

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
May 2, 2016**

Mayor Bowman opened the May 2, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Sautter and Yaniga. Others present John Lockard, Russell Eby, Mark Bratt, Officer Gunn and the Clerk.

Minutes: Opelt moved and Yaniga seconded to approve the minutes from April 19th meeting. Motion passed 4/5 vote. Opelt-yes; Yaniga-yes; Long-yes; Campbell-yes; Sautter-abstained.

Treasurer's Report: Long moved and Sautter seconded to approve the bills in the amount of \$5,727.32. Motion passed unanimously.

ORDINANCE 1551— ORDINANCE AMENDING ORDINANCE NUMBER 1541, SECTION 18, CONCERNING THE BPA CLERK AND SECTION 21, CONCERNING THE DEPUTY FISCAL OFFICER RATE OF PAY.2nd Reading

ORDINANCE 1552— ORDINANCE AMENDING ORDINANCE NUMBER 1399 PASSED JULY 3, 2007 CONCERNING THE AMOUNT OF REIMBURSEMENT FOR REPAIRS/REPLACEMENT OF EXISTING SIDEWALKS.2nd Reading

Officer Gunn discussed the body cameras the officers are currently using under a trial basis. Gunn explained that the officers have adapted well. Gunn stated that the videos are of good quality and are able to go back and use for reviewing of any call they may take. Opelt asked what the time parameter was for holding video records. Gunn explained that the videos are always kept and will not be destroyed.

Jeff Bourdo reported that he contacted Fresh Cut Lawn Service to ask them about the mosquito spraying and if the chemicals used also kill those infected with the zika virus. The response from them was they are compliant with state regulations and the chemicals they use will kill all mosquitos including those infected with the zika virus. Bourdo stated that they first spray is scheduled for Memorial Day weekend unless the weather of council asks for it to be done sooner.

Bourdo reported that he will be operating the chipper this Monday and brush pick-up is scheduled for Monday, May 9th. Bourdo also included that they will be maintaining by mowing roughly thirty to thirty-five acres this summer. Bourdo also stated that the new John Deere mowers are in.

Bourdo stated that they have been working of tearing down part of an old metal building located at Northwest Park. There was a dumpster available to scrap metal at the Street garage and that was picked up yesterday. Long asked what the plan was for the remaining buildings. Jeff stated that he believed all was done for now other than the trim around the buildings.

Long included that the landscaping work around town hall was not a part of the contract of the elevator construction and asked that the street crew would knock out and even the debris, after which North Branch Nursery will come and seed. Yaniga asked if council will be expecting to see a quote for the work. Sautter replied that North Branch Nursery is donating the time.

There was discussion about leasing a new copier for the office. Clerk explained that the current copier is now completely out of commission and beyond repair. Clerk stated that she has been working with Russell Eby on the quotes for a new machine and is thankful for his knowledge. Eby has prepared a spreadsheet laying out the different machines, their price and savings based on the office current usage. After further discussion Long moved and Opelt seconded to accept the 63 month lease with ComDoc for the certified pre-owned Xerox W7225 copier. Motion passed unanimously.

Mayor:

Mayor reported that there was a Town Hall meeting regarding the State Route 105 project. Mayor read the following:

NOTES ON PRE-CONSTRUCTION TOWN MEETING, Friday, April 29 at Pemberville Town Hall
Attending Panel: Cindy Butler, ODOT; Aaron Smith, Smith Paving and Excavating (concrete contractor); representative, The Shelley Co, (paving contractor); Steve Darmafol, Feller & Finch, Pemberville engineers.
The concrete work will be done before the paving. The Pemberville project is part of a bigger contract that includes Ste. Rte. 51, somewhat similar work in Elmore, and Pemberville. Rte. 51 will be done before moving on to the two villages. Expected arrival in Pemberville is late May or more likely early June. The first step will be the installation of the new catch basins—three to four days. The street and sidewalks will not be closed during this time, however parking around the new catch basins will be interrupted.
Then the sidewalk, curbs and ADA crossings will be installed. The south side of the street will be done first. Where there are driveways to be installed, a special quick forming cement will be used to minimize the time vehicles cannot drive over the new drive entrances—one day. For the sidewalks, a longer curing cement will be used. During the tear-out, a stone path will be in a place so customers will have regular access to your business. When the new sidewalk is installed, if your business does not have an alternative back or side entrance, there will be ONE DAY when customers will not have access to your business. A Smith representative will meet with you two weeks before time to determine the day you will be down. Each side is expected to take two weeks.
The street will not be closed at any time; however, one way traffic will be maintained. Parking will be very limited. Customers will need to use parking beside and behind stores during this construction time. After the old sidewalk is removed, new bases and new street lights will be installed downtown during the construction. Electric Superintendent John Lockard has installed a new street light at the point of Main and Front that has the full accessories on it: banner arms, hanging basket arm, flag pole holder and electrical plug-in. Residents are encouraged to stop and take a look at the new lighting for downtown.
The completion of the paving on Ste. Rte. 105 thru Pemberville will probably take place in July; however, weather delays and other factors could change the timing. Paving will NOT take place during the Pemberville Fair. They are also aware of the American Legion/PIMA car shows and will attempt to take them into consideration.

