

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
September 20, 2016**

Mayor Bowman opened the September 20, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Campbell, Rahe, Sautter, and Yaniga. Others present Ed Wozniak, Vic Schuerman, Carol Bailey, Joanne Busdeker, Rebecca Acosta, Gene Steele, Denise Niese, Jane Spoerl, and the Clerk.

Minutes: Rahe moved and Sautter seconded to approve the minutes from September 6th meeting. Motion passed unanimously.

Treasurer's Report: Sautter moved and Yaniga seconded to approve the bills in the amount of \$2,512.33. Motion passed unanimously.

ORDINANCE 1555: ORDINANCE DECLARING A REAL AND PRESENT EMERGENCY, AND AUTHORIZING THE PURCHASE OF A FREIGHLINER PLOW TRUCK FROM HENDERSON EQUIPMENT OF BUCYRUS, OHIO IN THE AMOUNT OF \$144,342.00. 3rd READING

Rahe moved and Yaniga seconded to approve Ordinance 1555. Motion passed unanimously.

ORDINANCE 1557: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016. 1st READING

RESOLUTION 740: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. 1st READING

Guests:

Denise Niese spoke in regards to supporting senior citizens and the Wood County Committee on Aging in this year's elections. Wood County Committee on Aging provides services to older adults and their families throughout Wood County. These services support independence, encourage community involvement and enhance dignity. Niese spoke about the different services provided to the Senior Citizens such as senior meals, transportation, health and wellness services, information and referrals, civic engagement, life enrichment programs, and collaborative efforts. Niese explained that this is a renewal levy of the 0.7 mill levy you have been supporting for the past five years. This five-year levy will cost \$19.31 per year for an owner-occupies home with a market value of \$100,000. This same home with a 65-year-old owner enrolled in the Homestead program will pay \$14.48. Based on current assessed value. Niese stated they serve its 60-plus population through in-home services as well as at senior centers throughout the County. Pemberville Senior Center has been in operation since 2008.

Carol Bailey stated that after receiving a few months' utility bills for the Opera House she notices that the usage had increased substantially. After further looking into it, it was discovered that when the new furnace was installed in the maintenance room they had wired it to the Opera House. The architect wrote a letter with an explanation. **Attachment** (Therefore, the entire electric usage has been charged to the Opera House. Carol is asking if there something that can be done to off-set the amount. Mayor replied that he will talk to the Finance Committee for a resolution by the next meeting.

There was a brief discussion concerning the concrete work that the Village paid for as an alternate to the Elevator project. Carol stated that the contractor has not been given their final payment as of yet due to continuing issues with the concrete. Carol also stated that she did let the contractor know that the way they left the yard is not adequate; they left broken up concrete and rock piles within the dirt.

Chief state that he wanted to commend two officers that at the end of their shift decided to do a final round around town when they came across a burning home on Oak St. The officers immediately began pounding on doors and windows to wake up the family inside. Due to their actions they was able to get the family out of the house safely. Chief stated that they home did not have working smoke detectors and if not for the quick actions of our officers there could have been a fatality.

Mayor:

Mayor reported a follow-up on the Salvation Army clothing bin; he spoke to Frobose but they have not gotten back to him yet. He stated that they are reluctant to place one at IGA due to one being there that supports the Special Olympics. However, there is still a possibility for one at the carry-out.

Campbell:

Campbell reported that he has an estimate from Feller and Finch for street and sidewalk evaluation. Campbell stated that he is trying to put a process of streets, sidewalks, and ADA ramps needed throughout town together. He asked Feller and Finch for the quote because this will be something that requires a substantial engineer plan. Campbell stated that he has been reading the minutes to see how it was done in the late 70's early 80's when the village worked with Don Feller who worked with Poggemeyer at the time. Further information to come at a later time.

Campbell reported that they had a meeting with ODOT regarding stripping at the west and east end of the Business district. Campbell stated that currently there were 3 options that pertained to the east side of the business district only, NOT the west side. ODOT will assess the west side of the business district and let us know what options are available.

Rahe:

Rahe stated that she went with Campbell and the Mayor to meet with ODOT for a resolution on the center line.

Rahe stated that when it comes to the Vine St property and the clean-up of the saw dust she would like that a plan is discussed on how this will be handled with the village employees and their safety if they are the ones to do the cleanup.

