

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
June 7, 2016**

Mayor Bowman opened the June 7, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Joanne Busdeker, Ed Wozniak, Russell Eby, Gene Steele, Jeff Bourdo, and the Clerk.

Minutes: Opelt moved and Rahe seconded to approve the minutes from May 17th, meeting. Motion passed unanimously.

Treasurer's Report: Opelt moved and Sautter seconded to approve the bills in the amount of \$13,032.72. Motion passed unanimously.

ORDINANCE 1554: ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY GENERALLY KNOWN AS 810 WEST FRONT STREET, PEMBERVILLE, WOOD COUNTY, OHIO, FOR A PRICE NOT TO EXCEED \$10,000.00, AND DECLARING AN EMERGENCY 1st READING

Opelt moved and Rahe seconded to suspend the rules. Motion passed unanimously.

Opelt moved and Campbell seconded to approve Ordinance 1554. Motion passed unanimously.

Mayor added that BPA would like for him to bid on the property at 810 West Front St. which will be a potential site for a new two system water tower. The questioned was asked about utility easement to the property and it was stated that there is a 20 foot easement.

Bourdo:

Bourdo reported that he has looked at the signs for downtown and spoke to the contractors about the parking spaces downtown once the construction work is completed. Bourdo stated that the south side parking spaces will remain the same. The contractors will install sleeves within the concrete to place the sign posts. There was further discussion about the number of posts needed and where the signs will be placed. Bourdo included that some signs will have to be placed on the light pole and a black reveal can be added to make them look nice. Bourdo stated that he has a book with sign posts that are similar to the light poles and asked council to take a look at the different posts, bases and tops to the sign poles. Council agreed to look at their options and note to the clerk what their preference would be so she can sit down and place the order with Bourdo. Opelt moved and Rahe seconded to approve the purchase of sign posts, bases and tops not to exceed \$4,500. Motion passed unanimously.

Bourdo reported that the pile of grass clipping by the street garage as increased in size to the point that Buckeye Sanitation is not able to get back there to dump trash. Bourdo stated he did order a NO GRASS CLIPPING sign that will be posted at the street garage. Bourdo added that he has talked to a mulch company out of Findley that may be able to come to our site with a grinder tub to remove the grass clippings and will pay us a little for the yard waste. Bourdo will contact them about their service Long stated he would like to be involved in the conversation with this company about the service they may be able to provide. Long added that a plan B would be to look into N.A.T. to see what service they provide since they do have a dumpster located in Luckey for yard waste.

Police Chief:

Chief Darling reported that the trial run for the body camera is over and would like to purchase one for Pemberville. Chief included that the body camera would replace the dash camera. The body camera does capture more than the dash cam and feels the body camera would be more beneficial to the department as there is no grey area with the body camera. Chief stated that the cost for the body camera is either \$1,116 for 1 year of \$2,064 for 3 years and does include all software. Chief added that with the purchase of the body camera when they go to purchase a new cruiser they will save roughly \$3,500 to \$4,500 by not needing the dash cam. Chief recommends that they purchase the

body camera. Opelt moved and Sautter seconded to purchase a body camera for the police department under the 3 year contract amount of \$2,064. Motion passed unanimously.

Chief wanted to commend Officer Gunn for stopping a burglary in progress. Chief added that while Officer Gunn was in the process of putting the cruiser away he noticed a dark figure dressed in dark clothing and a mask behind the business district. Officer Gunn proceeded to approach the gentleman and was able to apprehend him over on Cedar St.

Long stated that there has been a little pocket bike running around State Route 105 and Main St. and is concerned he is going to get hit. Chief asked when this individual is riding this bike and Long responded usually in the evening around dinner time.

Opelt added that there has been chatter of Facebook about speeders on Oak St. and College Ave. Chief stated that they are aware of the issue and ask that individuals stop relying on Facebook and to please contact the police department as they do not monitor social media.

Yaniga reported that she has been working with the Chief on a security system to monitor the areas of town that seem to be problematic. Yaniga stated that they are looking into a more comprehensive security system that is compatible with the police department since they will be the ones monitoring and viewing the system. Yaniga would like for the Safety Committee to meet and discuss the options and decide what would work best for the village. The meeting will be held June 24th at 11:00am with a recommendation to council at the next council meeting.

