

BOARD OF PUBLIC AFFAIRS

January 14, 2008

Present at the regular meeting of the Board of Public Affairs were President Charles Aring, Nelson Busdeker, Charles Schulte, and the Clerk.

Visitors: Bud Kauffman & Steve Darmofal of Feller, Finch, and Associates, Gary Mock & Tod Schlachter for Spectra Shield, and Councilman Gordon Bowman

The following bills were approved for payment:

Electric 5301

John Lockard	80hrs. + 3hrs. (OT) (1/10)	\$ 2,286.57
Stephanie Bowe	20hrs. (1/10)	\$ 240.00
Brian Heestand	2hrs. (1/10)	\$ 42.12
Ohio Utilities Protection Service	LBP Minimum OUPS Fee	\$ 5.00
Westwood Auto Parts	DRI pump	\$ 25.26
Nelson Busdeker	Mileage for AMP-Ohio Conference	\$ 124.40
Reed City Power Line	Misc. Supplies	\$ 491.12
AMP-Ohio	J Aron	\$ 3,229.78
AMP-Ohio	JV2 Generation Power	\$ 215.72
AMP-Ohio	Pool Power	\$ 69,548.14
AMP-Ohio	Omega JV 5 Principal & Interest	\$ 8,082.68
AMP-Ohio	JV5 Hydro Power	\$ 8,172.53
John Courtney	December 07 Retainer	\$ 100.00
HD Supply Utilities	Electrical Supplies	\$ 235.00
Airgas Great Lakes	Nitrogen rental	\$ 28.79
OPPEI	AMP-Ohio Conference	\$ 675.00
AMP-Ohio	OSHA Training	\$ 240.00
AMP-Ohio	CPR Training	\$ 25.00
Union Bank Company	Utility Collections	\$ 10.00
Cintas	Uniforms, Mats, & Towels	\$ 67.92
Ricoh Americas Corp	Copier Maintenance Agreement	\$ 113.20
Steve's Car Care	Gasoline	\$ 92.10
Pemberville IGA	Gasoline	\$ 114.00
Countyline CO-OP	Supplies	\$ 43.59
Hilty	Office Supplies	\$ 13.81
	Total Electric	\$ 94,221.73

Sewer 5201

Brian Heestand	78hrs. + 10hrs.(OT) (1/10)	\$ 1,864.77
Stephanie Bowe	20hrs. (1/10)	\$ 240.00
Ohio Utilities Protection Service	LBP Minimum OUPS Fee	\$ 10.00
Jones & Henry Laboratories	Lab Testing	\$ 672.70
AMP-Ohio	OSHA Training	\$ 240.00
Union Bank Company	Utility Collections	\$ 10.00
Cintas	Uniforms, Mats, & Towels	\$ 67.92
Ricoh Americas Corp	Copier Maintenance Agreement	\$ 113.20
Steve's Car Care	Gasoline	\$ 70.00
Countyline CO-OP	Supplies	\$ 64.62
Hilty	Office Supplies	\$ 13.80
	Total Sewer	\$ 3,367.01

Water 5101

Mike Fritz	48hrs.+ 8hrs.(OT) (1/10)	\$ 1,320.00
Gale Loebrich	80hrs.+ 2hrs. (1/10)	\$ 1,826.00
Stephanie Bowe	20hrs. (1/10)	\$ 240.00
Ohio Utilities Protection Service	LBP Minimum OUPS Fee	\$ 10.00
Culligan	Sodium Hypochloride	\$ 50.50
HD Supply Waterworks	Misc. Supplies	\$ 1,116.12
Wellman Rental & Supply	Generator Rental	\$ 110.00
MASI	Lab Testing	\$ 167.75
Gale Loebrich	Reimbursement for CDL Temporary Permit	\$ 25.50
AMP-Ohio	OSHA Training	\$ 240.00

AMP-Ohio	CPR Training	\$	25.00
Union Bank Company	Utility Collections	\$	10.00
Cintas	Uniforms, Mats, & Towels	\$	131.94
Ricoh Americas Corp	Copier Maintenance Agreement	\$	113.20
Steve's Car Care	Gasoline	\$	5.00
Pemberville IGA	Gasoline	\$	180.71
Countyline CO-OP	Supplies	\$	118.33
Hilty	Office Supplies	\$	13.80
	Total Water	\$	5,703.85
<u>North Water Treatment Plant Project</u>			
Marine Building Group		\$	2,300.00
Feller, Finch, & Assoc.		\$	675.50
Feller, Finch, & Assoc.		\$	883.50
	Total North Water Treatment Plant Project	\$	3,859.00
	Total for all Utilities	\$	103,292.59

Minutes, for the December 31, 2007 Board of Public Affairs meeting were approved.

North Water Plant

Brine Tank: Gary Mock & Tod Schlachter explained the process involved in the installation of the Spectra Shield System. The Spectra Shield System is a stress skin normally used in the wastewater industry. The system is approved for use in the water brine tanks when a special poxy coating is applied as a final step. The process includes repair of any active leaks and the dewatering of the tanks. The North Water Plant tanks would require 4 days to complete and a couple of days to set. Everything in the tank would be covered by the Spectra Shield including beams, ceiling, and floor. The system is guaranteed to 15psi. It was suggested that all brackets and piping be installed before installation of the Spectra Shield. If new brackets or piping would need to be installed later, the warrantee would be void unless the company was called to cut the holes and reapply at the Village's expense. The cost for one Brine tank would be \$16,000 or if both tanks were done the cost would be \$22,000. At this time Gary and Tod left and the Board discussed the possibility of this option. The Board unanimously approved the Spectra Shield System for both Brine tanks but wanted to check with Fiscal Officer, Debra Cartledge to determine if funding for this change order was available. The clerk was asked to discuss this with Mrs. Cartledge. Chuck asked Steve Darmofal to check if disposal was included in the quote given.

Feller, Finch, & Associates: Steve Darmofal and the Board discussed the North Water Plant project. There have been two change orders issued:

- change order involving Brook's for the slab and drain at an additional cost of \$2458.00
- change order involving Marine for the combustion air ducting per Wood Co. Building Inspection at an additional cost of \$993.78

Steve also brought to the Board's attention pay requests for Brook's, Marine, and Feller, Finch & Associates. The Board requested that Steve contact Brook's and request an updated schedule.

Wastewater Treatment Facility

Steve Darmofal explained that a fax had been received from EPA requesting an additional \$200.00 for a NPDES Permit Modification. The clerk was asked to send this check to Steve so that it could be forwarded with the appropriate paperwork.

Miscellaneous:

The Board approved the purchase of a new computer and ½ the cost of a new server not to exceed \$4000. The Board approved the purchase of new utility software not to exceed \$18,000. These costs would include installation and set up.

Charles Aring

President

S. Bowe

Clerk