Rahe mentioned that she has heard some complaints about motorized vehicles on the walking trail. She will follow up with Bourdo and make sure that signs are posted correctly notifying those that no motorized vehicles are to be on the walking trail.

Sautter:

Sautter reported on the Board of Public Affairs meeting that took place last night. Sautter stated that Mark Radabaugh with Amplex was there to talk about bringing fiber optics to town. Sautter stated that we will have to look at the pole attachment agreement in order to run fiber optics in the village.

Sautter stated there was discussion regarding the annexation of the Burtchin property and the cost of getting sewer to the property. NWWSD was also discussed regarding their billing for Eastwood School. Sautter stated that the village will bill NWWSD for sewer and NWWSD will then bill Eastwood.

Sautter stated that all of council has a copy of the Estimated Resources for 2017. Sautter stated that this is just a rough estimate of what revenue will come in for 2017. Sautter moved and Campbell seconded to accept the 2017 Estimated Resources. Motion passed unanimously.

Yaniga:

Yaniga spoke briefly on the next location for security cameras. Yaniga stated she has been researching the different cameras that would be better suited for the street garage and working with Lockard regarding potential locations for the cameras and the wiring needed. There was a brief discussion on where the funds will come from to pay for the cameras. The clerk asked that this is taken back to the

Finance Committee so they can discuss where the funds will come from. Therefore, tabled until next council meeting.

Yaniga wanted to thank Officer Miller for all his efforts on dealing with the continued egging in town. Officer Miller has been diligent on notifying the residents that have been effected, asking them to keep a look out and trying to establish a pattern. Yaniga wanted to acknowledge him and thank him for his continued efforts in the matter. (**Attachment**)

Guest:

Jane Spoerl introduce herself as a candidate running for the Wood County Treasurer in the November's election. Spoerl is a lifelong Wood County resident, she has 35 years of commercial and retail banking experience, she has been a business owner for 36 years, very well experienced in public funds investments, she has passion for community service/volunteerism, and outstanding customer service.

Joanne Busdeker asked if the starting wages for the police officers were public record. Clerk replied that they are public record and would be happy to provide her with a copy of the wage ordinance or the wage increase program Chief put in place last year. Busdeker stated that she was just curious as to what they start out at, since they put their lives in jeopardy every day. Clerk replied that the starting wage was \$11.50 per hour with increases the first 90 days, then 6 months and every year after that until they reach \$15.00 an hour. Busdeker stated that amount was awful low considering the line of work they do. Council agreed that our officers are worth more than they are currently paid. Sautter stated that Chief has stayed within his budget every year and has done very well managing and staffing his department with well-trained officers. Clerk added that Opelt has asked her to figure how much revenue a police levy would bring in and how much it would cost the homeowners to allow an increase in wages and possibly a few more officers.

Mayor Bowman adjourned the meeting at 8:10 pm.

Attachment A

Scott J. Heacock / Architect
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sjharch@buckeye-express.co

September 19, 2016

Mrs. Carol Bailey
The Pemberville Opera House Guild
217 West Front Street
Pemberville, Ohio 43450-0568

Ref: The Pemberville Opera House - Elevator Project
Pemberville, Ohio 43450

Dear Carol,

Pursuant to our meeting last Friday, September 17, 2016, regarding the A/C hook-up, please be advised that the A/C condenser is connected to the new three phase electrical panel (LP-A, circuits 27 & 29) backstage in the Opera House. That electrical panel is yours, consequently you are paying the bill for all the air-conditioning of this new system.

As you will recall this design was part of Alternate No. 1. It entailed relocating the existing old Mechanical Closet, located in the old Lobby, to the new addition. When it was decided to accept Alternate No. 1, we accepted the new design conditions, which included extending the existing ductwork from the Council Chambers, Mayors Office, 1st floor Lobby and the existing 1st floor Toilets. The second floor areas that are covered by this new system are only the Lobby and Toilets.

The Base Bid system entailed leaving the old furnace and A/C system in tack, which then required a much smaller system for only the second floor areas. The original A/C unit was hooked-up to the existing electrical panel (circuits 25 & 27) in the Mayor's Office. We were not sure if there was enough power in the existing electrical panel in the Mayor's Office, so we designed the system hooking the new A/C unit to the new three phase panel (LP-A), on the second floor.