Mayor:

Mayor reported that the elevator is not yet completed that when the initial inspector came out he stated that there had to be a fire suppression system installed. Therefore, that was an additional cost to the Historical Society of \$11,000. Mayor included it was not absolutely necessary however, they would have to hire a lawyer and go to Columbus to appeal and that could take 6 months to a year so they decided to just have it installed. Mayor stated that not only did they have to have the system installed but they had to hire a monitoring company to monitor they system once a month. Therefore the Historical Society has presented council with a contract from Tyco SimplexGrinnell Fire & Security who will monitor the system at \$360 a year. The Historical Society feels they can not sign the contract because the building is owned by the village so they are asking council to review and approve the contract for \$360 a year. In addition, there is a \$200 installation fee added. There was a question as to who is responsible to pay the fee. Mayor stated it would need to be discussed with the Historical Society in more detail. However, they are now in a position that the inspector will not come back out for the final inspection until there is a contract signed. Mayor would like council's approval to sign the contract once Mike Marsh has the opportunity to review the contract. There was continued discussion on the building and who is responsible for what. Opelt stated that first of all the building belongs to the village. Opelt included that there was a comment made about charging the village for the roof leaking. Opelt explained the intention was to allow them to use the building and any money the Historical Society made would go into the building if they so choose. However, once they paint or do anything to the building it then becomes the property of the building and that there is no theirs and ours. Opelt added that to date the village has put \$23,518.24 towards the elevator project. Long stated that we are probably due to review that arrangement between the Historical Society and the village for the use of the space in a way that it accommodates and documents everything and meets everyone's needs and wants. Long state that he is still very concerned that we still have not seen an elevator service contract and currently we are going to be under the warranty period for a particular amount of time and once the warranty expires which will not be as long as you think when we have a service issue there are multiple types service contracts you can go all-inclusive and pay for nothing or pay as you go and anything in between but that service contract takes care of your state required inspection and inspection schedule. Long added that the State inspector could show up tomorrow or a day of an event and red tag the elevator. The state elevator inspector has jurisdiction over the state fire code. Long fears that we may not be looking for future cost of the service of the elevator. Long made a motion and Sautter seconded to allow the Mayor to sign the contract with Tyco after Mike Marsh reviews. Motion passed unanimously.

Mayor stated that there was a comment made about a business owner's property that has a building with the north wall falling out and that someone made a comment that the village would be liable if the wall caves in. Mayor sent the information over to Mike Marsh who responded that the village is not liable. However we should follow through with some form of action since we are aware. Mayor added that he has been in contact with the Wood County Building Inspector and the Health Department. In 2014 a letter was issued with a time frame to correct however, no action was taken to correct or improve the problem at which time the information went back to the Health Department who has then sent to the county prosecutor. Mayor added that although this process is taking a rather long time there are actions in the works to try and get this issue resolved. In addition the Mayor asked questions about the Fork's restaurant since there are rumors that the owner wants to open and he voiced some concerns about that based on information he has heard about the condition of the inside. Mayor was assured that there were not past or present violations needing attention that would prevent them from opening.

Mayor reported that he is currently applying for a grant from the EPA for mosquito control. Perrysburg received a grant from this program. Mayor stated there are a series of steps to take to apply. He is asking for money for additional sprays and money for supplies to give to residents to help control the mosquitos. In addition, the grant application is asking that a study is done and the Mayor is willing to do that process if the grant is awarded.

Mayor is establishing a Promote Pemberville Committee as part of a campaign promise made last October that would put together a group of Pemberville citizens to find and encourage business to locate in or around Pemberville. The committee would consist of the Mayor, Sarah Szymanski and individuals from the following organizations. Pemberville Council, Freedom Area Historical Society, Pemberville Independent Merchant Association, Eastwood Community Improvement Corporation, the originator of the social media site Pemberville Proud, Wesley Pipes and Ms. Busdeker and Christina Yaniga has showed interest. Mayor stated that the first meeting will be held June 16th at 6:30 in Town Hall with primary purpose to try and find business to locate to Pemberville.

Mayor reported that the Ovarian Cancer Society has asked to be allowed again to put the teal ribbons on trees in Pemberville in September as Ovarian Cancer Awareness month. Long asked that they remove the ribbons at the end of the month. Opelt moved and Long seconded to allow the Ovarian Cancer Society to place Teal Ribbons around Pemberville to bring awareness. Motion passed unanimously.

Mayor reported that there is a Zoning Board of Appeals meeting scheduled for June 14th at 7:00 pm to discuss the variance request to place 3 car parking pads in the front and a 2 car parking pad in the back of 107 W. Front St. at Payroll Physicians new location.

Mayor read a thank you letter from the Eastwood after Prom Committee for allowing them the use of the pools slushie machine and chase lounge chairs for their prom.

Long:

Long passed out a draft of the zoning process that he would like to be implemented. Long asks that all of council take some time to look it over and they will have further discussion at the next council meeting.

BPA met last night and Long reported the South Water Plant construction is due to begin next week. All of the engineering and permitting are complete.

There was also discussion about how to supply water to Countyline. Rahe asked if there is a time line that this needs to be completed. Long stated he feels it should have already been done however, Countyline is not in no rush.

Campbell:

Campbell reported that at the public restroom there are additional items that need to be addressed in the women's restroom so he will continue to get more quotes to fixing all items that need address.

There was further discussion about the needed repairs and the public restroom. Campbell added that there is an extensive amount of work that needs to be done to correct all the issues.