Mayor presented the Pemberville Community Pool Concession list with prices and has asked council to approve the list at the auditors' request. Mayor added that the prices are the same as last year and is as followed:

2016 PEMBERVILLE POOL CONCESSION LIST W/PRICES

FROZEN:

Red, White & Blue Popsicle \$.75
Drumstick \$1.25
Ice Cream bar \$.75
Ice Cream Sandwich \$.75

CANDY:

Snickers, M&M regular & peanut, Reese's Peanut Butter Cup \$1.25
Airhead Extremes & Rice Krispy Treats \$.50
Tootsie Rolls (mini) & Laffy Taffy 6 for \$.50
York Peppermint Patties 3 for \$.50

SNACKS

Chips- Cheetos, Doritos, Reg. Chips & Pringles \$1.00
Cookies-Oreo's, Chips Ahoy \$1.00
Beef Stick \$1.00

BEVERAGES:

Slushy- 8 oz. \$1.00
16 oz. \$1.50
Water- 10 oz. \$1.00
16.9 oz. \$1.25
Pop products: \$1.50

Pepsi, Diet Pepsi, Mt. Dew, Diet Mt. Dew, Sierra Mist, Root Beer, & Dr, Pepper

Sautter moved and Campbell seconded to approve the concession stand prices. Motion passed unanimously.

Long:

Long reported on the discussion at the BPA meeting last night. Long stated there was extensive discussion on the light bases and whether or not they should be lowered. Long explained that there were bases already purchased that are 5 feet long with a hardened concrete. Long added that the line on the base is a decorative line and is okay to be exposed that nothing can affect it. After extensive discussion it was a decided that the bases will remain at the current height. Long asked that the

decorative line is centered. Sautter moved and Long seconded to approve the light bases and continue moving forward with the remaining lights. Motion passed 4/5 vote. Sautter-yes; Long-yes; Campbell-No; Opelt-yes; Yaniga-yes.

Long reported that BPA discussed providing water to Countyline and the potential location of the water line. There was also discussion on some minor details of NWWSD.

Long reported that there will be a pre-construction meeting for the South Water Plant at the end of April.

Opelt:

Opelt reported that the Park and Recreation Committee is going to look at applying for three separate grants. Opelt explained that the grants will be for the following: new sound system for the pool, benches similar to Luckey and Stoney Ridge, and building materials for North West Park to turn one of the remaining buildings into a Shelter House.

Opelt reported that the last pool sign-up is this Saturday, May 7th from 9am to Noon at the Shelter House located by the pool. Opelt added that the first sign-up doubled from the first one in 2015. Opelt stated that they have expanded the flyers being sent home from the schools to the 5th and 6th graders as well.

Opelt reported that they are currently working on the rededication ceremony for the pool. They are currently sending invitations to all those who have donated. Opelt included that the speakers for the event are individuals who worked at the pool as lifeguards when the pool first opened 50 years ago. One speaker is a couple that currently lives in Michigan that met at the pool when they both were lifeguards. Another speaker is the first pool manager. Opelt also wanted to personally thank the clerk, for all of her help getting things ready for the pool sign-ups and letters for the rededication ceremony amongst all her daily work.

Sautter:

Sautter directed information about Arbor Day to John Lockard. Lockard stated that 50 second graders received a tree to plant and informed them to keep planting. Lockard included that the children are getting more and more educated about nature and stated they have been well educated in the importance of trees and nature.

Sautter reported that the Personnel Committee met on this past Saturday to discuss safety. Sautter thanked Campbell and the Mayor for contacting Vermeer and scheduling a time for them to come and discuss with the employees the importance of safety with equipment including maintenance and lock out tag out. Sautter stated that there has been a mandatory OSHA meeting on safety, specifically "Lock Out, Tag Out" in which Vermeer will be in attendance for. The meeting is scheduled for Thursday, May 12th at 9:45 and all employees are required to be in attendance. Sautter stressed that safety concerns is everyone's responsibility. Sautter used the example of a trench box and that during a water break once they have dug 5 feet a trench box is needed and all involved should be aware and make sure all safety procedures are being followed by all. Sautter included that there is a one page form located on the counties web-site that she would like all employees involved with the recent chipper incident needs to complete this form so it's all properly documented. Sautter stated to the clerk she will show her after council where this form is so that it can be printed and handed out to the employees to be completed.

Yaniga:

Yaniga stated that she attended the Coffee with Cops. She stated that she seen a lot of people in town that were talking with the K-9 officer and a few other officers. Yaniga stated that she felt it was a great turn out and a great opportunity for individuals to ask questions.

Mayor Bowman adjourned the meeting at 8:25 pm.

