

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
December 20, 2016**

Mayor Bowman opened the December 20, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Russel Eby, Ed Wozniak, Sarah Szymanski, Gene Steele, and the Clerk.

Minutes: Sautter moved and Rahe seconded to approve the minutes. Motion passed unanimously.

Treasurer's Report: Rahe moved and Yaniga seconded to approve the bills in the amount of \$3,776.84. Motion passed unanimously.

ORDINANCE 1560--ORDINANCE AUTHORIZING SALE OF THE 1988 PLOW TRUCK. 2nd READING

ORDINANCE 1562--ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2017. 2nd READING

Campbell moved and Sautter seconded to suspend the rules. Motion passed unanimously. Sautter moved and Campbell seconded to approve Ordinance 1562. Motion passed unanimously.

RESOLUTION 741—RESOLUTION APPROVING THE DRAFT ADOPTED AMENDED WOOD COUNTY SOLID WASTE MANAGEMENT PLAN. 2nd READING

Mayor:

Mayor reported that all committee assignments will remain the same for 2017 as they were in 2016 unless a written request is received to change.

Mayor stated that he has been searching for a new zoning inspector. He had contacted three possible candidate with experience and had two decline and one accepted. Mayor stated Sara Wensick is willing to accept the position. She has more than nine years experience and has been the zoning inspector for Liberty Township, Weston, and Milton Center. Sara will attend the first council meeting in January to meet council and answer any questions council may have. Opelt asked what the monthly fee was for zoning inspector. Mayor replied that it is currently \$120 a month.

Mayor reported that on January 25th the Mayors Association will be holding their annual dinner which is located at the Riverview Banquet at 6 p.m. with dinner being served at 6:30 p.m. Mayor stated that the village will pay for the dinner and would like for a few of the council members to attend to represent the village, if they are able.

Mayor thanked Hirzel Company for the food gift boxes for all the employees and council members as stated that if there was a council member who has not received theirs, to pick one up on the way out as they are located in the hall.

Mayor commended council for all their work in 2016. Mayor stated it has been a very interesting and productive year.

Mayor stated that Stephanie Miller with Tree City has presented to him the use of 2/4 acre of village property for education programs and will plant and monitor trees yearly.

Long:

Long stated that with no agenda for Planning Commission, he will cancel tomorrow's meeting and will resume in January.

Long stated that he has the agreement for Wood Lane Industries and the cleaning service that is provided for town hall, police station, and the public restroom. Long read into the minutes the agreement with Wood Lane Industries. (Attached) Long made a motion to approve the Wood Lane Industries contract for cleaning services at \$52 a week. Motion passed unanimously.

Campbell:

Campbell reported that we had our first snow fall and there was 52 vehicles on the street with 6 of them being downtown. There was discussion about notifying those individuals parked on the street during snow plowing and how to make them aware they need to move their vehicle. Chief stated he has a flyer that they place on the vehicles asking them to move. Mayor will review the flyer to see if needs to be updated and if it should include alternative parking.

Opelt:

Opelt stated that there have been more issues with the residents in his area and just wants all to be aware of their surroundings and make sure your house and cars are locked.

Sautter:

Sautter reported that the BPA met last night and passed the 2016-1 Resolution for the water tap fee. Sautter added that the resolution does factor in materials and have added \$150 for labor on top of the water tap fee.

Sautter stated that BPA discussed the ad for the electrical position and that they will be placing it soon in the AMP magazine, The Toledo Blade, Sentinel and Metro Press.

Sautter stated there was discussion at the BPA meeting about NWWSD and Eastwood and the gravity feed and the villages' portion of roughly \$57,000. Sautter stated that an itemized bill will be requested.

Sautter stated that Nathan Schultze updated BPA on the South Water Plant and that construction is going well. Nathan also presented a quote to BPA for painting the outside of the building. In addition, it was discussed about EPA requiring the addition to the North and South Plant to monitor lead and have requested to have it completed by January 1, 2017.

Yaniga:

Yaniga wanted to wish all of council and residents a Very Merry Christmas.

Guests:

Sarah Szymanski stated that she talked to Bourdo about cleaning off the sidewalks in front of her business. Further discussion took place as to the snow removal process and that the initial purpose of removing snow in the downtown area was to help get the first initial snow fall removed from the sidewalks and into the street so that the workers can remove from the street, allowing for clear sidewalks and parking by the time businesses open for the day. It was also stated that businesses are to maintain their sidewalks after the village has cleared them off initially. After discussion Yaniga moved and Long seconded to approve the initial removal of snow in front of Payroll Physician. Motion passed with the Mayor breaking a tie vote. Yaniga-yes; Long-no; Campbell-no; Opelt-no; Rahe-yes; Sautter-yes;. Mayor voted yes to break the tie and stated to Szymanski that this is a one year trial and will revisit next year as to whether or not the village will continue to remove.

Sarah also asked about the puddle at the end of her driveway and that it is still not resolved and wanted to know where things stood. Campbell stated that he knows there are still areas that needed milled.

Campbell stated he has sent another e-mail to Cindy at ODOT to find out the status of the issues pointed out earlier at the end of the project.

Gene Steele wanted to know who is responsible for removing the snow on the Bridge St. bridge. Steele said that it has a lot of ice and needs to be removed. Campbell will talk to John.

Gene stated that he has an issue with paying the zoning inspector \$120 a month and believes it should also be kept in house. Steele asked if he could apply. Mayor told him he is more than welcome to complete and submit an application for the zoning inspector position.

Mayor Bowman adjourned the meeting at 8:00pm.