Campbell reported that there are some sidewalk reimbursements that they have approved tonight. Campbell added that the village has purchased and removed the sandstone from the property owner of 205 Cedar Street and ODOT will complete the sidewalks all the way to the corner.

Opelt:

Opelt asked the clerk to reach out to Rossford regarding the Brush ordinance that they have recently put in place and see if there is something we could implement here in Pemberville.

Opelt reported that they have done well so far for the metal drive. Bourdo told Opelt that the village does have some metal to add to the dumpster.

Opelt reported that admissions, lessons, concession and swim team are up this year. Mayor added that if the car show continues to take place at the Legion that they have asked that the concession stand remain open during the car show as they had a lot of requests to make purchases, mainly slushies.

Opelt wanted to remind everyone that the Pool Rededication ceremony is July 3rd.

Sautter:

Sautter stated that all of council has a copy of the Amended Certificate from the County Auditor that increases the revenues for the South Water Plant Grant and Loan. Clerk explained that at the last council meeting they approved the Ordinance that increase the appropriations to record the loan and grant for the construction of the South Water Plant and that we also had to increase the revenue as well. The Amended Certificate is showing the increase and needs to be approved. Sautter made a motion and Rahe seconded to approve the Amended Certificate of Resources to include the grant and loan monies for the South Water Plant. Motion passed unanimously.

Yaniga:

Yaniga reported that since they meet last there has been a lot of questions of concerns about the light poles being installed downtown. Yaniga had reached out to the different vendors and asked the various questions regarding the bases and has received their correspondences and are attached to the minutes as public record. Yaniga included that during her search she was concerned that she was not able to locate an engineered drawing for the electrical portion of the work and the only drawing she found was the one John had prepared. It was mention by Long that he thought Feller Finch had engineered that portion. Campbell replied that Feller Finch actually pulled themselves out of that portion of the project as it was being handled by John Lockard and the vendor he was working with. Clerk added that the drawing was what was presented to council and council approved as the locations of the lights. Yaniga stated that she contacted the three vendors because she did not have an engineer to contact about it. Opelt asked if she had contacted Feller Finch and see what they had to say and if they have pulled themselves from the project to ask them for a letter stating that they pulled themselves from the project. Yaniga stated that her concern was more geared towards the plans to work off of that can be used as public records so that in the future it is a reference point when needed. Yaniga included that she did speak to John Lockard and he is currently in the process of putting something together that will be part of public record. Mayor added that he is very confident that John will provide any and all necessary information needed for the electrical portion of the downtown lighting.

Yaniga asked about the brick building on Front Street next to the bank and all the piled scrap and trash that is located behind the building. Mayor asked that the Chief go and talk to them about having them clean it up and will further evaluate to see if they comply.

Guest:

Gene Steele stated that he contacted the county about the Portage River and the tree logs that are currently laying against the Bridge St, bridge others laying along the river that needs cleaned up and

was told that the county is not responsible for the clean-up that it is the villages. Sautter asked to whom he spoke to, was it the engineers office or the commissioners office. Steele could not remember. However, the clerk was copied in the e-mail and stated that he had contacted Commissioner Harringshaw. Sautter added that Harringshaw is not the person to contact that it's the engineers' office.

Busdeker reported that semi-trucks are still continuing to drive on Bierley Ave. and they are companies such as Harrison Trucking, Meijer and Kroger's.

Long stated that he would like the Planning Commission meeting to be in line with the BPA meetings and therefore for the month of June the meeting would be held the 4th Thursday, June 22nd, instead of the 3rd Thursday.

Mayor stated that he would like to present Sandy Miesmer with a Proclamation at the next council meeting.

Mayor Bowman adjourned the meeting at 8:45 pm.

Proclamation

WHEREAS; Sue Biddle and Nancy Wenig were the founders of Petal Pushers, a local group of volunteers who believed making Pemberville beautiful was a worthy goal; and

WHEREAS; Sue Biddle and Nancy Wenig are Master Gardeners, whose skills were much needed to improve the beauty and ambience of Pemberville; and

WHEREAS; Sue Biddle and Nancy Wenig enlisted many volunteers and assigned them to various locations in Pemberville that needed planting, seeding and tending; and

WHEREAS; Sue and Nancy showed exemplary planning and follow through during the entire growing seasons; and

WHEREAS; Sue and Nancy conducted several successful fundraising efforts to purchase plants, bulbs, fertilizers, and supplies; and

WHEREAS; Sue and Nancy have worked tirelessly to make Pemberville a more beautiful place to live, work, and visit; and

NOW THEREFORE, I, Gordon Bowman, by the virtue of the authority vested in me as Mayor of the Village of Pemberville, and on behalf of the Village Council and our citizens, do hereby tender Sue Biddle and Nancy Wenig this Certificate of Public Recognition, extending to them our deep appreciation for their distinguished service, and our wishes for continued success in all their future endeavors; and

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of Pemberville, Wood County, Ohio this 17th day of May 2016.

Gordon Bowman, Mayor
Village of Pemberville