If the Village wishes to hook up the new A/C unit to the existing electrical panel in the Mayor's Office, it would require investigating the limits of that existing electrical panel, to see if the new A/C unit can even be tied into that panel. It will also require some additional wiring/conduit to relocate the service. I do not know what this might cost.

Another solution might be to simply take a percentage of the usage and divide the bill accordingly. This would equate to the following:

First Floor Usage =	1,400 CFM =	73.7 %
Second Floor Usage =	500 CFM =	26.3 %

I trust this will shed some light on the situation, regarding the condition of electrical panel LP-A, and the bills.

Also, the gas line was simply extended from the original system out to the new furnace in Mechanical Equipment Room #103, in the new addition.

If you have any questions please do not hesitate to call me.

Sincerely,

Scott J. Heacock / Architect

A handwritten signature in black ink, appearing to read "Scott Heacock". The signature is fluid and cursive, with the first name "Scott" being more prominent than the last name "Heacock".

Scott J. Heacock / AIA

architecture/ design/ historical preservation/ land planning/ "quick sketches"/ renderings/ "space studies"

Street Garage Surveillance System Recommendation:
Christina Yaniga,
Safety Committee
9/20/16

Below may be found a summary of the surveillance camera information I wish to present to council.

My recommendation for a surveillance camera purchase for the street garage is for an Amcrest 960H Video Surveillance System found here on Amazon, https://www.amazon.com/gp/aw/d/B00PMEG8YQ/ref=mp_s_a_1_1?ie=UTF8&qid=1473863541&sr=8-1&pi=SX200_QL40&keywords=wireless+surveillance+camera+system&dpPl=1&dpID=41jbgsqlmoL&ref=plSrch or, a KAREye 1080 N Security Camera System, found here on Amazon, https://www.amazon.com/gp/aw/d/B01AU8P44I/ref=pd_aw_sim_sbs_421_3?ie=UTF8&psc=1&refRID=FYXQRFW6FRQ04ET0NGCH.

Both are:

- wired systems that would connect to a DVR recorder inside the street garage
- to which our officers would have both manual access and the ability to securely and remotely log in using an Android device within 900 ft. (should we choose to enable this feature.)
- Because it has its own DVR recording device it can store 6 days of video (and up to 30 days depending on the settings) without taking up a sizeable amount of memory on the electrical or street department's laptops/computers. Since the primary reason for putting the street garage under surveillance is to be able to review activity after an incident, being able to store and review video takes precedent.

As far as installation, I have met with Chief Darling, John Lockhard, and Brian Heestand. After discussing the benefits and drawbacks of a wired vs wire-free system, Mr. Lockhard said he was more in favor of a wired system. The most favorable location of a camera would be on the light pole opposite the dumpster on the opposite side of the drive, digging under the asphalt to wire it is too cumbersome. John and Brian suggest installing two cameras on the side of the wood building that houses the salt, one facing the dumpster and one facing away from it so as to increase chances of viewing people coming and going. At their suggestion, the wiring could be run down the side of the salt building and run underground behind the salt building and into the back of the electrical building. A trencher would be needed and the wire would need to be enclosed in conduit to protect it. John estimates two days to complete the installation project. Since John is already renting a trencher in the next week or two for hooking up the street light directly across the street from us in front of Sarah Szymanski's business, the time in general could be extended to include the time needed for this project.

Costs in addition to system itself would include

- \$100 of conduit and

- 8/1/2013 1:44
- \$100 for equipment rental.
 - Two additional 300 ft. Ethernet cables would be needed as the cables that come with the system are only 50 ft. Ethernet cables run between \$30-100.
 - 4 Adapters to run the power and video into the Ethernet cable and to connect the Ethernet cable to the DVR would be needed, a total of four adapters. Each adapter is \$22.

Therefore, I would budget \$750 for the costs and equipment needed to be on the safe side.

Alternatives: I did discuss with Chief Darling and Mr. Lockhard wire-free battery operated cameras that attach by magnet and can be accessed remotely similarly to the Amcrest system. These systems, while easy to install and cheapest in overall cost do have the following downsides:

- Video integrity must be compromised to preserve battery life
- Storage and controls are all remote and online through a third party system (for us this warranted concerns of privacy, ease of use, and later maintenance of stored video).