

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
June 5, 2018**

Mayor Bowman opened the June 5, 2018 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rahe, Angel, Bailey, Long (attended late), Opelt, and Yaniga. Others present Ed Wozniak, Mary Mortiz, Gene Steele, Tom Oberhouse, Donna Blausey, Tresa Witker, and the Clerk.

Minutes: Bailey moved and Angel seconded to approve the minutes. Motion passed 5/6 vote. Bailey, Angel, Rahe, Yaniga, Opelt-yes. Long not present.

Treasurer's Report: Opelt moved and Rahe seconded to approve the bills in the amount of \$32,010.46. Motion passed 5/6 vote. Bailey, Angel, Rahe, Yaniga, Opelt-yes. Long not present.

Guest:

Mayor deviated from the agenda to allow Donna Blausey and Tresa Witker to speak on behalf of the Pemberville Food Pantry. Donna Blausey is asking council to allow for a temporary street closer located on Vine St., behind Opelt's residence. Blausey stated they would like to block off from Oak St., along Vine to Front St. for a garden fundraiser for canned goods and toiletries. The event is July 14th from 10am to 4pm. They have asked for a couple of hours before for set-up and tear down. Blausey stated that they have completed the Temporary Closure permit and will need to obtain signatures from the homes affected on Vine St. Blausey stated that if any of those residents do not given permission then they will not proceed. Rahe moved and Bailey seconded to allow for the temporary road closure with anticipated signatures from the homes affected on Vine St. Motion passed unanimously. Tresa Witker added that from now until July 17th any donation of \$10 or more made at Meijer's, Meijer's will match that donation. Witker stated that the food pantry currently serves 35 families a month just here in Pemberville.

RESOLUTION 750: RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION FOR THE ENVIRONMENTAL PROTECTION AGENCY (EPA), DIESEL EMISSIONS REDUCTION ACT (DERA), CLEAN DIESEL FUNDING ASSISTANCE PROGRAM FOR FISCAL YEAR 2018. 3rd Reading

Yaniga stated that she has spoken to Dana Schratt with the County Commission regarding the due date. Yaniga stated that it is the due date for the state to apply at the federal level, the village is a much smaller part and will come at a later date.

Long moved and Yaniga seconded to pass Resolution 750. Motion passed unanimously.

Mayor:

Mayor announce that there will be a ribbon cutting event on June 25th at 1:30pm located at the Street garage for the 24/7 Permanent Recycling Program. There will be four (4) bins placed and should be delivered the Thursday or Friday before June 25th. Mayor stated that Republic will come each Wednesday to empty the bins. Eastwood Band Boosters will keep up on the area. Mayor stated there will be labels on the bins of what they will accept. Mayor stated that they do ask that plastic items are rinsed out before recycling.

Mayor congratulated and says thank you to the Petal Pushers and commend them for making Pemberville beautiful.

Mayor reported that the old diving board has been removed. The diving board is the original that has been there since 1966. Mayor stated that a new diving board has to be engineered by a company in Columbus and approved by the Health Department. Mayor is hoping they will approve what the Park and Recreation committee recommends. However, there is nothing to approve until he hears back from them. Mayor stated that the best quote was from O.P. Aquatics.

Mayor asked the Chief is there was any comments on the police report. Chief replied no.

Rahe stated to the Police Chief that the car shows this year will be taking place with 2 downtown and 2 at Memorial Park and stated there has been some concerns with the ones downtown and vendors blocking the handicap curb ramps. Rahe asked the Chief if he could speak to Todd Sheets about the concern.

Rahe:

Rahe reported that she and the Mayor had attended the CDBG grant planning commission meeting. Rahe stated there were 5 applications that had applied. There is approximately \$253,000 to be awarded out. The Planning Commission was going to recommend to the County Commissioners that the money be awarded to 4 of the 5 applicants. There was additional funds remaining after the allocation between the 4 applicants. The planning commission decided to split the remaining funds between Pemberville & Risingsun as we were the only two that had requested money for ADA improvements. If approved by the County Commissioners, Rahe stated we will be awarded a little more than requested with the amount being \$68,900.

