

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
April 19, 2016**

Mayor Bowman opened the April 19, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

**Roll Call:** Present as the regular meeting of council was Long, Campbell, Opelt, Rahe and Yaniga. Others present Vic & Eileen Schuerman, Gene Steele, Joanne Busdeker, Nicole Long, Russell Eby, Michael Cox and the Clerk.

**Minutes:** Opelt moved and Rahe seconded to approve the minutes from April 5<sup>th</sup> meeting. Motion passed unanimously.

**Treasurer's Report:** Opelt moved and Campbell seconded to approve the bills in the amount of \$47,786.98. Motion passed unanimously.

**ORDINANCE 1551—ORDINANCE AMENDING ORDINANCE NUMBER 1541, SECTION 18, CONCERNING THE BPA CLERK AND SECTION 21, CONCERNING THE DEPUTY FISCAL OFFICER RATE OF PAY.** 1<sup>ST</sup> Reading

**ORDINANCE 1552—ORDINANCE AMENDING ORDINANCE NUMBER 1399 PASSED JULY 3, 2007 CONCERNING THE AMOUNT OF REIMBURSEMENT FOR REPAIRS/REPLACEMENT OF EXISTING SIDEWALKS AND DECLARING AN EMERGENCY.** 1<sup>ST</sup> Reading

Clerk presented Council with a quote from MT Business Technologies to lease a new machine for 63 months at around what we currently pay for our maintenance agreement, which covers any mechanical repairs and supplies. Clerk explained that the Village currently owns the copier in the office. However, it is slowly falling apart outside of the normal wear and tear and a lot of the plastic parts have become very brittle over time. In addition, parts are becoming more and more difficult to get due to the age of the machine. Rahe asked if we was tied into the 63 months, clerk replied no. There was discussion on the price amount between purchasing and leasing. Council asked the clerk to gather a few more quotes so they can compare and will make a determination at the next council meeting.

**Mayor:**

Mayor reported that he went to the preconstruction meeting for the State Route 105 project and stated that this is a three part project that will take place on Rt 51, downtown Elmore and Pemberville. Pemberville will be done in two phases and is scheduled to begin in late May early June for the cement work which includes ADA ramps, curb work and catch basins.

Mayor reported that John Lockard is preparing to install lighting downtown. Lockard has placed two light poles outside of Town Hall for residents to see what they look like. Mayor included that Lockard will be attaching the flower and banner hanger arm within the week so individuals can see the entire pole assembled.

Mayor reported that there will be a public meeting held Friday, April 29<sup>th</sup> at 3pm at Town Hall to discuss and answer any questions pertaining to the downtown resurfacing. Mayor stated that a representative from ODOT will be present, The Shelly Company and Smith Paving & Excavating the contractor and Steve Darmofal engineer will be present. Mayor stated that they have a great deal of experience dealing with business and will be able to answer all questions.

Mayor asked that the Park and Recreation Committee reschedule their committee too early in the day on the 29<sup>th</sup> so that it does not interfere with the construction town meeting that is scheduled for 3pm.

Mayor reported that the return line and cement work are completed at the pool and the pool liner is ready to be installed. Mayor stated that Renosys is requiring 50% down to begin and that payment was overnigheted yesterday and they are scheduled to begin tomorrow.

Mayor stated that this will be a busy week this week. Saturday is pool sign-ups from 9am to noon and the pool shelter house, PIMA is having coffee with a cop on Saturday at Higher Ground. This is an opportunity to meet and talk one of one with Chief Darling, the Lieutenant from Highway Patrol, Wood County Sheriff and Luckey's Chief of Police. Adult conversations will be from 8am to 9am and children from 9am to 10am.

Mayor reported that he attended the BPA meeting last night where they discussed the addendum to the contract with NWWSD. There are a few wording changes and should be approved at the next board meeting. There was discussion that the catch basin by Bethlehem Lutheran Church is showing some deterioration and needs some repairs. In addition, the contract for the South Water Plant has been signed and construction should begin this summer.

