

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
December 6, 2016**

Mayor Bowman opened the December 6, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter, and Yaniga (present at 7:10pm). Others present Jeff Bourdo, Ed Wozniak, Joanne Busdeker, and the Clerk.

Minutes: Long moved and Rahe seconded to approve the minutes from November 1^{5th}, meeting. Motion passed unanimously.

Treasurer's Report: Sautter moved and Yaniga seconded to approve the bills in the amount of \$14,348.52. Rahe asked about the lighted garland, clerk replied that Mr. Lockard had purchased one strand and placed on the light pole outside of Council Chambers window at the first meeting in November for a discussion. However, it was not discussed at that time and do to the time frame and quantity availability in order to purchase enough for the poles downtown prior to the lighted Christmas parade. Since there is a specific line item for new Christmas decorations that the village has been saving for, the clerk approved the purchase. Opelt asked the clerk if she was authorized to approve such purchase. The clerk replied that this purchase was not any different then purchases that were made for the pool and dedication ceremony without prior approval. Sautter added that since there is a specific line item for Christmas decorations that when council approved the appropriations in the beginning of the year that council is approving the expenditure. The clerk added that if we are going to require prior approval for purchases that are approved during the permanent appropriations, then it should be that way for all departments and committees. Motion passed 5/6 vote. Sautter-yes; Yaniga-yes; Long-yes; Campbell-yes; Opelt-no; Rahe-yes.

ORDINANCE 1559: ORDINANCE AMENDING ORDINANCE 1543, SECTION 1543.01.3(B) ALLOCATION OF FUNDS. 3rd READING

Rahe moved and Sautter seconded to approve Ordinance 1559. Motion passed unanimously.

ORDINANCE 1560: ORDINANCE AUTHORIZING SALE OF THE 1988 PLOW TRUCK. 1ST READING

ORDINANCE 1561: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016. 1ST READING

Clerk explained that do to the requests for additional police coverage this year, the police department has went over the budgeted amount for wages. The clerk and the Chief have reviewed the police fund and would like to move money within the fund to cover wages. Long asked is this would cover the remaining payroll for 2016, clerk replied that it would. Sautter asked about the Omega JV5 principal and interest payments. Clerk stated that under AMP the Omega JV5 project had changed in 2014 and we are now paying on the revolving credit instead of the joint venture project itself, resulting in more being applied to principal than in the past when we were following the amortization schedule and based on that the amount appropriated was short for the December payment.

Campbell moved and Rahe seconded to suspend the rules. Motion passed unanimously.

Campbell moved and Long seconded to approve Ordinance 1561. Motion passed unanimously.

ORDINANCE 1562: ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017. 1ST READING

RESOLUTION 741: RESOLUTION APPROVING THE DRAFT ADOPTED AMENDED WOOD COUNTY SOLID WASTE MANAGEMENT PLAN. 1st READING

Mayor:

Mayor read a commendation honoring Sargent Jason Kwapich.

Mayor commended all those who helped with the lighted Christmas parade.

Mayor reported that Mr. Rife has been working at remodeling the office space and rental located downtown. In addition, he has redone the front of the building by taking out the old brick and replacing with glass windows and doors and cleaned the brick at the top half of the building. Mayor added that Mr. Rife was also able to preserve the back of the building that was initially thought was unsalvageable.

Mayor stated that he is currently working on a capital expenditure grant and applying for a new police cruiser. It was asked what the condition of the older cruiser was. Chief stated that the car was donated by Perrysburg and is best used only as a back-up when the newer cruiser is being serviced.

Chief stated that they had a Safety Committee meeting and he would like to take a grant writing class that is \$425 to attend. In addition, Chief stated that they are in need of a new fax machine for the police station. Clerk added that the office receives faxes that should not be seen and feels that for privacy purposes all faxes should be going directly to the police station. Opelt moved and Rahe seconded to approve the Chief to attend the grant writing class for \$425 and purchase a new fax machine for \$99.00. Motion passed unanimously.

Bourdo:

Bourdo thanked council and the clerk for the new plow truck.

Bourdo reported that leaf pick-up was held up for three (3) days because a couple of employees were out on vacation and he had helped with a water issue. Bourdo stated that he feels he should be caught up with leaf collections by Friday.

Bourdo reported that Quality Door had come and fixed the overhead door yesterday.

Yaniga asked Bourdo if he could check the timer at the public restrooms and see when they are set lock and unlock. Yaniga stated that they was not open during the lighted Christmas parade.

Long:

Long reported on the BPA meeting and they continued the discussion on the Electrical lineman position.

Long stated BPA also discussed the water tap fees stating that the current rate does not cover the expense of supplies or labor and the new resolution is worded that fees will be based on the estimated materials needed. It was also asked to include a flat fee of \$150 to help offset labor cost.

Long stated that they had placed an ad for sealed bids for the generator. However none were received. BPA is waiting for all BPA members to be in attendance to decide to accept the one verbal offer received.

Long reported that the Planning Commission met in November to discuss the zoning check list to make sure all the proper steps are being followed. Long stated that as for the December 21st meeting he will make a judgement call as to whether or not the meeting will be cancelled closer to the date.

Opelt asked Long about the housing development and if that was still going to take place. Long stated that as of now that idea has been put on the back burner.

Campbell:

Campbell reported that the date has been set as the cut off for leaf pick-up which will be December 16th. He is hoping that it will encourage those who have not raked curbside to do so before December 16th.

Opelt:

Opelt reported on the Park and Recreation Committee stating that since the grant was approved for the shelter house at North West Park, they discussed a contest to name the new park. Opelt stated that northwest was a working name.

Opelt reported that they are going to be looking into having vending machines at the pool next year instead of concession employees to help reduce cost in wages. They will also begin looking at pool personnel around March 2017.

Rahe:

Rahe stated that we have received a letter from Featherston (attached) regarding the tree that fell on her house. Rahe stated that Lockard assessed the tree and stated that he seen no visible signs of rotting. Rahe will consult with Tom Oberhouse and will make a final determination as to whether or not the tree should be trimmed or removed.

Sautter:

Sautter reported that the Finance Committee met tonight to discuss the General Fund. It was discussed about looking at ways to cut back on spending amounting to roughly \$37,000.

Sautter stated that the wage ordinance will be revisited around March once permanent appropriations are completed.

Sautter stated the Tree Committee will be meeting tomorrow.

Yaniga:

Yaniga stated that the Safety Committee met and they will be forming a levy committee for 2017 and are looking to place a police levy on the November ballot. Yaniga stated that she hopes to see more resident participating and placing input within the committee. Yaniga stated that she would appreciate councils support.

Guest:

Mike Marsh announced that Hunter Brown will be replacing Matt Reger for prosecutor. Marsh highly recommend Hunter Brown. Marsh added that Brown's father owns Century Signs.

Mayor Bowman adjourned the meeting at 8:05 pm.