

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
January 2, 2018**

Mayor Bowman opened the January 2, 2018 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Angel, Bailey, Long, Opelt, Rahe, and Yaniga. Others present Laura Angel, Sarah Szymanski, Vic & Eileen Schuerman, Tom Oberhouse, Russ Eby, Mary & Erlin Moritz, Kim Jakubec, Nathan Schultze, and the Clerk.

Minutes: Angel moved and Bailey seconded to approve the minutes. Motion passed unanimously.

Treasurer's Report: Bailey moved and Opelt seconded to approve the bills in the amount of \$4,483.79. Motion passed unanimously.

ORDINANCE 1569: 2018 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. 3rd Reading
Rahe moved and Opelt seconded to pass Ordinance 1569. Motion passed unanimously.

Mayor:

Mayor stated that everyone received a copy of the committee assignments. Mayor stated that there is lots of opportunity for growth but not a lot of money. Mayor stated at this time council would elect a President Pro Tem, Mayor asked council to make a nomination. Long stated that he has not talked to anyone to know who is interested and is currently not ready to make a nomination. Mayor tabled for this meeting and will address at the next council meeting.

Mayor thanked Hirzel's and Pemberville Foods for the gift boxes that was given to all elected officials and employees and thanks them for the generous gift.

Mayor reported that he has reached out to the 2 companies recommended by TTI who did the original survey at Volunteer Park. Mayor stated he has not received the quotes yet but will present them once he has them.

Bailey:

Bailey stated that given that past week on social media, the community believes they deserve immediate information and believes the village should have their own Facebook and would like council to consider. Yaniga agrees with Bailey adding that an additional source that is verifiable would help get information to the community.

Long:

Long stated that BPA is currently meeting now and does not have anything to report for them at this time.

Long stated that the Planning Commission met the week before Christmas and had a very good conversation about the committee and pending things. Long stated that some things were identified is some challenges with the structure and tracking of terms for Planning Commission as well as Zoning Board of Appeals. They have identified the need to reach back and look at what term placements different people came to those committees at and there is some gaps in the record and understanding that there are some members that have been on the committee for a very long time, and are frankly they are probably great assets to that board. Long stated there are terms that those appointments take but there are no term limits. Long stated that he has reached out to Mike Marsh and asked what he thinks is the best way to reset this clock for some of these members and re-identify these terms. Long stated that these terms are staggered in a particular way that lines with the election cycle and they want to get that reset. Long stated that they want to get a cycle back in place for these members, to get these terms reestablished and figure out so that when we have volunteers come to the table for some of these positions, we are in a place that we can inset these individuals in a committee if it is possible. Long stated there will be more to come and will report back when he hears anything.

Long stated that there was also brief reintroduction from Tom Oberhouses' subdivision development.

Long stated that he had a conversation with Kent Schuerman and they would like to have the Cemetery re-start the cycle of meetings and signing of checks. Opelt stated that he has come up to sign stuff for the clerk and that there is usually very minimal to talk about. Clerk stated that she will set the dates and notify the township Fiscal Officer.

Opelt:

Opelt addressed a few issues regarding code red and would like council to come up with some guidelines, rules, or regulations, what is an emergency and determine what that is and who should be receiving the calls, because he was under the impression that if something was happening in an area, that those were the ones to receive the alert. Opelt stated that he received 4 to 5 calls at home wanting to know why so late. Bailey stated that her only issue with Code Red, was that she didn't think it was necessary to put out a message that the office would be closed January 1st. Clerk stated that she made that decision because when the office was closed Monday and Tuesday last week, residents came in Wednesday and stated they didn't realize we were closed when they came out on Tuesday. Clerk stated that she was just trying to prevent those from coming out unnecessarily with the frigid temperatures and was hopefully trying to prevent residents from coming out only to find out the office was closed. Opelt stated that maybe the call should have went out on Thursday, giving residents the opportunity to come in before the office was closed. Clerk stated these are things we are learning curves that we take into consideration to make the system better. There was discussion over complaints on the code red and the clerk stated that she cannot take a legitimate complaint and have it resolved if it's going through all of council and not the office. Clerk stated that the office received 2 calls regarding the Code red and they were handled immediately. One call wanted removed from the system and provided their number to be added to the do not call list and the other wanted to customize and worked with Yaniga. Clerk added that in order for us to efficiently help those who are concerned or have questions, we in the office need to know so that we can properly document them, and give the information to the proper department. Committee, or council member to get a proper resolution. Opelt stated he would rather the office not get the calls because the office has enough to do and this would be one less thing, and give the information to whomever the call may pertain to. Clerk stated she understand, but that is what the office number is there for, to contact us for whatever their reason may be. Rahe stated her comment of the formal complaint, and she understand the clerks comment that it wasn't formal because it didn't go to the office, she disagrees with. Rahe stated that she has had several people complain about the calls. Clerk asked how we are going to know to fix it. Rahe stated that she was waiting for tonight and did get some information from Yaniga about the do not call list for those without computers, so she waiting until tonight to follow up on it. Clerk stated that if the call would have come to the office it would have been resolved that day instead of waiting until tonight. Clerk stated that council meets twice a month and if we hold onto this information until we meet again, then it's not getting resolved and potentially making them feel as if their concern don't matter and they are being pushed to the weigh side until everyone meets again and feels it could be resolved a lot quicker and efficiently if the complaint comes through the office. Rahe stated that the office is not open on Saturday to make a complaint.

Rahe:

Rahe reported that the next street meeting will be Monday, January 8th at 6pm

Rahe made a motion to transfer the remaining funds from State Route 105 project of \$28,747.24 from the money market account back to the primary account. Opelt seconded the motion. Motion passed unanimously.

Rahe made a motion to transfer the funds for the payment to the Ohio Department of Transportation of \$35,660.13 to record the payment in the UAN system. Opelt seconded the motion. Motion passed unanimously.

Rahe reported that the transmission for the 2007 one ton dump truck did go out. Rahe stated that we received 3 quotes for the repair. Eisenhours quote was \$3,455; Lay's Transmission was \$3,495, and A-Tech Automotive was \$1851.81. Rahe stated that the truck is now at A-Tech for repair.

Yaniga:

Yaniga continued of the discussed of the Code Red system and provide stats on the 4 messages that did go out with the number of individuals it reached and the form in which it was received. Yaniga stated that as far as regulations and rules, council approved the list of working administrators when we signed the contract. Nathan Schultze spoke on Code Red stating that he has sent out a boil notice after delivering notices to all those affected. Nathan stated that he had received the test result back and was able to lift the boil notice. After being told not to send any Code Red notices without approval he had placed a call to the Mayor to see if the alert could be sent. Nathan stated it wasn't until 7 hours later that he received a call back stating he could send the alert however, Nathan decided that the sign had already been flipped for 7 hours and felt it was not in the villages best interest to send a Code Red notice out 7 hours after the boil notice had been lifted and wanted to know how this was going to work in the future. Nathan explained that this was to be of a benefit to him however, he cannot wait hours to send a notice out nor can he determine when these issues arise that residents need to be informed on.

Council discussed, determined, and agreed that previously approved administrators to the Code Red system have the authority to send Code Red notifications out without further process or additional authority. These administrators were approved to be given this authority at the time that the Code Red contract was signed and are the individuals due to position and situation most qualified to determine the necessity and nature of a call.

Yaniga touched on the document she prepared for the web-site regarding the flood mitigation data. Yaniga stated they will accept data collection up to January 31st and there will be a meeting at the end of February first part of March to discuss some potential things that may help. Yaniga explained this information is coming from the county level. Yaniga made a motion to put the document and questionnaire on the village web-site and to make the questionnaire available at the library and village office, Angel seconded the motion. Motion passed 5/6 vote. Yaniga-yes; Angel-yes; Bailey-yes; Long-yes; Opelt-no; Rahe-yes.

Guest:

Chief reported that he and the officers have been trained to use Narcan and they are now carrying it with them. Sarah Szymanski asked who pays for the Narcan, Chief stated it was through a grant through the Wood County Health Department.

Erlin Mortiz commented on the Code Red system and added that council needs to talk about brain storming and not stepping on others ideas. Talk about what we need to do, or what they need and learn the limitations.

Eileen Schurman asked about a car that sits on Bond St. in front of a yellow house with a window that is down and asked if it has it been removed yet.

Mayor Bowman adjourned the meeting at 8:10pm.