Mayor reported that he met with a representative of Kinder Morgan regarding a pipeline that is being installed in East Ohio through Wood County to Michigan. Mayor stated that in November they will begin removing trees that are in their path of the pipeline. The pipeline will run about 1 ½ miles south of the village and will not be directly in village limits. The pipeline is being placed to carry ethanol.

Mayor stated that the Fiscal Officer needs to have some investment training through CPIM "Center for Public Investment Management" and there is one scheduled for May 18<sup>th</sup> at Owens Community College in Findlay. Yaniga asked if there was any cost associated to the training. The clerk replied that the fee was \$100. However, the fee covers all additional training for the 2016 year. Opelt moved and Rahe seconded to allow the Fiscal Officer to go to the CPIM training on May 18<sup>th</sup> at \$100 for the annual fee. Motion passed unanimously.

**Long:**

Long stated that the Planning Commission will be canceled this week due to no topics on the agenda.

Long asked that before the elevator project is signed off as complete, there needs to be a final walk through to address the unfinished areas.

Long asked if there is a list of items that need to be done for streets and bridges.

Long stated that the light poles that have been installed seem to be a bit high and would like them to be lowered and follow the grade after much discussion a consensus of Council agreed the bases were set to high.

Long asked about Personnel, he was here for the meeting but was not informed earlier that it was cancelled. Long has a long list of items he would like to discuss and asked if it would be rescheduled as the items on his list is not something he wants to put off for another month. The committee will set a day and time for another meeting prior to the next council meeting.

**Campbell:**

Campbell reported that the sidewalk permit is completed with all the corrections needed from earlier submissions. The clerk put the permit of letterhead and is ready for approval. Rahe moved and Yaniga seconded to approve the sidewalk permit. Motion passed unanimously.

Campbell reported that the chipper has been repaired and returned back to the village. The damage was due to a tool that was found in the chipper. Campbell stated that due to the chipper being out of service during the April scheduled brush pick-up that brush collection would go through until the next scheduled pick up which is May 9<sup>th</sup>, after which brush collection will be enforced to the scheduled pick-up dates only. If a resident places brush out after the scheduled pick-up date, it will be their responsibility to have it removed. There was further discussion on educating residents on Ordinances that are being violated and how to get some resolution for those who continue to not follow Ordinance

**Opelt:**

Opelt asked that council go into executive session at the end of council to discuss personnel issues.

Opelt reported that the next Park and Recreation Committee meeting will be April 29<sup>th</sup> at 1:30pm.

**Yaniga:**

Yaniga asked who was responsible for cleaning the public restrooms. There was discussion on the expectations of the individual cleaning and areas that need addressed. Clerk will reach out to the job coach and express all the concerns and get a resolution. Clerk expressed that with the summer season approaching, the public restrooms need more attention than once a week. Clerk would like personnel to consider bringing in someone to focus solely on the public restrooms or possibly adding more hours for the current cleaning helper. Yaniga stated that she does have someone that would be interested in cleaning the public restrooms a couple times throughout the week and would be happy to provide their information if interested. Mayor stated that personnel will discuss all options if there is no resolution to the current helper.

**Guest:**

Michael Cox would like to try and find a remedy to the driveway and stone place on village right-of-way. Discussion took place as to the proper location for Cox to place the stone pad with the final outcome being zoning and Planning will look at the property and see if there is a proper location and will get back to Cox once this has been determined.

Eileen Schuerman asked how the rededication ceremony will be advertised. Opelt replied that there will be flyer posted at pool signups and various locations around town. Schuerman also stated that the flag pole is in need of paint and would like to see that completed before the rededication ceremony.

Joanne Busdeker wanted to know what the status was on the railroad tracks located on Pemberville Rd. and State Route 105. Mayor replied that he has talked with Senator Gardner to help get this resolved and try and work out some kind of deal to get these fixed.

Opelt moved and Long seconded to go into executive session at 8:45pm to discuss personnel and possible disciplinary. Motion passed unanimously.

Executive session ended at 9:20 pm and Council resumed.

Mayor Bowman adjourned the meeting at 9:22 pm.