the Storm Sewer to use when installing new or expanding existing lines. Items they would like to consider are an application for work, tap fee, inspection, and licensed contractor installation. This discussion will continue after researching possibilities.

Miscellaneous:

Senior Center: The clerk reminded the Board that Council had approved the forgiveness of \$200 monthly on Bethlehem Lutheran Church's utility bill for housing the Senior Center. She requested that the Board consider how best to apply this credit each month.

Charles Aring

President

S. Bowe

Clerk