Rahe stated that she has sent out the e-mail with the mosquito spraying schedule. The first one was last night. There was discussion as to whether or not notify the residents of the schedule. It was decided that a notification will go on the next utility bills. The clerk will notify the utility clerk to put the message on the bills.

Rahe reported that the Personnel Committee has been working on the Village handbook and will be presenting to council for review and approval at a later date.

Rahe stated that the work order request form has been enhanced to add a Committee line, work to be completed by, as well as a disclosure that questions with the work order should be directed to the Mayor and or Committee member who submitted the request.

Rahe stated that there will be a street sweeping tomorrow.

Rahe stated there is a Street Committee meeting on June 11th at 6pm.

Rahe stated that there was a written complaint on 810 W. Front St. by a resident who lives in front of the property. It was stated that the maintenance on the property has not been done very well and the village needs to do a better job at keeping the grass down. It was stated that this is a repeated issue. Long stated that if there is debris that is hindering the upkeep, then it needs to be communicated what needs cleaned up so the entire property can be mowed and maintained. Opelt asked how many acres are currently being mowed within the village. Mayor stated that he thought 35 to 38 acres. Long asked that a review of all village property and how much is being mowed take place. Yaniga stated to let's see what items are causing the delay on Front St. Mayor stated that the land has been cleaned up with about 90% mow able. Rahe stated that she will speak to Bourdo and complete a work order and write down the concerns.

Bailey:

Bailey asked when the village was officially enforcing the golf cart ordinance. Chief stated that enforcement is as long as they are seeing plates they are assuming they are compliant. Chief stated that if they are not seeing a plate, then they are stopping. Angel stated that he was approached by an unhappy resident that there are others not following the code. Bailey stated that she is getting questions because some are spending \$1000 or more to bring the golf cart to code while others are still driving around with no plates. Bailey asked what happens during the fair. Chief stated that all carts will need to be up to code. Opelt stated it seems to be a hot topic and no win since council pushed it.

Bailey asked if the mulch down at Memorial Drive was gone. Mayor stated no. Bailey asked what the plan was. Mayor stated to use it throughout the village for any good purpose.

Bailey asked the Chief to enforce the no parking at the Rees Rd. property when he meets with the fair board later this week.

Long:

Long stated that there is nothing on the agenda for the Planning Commission meeting and will likely be no meeting. The engineers are still working on the Pember Grove plans.

Long reported that BPA met last night and it was discussed of a promising candidate for the Electrical position. The also discussed having the Personnel Committee looking at the handbook and adding a section around military leave. The potential candidate is in the service.

Long stated that BPA discussed the property on Rees Rd. and how to prevent parking. They discussed putting up fencing, materials needed and potential pricing.

Long stated BPA is reviewing a new contract with Feller Finch.

Long stated there was conversation around emergency management. It was recommended to update the emergency management plan. One of the questions was how the village would supply water to the residents should an emergency take place. The current plan states that we would haul water in during an emergency. It was also recommended that we should extend service to the nearest NWWWD if emergency water was needed.

Opelt:

Opelt announced that the pool is now open with a couple good days. Opelt stated that the first time with Friday Stars at the pool went very well.

Yaniga:

Yaniga reported that the Flood Committee met on the 23rd of May, which was a rescheduled meeting to allow the opportunity to meet with Ms. Landers. Yaniga stated the committee spent almost 2 hours with Ms. Landers and received a lot of great information. Yaniga stated that she hopes to meet with Ms. Landers again at a later date in Bowling Green. Yaniga stated that the cleaning of Oberhouse Park has been discussed and decided to wait until fall to clean the area along the river when things start to die off.

Yaniga stated that the next Hazard Mitigation meeting is June 21st at 2:00 pm. Yaniga stressed that if communities are not actively putting effort into a good plan, they would be put at the bottom of the scale should FEMA need to award emergency monies.

Guest:

Gene Steele stated that he is willing to cut Oberhouse Park and even 810 W. Front St.

Gene Steele stated that he took to passes down the portage river and the stuff laying along the river was unbelievable. Steele stated that from Harrison Park to Gibsonburg Rd. there are hundreds of down trees and that it would be in the villages best interest to make sure the bridges stay clear of the debris to allow for the water to flow through.

Mayor Bowman adjourned the meeting at 8:10 pm.