

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 16, 2016**

The Board of Public Affairs and Council meet as whole a half hour prior to the regular scheduled meetings. The purpose was to have both legislative bodies meet to ask and answer any question either body may have. The discussion consisted of Eastwood Schools and the upcoming sewer line with further discussion and decision to take place during the BPA meetings. It was discussed that the Water Superintendent is currently working on hydrant replacements and changing valves on Martin Ave, Marshall and Joyce. The last topic of conversation was about the State Route 105 project and catch basins that were replaced outside of downtown. All information has been discussed in prior scheduled meeting within that particular legislative body. No decision of any kind were made under this gathering and was simply informational.

Mayor Bowman opened the February 16, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Ed Wozniak, Joanne Busdeker, Russell Eby, Nicole Long, Vic Schuerman, Eileen Schuerman, Keith Madaras, and the Clerk.

Minutes: Opelt moved and Sautter seconded to approve the minutes from February 2nd meeting. Motion passed unanimously.

Treasurer's Report: Sautter moved and Opelt seconded to approve the bills in the amount of \$7,283.75. Motion passed unanimously.

Long asked what the reimbursement policy was on winter gear and boots. The clerk stated that winter gear is every year not to exceed \$100 and boots are every other year not to exceed \$75

Sautter asked if Virtual PC's on the bill listing was for the office computers. Clerk explained that the bill they are seeing is actually for the new server and that everything is currently installed and working perfectly. Clerk stated that with the purchase of the new computers the program used for the newsletters and information from the pool was no longer available on the new systems. Clerk explained that the previous copy was a borrowed copy and in order to continue with the newsletter and pool information the village would need to purchase their own copy. Clerk also stated that the Deputy Fiscal Officer may have a copy for the village to borrow. Opelt asked what the cost would be for the program and the clerk researched it prior to tonight's meeting and it should not cost no more than \$100. Opelt made a motion to purchase the Microsoft Publisher not to exceed \$100. Motion passed unanimously.

Long asked the clerk to explain the payment calculation for the payment made to the Historical Society for the elevator project. The clerk explained that the amount was deposited into our account from an Ohio Construction Grant and based on the conversation the clerk had with Carol Bailey, the amount was based on 60% of the actually billing amount being requested as a reimbursement on the completed portion of the elevator project. Long stated that essentially the village is just a pass-through entity for these funds.

ORDINANCE 1547— ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2016 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO, AND DECLARING AND EMERGENCY. 2nd READING

Mayor:

Mayor reported that he received a call from Andrew Kouts who is the public affairs liaison for at the Ohio Treasurer Josh Mandel asking again if we would be interested in participating in the open checkbook program. Mayor explained that council had discussed that in the past and had decided at that time the village would wait until more communities used it to see how they fared with it. Mayor stated that if council sees that more communities are becoming more involved with the open check book that council

would re-visit the idea and possibly be a part as well. Mayor included that he stated a public interest organization from California will be requesting salary and job information and are creating a web-site that includes all this information and ask the Mayor if he would include statement when this information is submitted.

Mayor state he has a letter from Laurie Lake asking for approval for their fifth annual walk for Pancreatic Cancer and would like to hold this on the Sunday after the fair. Mayor has made a motion to approve this walk again this year, Opelt seconded. Motion passed unanimously.

Mayor stated that the Wood County Planning Commission is holding another Fair Housing Training on February 23rd from 10am to 11:30 am in the Commissioner's Hearing room on the 5th Floor.

Mayor stated that he spoke with Carol Bailey earlier today about the foyer and the floor. They want to make it right. The contractor that put it down is no longer in the picture. They have selected someone else who will do it for \$2500 not the \$4500 that was originally quoted. This is to remove the older tile, does not include the bathroom, and fix the new area that was installed incorrectly. Currently they have not asked for any financial assistance from the village. The arrival of the elevator is scheduled for the last week of February.

Long:

Long reported that North Branch Nursery has been working on putting the sandstone curbing back in and need some additional sandstone curbing and sand to finish the curbs not to exceed \$500. There was discussion on the sandstone that was removed and where those pieces went to. Mayor asked if the village had a surplus of the sandstone. Campbell stated that he thought there was more removed then what has come back. It was discussed that the sandstone needs to be located and inventoried. Sautter made a motion to purchase additional sandstone curb and sand not to exceed \$500 contingent on locating and inventorying what sandstone the village has on hand, if needed, Long seconded the motion. Motion passed 5/6 vote. Sautter-yes; Long-yes; Campbell-yes; Opelt-no; Rahe-yes; Yaniga-yes.

Campbell:

Campbell reported that all of council has in their folder a cost listing for the items needed for the downtown lighting. Campbell stated based on the cost listing we are about \$7000 short from the total amount needed to purchase and install the new lighting for downtown and is asking for an amount not to exceed \$10,000 for a little bit of a cushion. There was discussion on the work associated with the light poles and the sidewalks with the final resolution that there will be expansion joints around the light poles. Opelt made a motion to approve the additional \$10,000 for the downtown lighting project, Rahe seconded the motion. Motion passed unanimously.

Campbell stated that an e-mail was received regarding the St Rt 105 project and that the bid opening has been moved back to Thursday, February 18th with the ODOT contract likely to be awarded in March and the contract signed in mid-April with the earliest the contractor could start work would be mid-April. However, Pemberville is just a small part of the overall project being bid. ODOT's completion deadline is not until fall. Therefore, knowing when the ODOT contractor will be doing the portion in Pemberville is unknown. Campbell has a copy of the plans and encourages council members to read the section with the alternates. Campbell stated that Beeker's sandstone sidewalk is classified as an alternate and 100% of that alternate is being paid by Todd Sheets. Campbell stated that Todd Sheets has been given some options however, if he chooses not to take care of that portion himself and the contractor has to bid that portion then the cost for that portion will be assessed back to Todd Sheets. Long asked that all the details are worked out with Todd Sheets prior to the project beginning. Opelt has asked that a letter of acknowledgment is drafted for Todd Sheets to sign acknowledging he is responsible for 100% of the cost to keep the sandstone sidewalk in front of Beeker's. This will be drafted once the costs are calculated.

Campbell stated that the Streets and Sidewalk committee are working on a sidewalk permit and ordinance so that we are making sure the specifications are followed. Campbell stated that they are still working on it and are just in the first stages of it including a draft legislation. This is just to encourage

residents to communicate with the village before replacing sidewalks and not after the fact. The next Street meeting is this Thursday at 3:30pm.

Rahe:

Rahe reported that she has signed up the Ohio Municipal League training in Columbus including the sunshine law.

Sautter:

Sautter reported that the Finance Committee had met and finished appropriations.

Personnel met to discuss the open Deputy Fiscal Officer position. Currently we have received only one resume and it was decided to run the ad in the Sentinel Tribune again on February 26th and 27th and in the Metro Press on the 28th. The deadline to receive resumes has been moved to March 9th at 4:30pm. Opelt asked if we could post the job opening at our five posting locations. Mayor stated that he will look into posting the job opening on Ohio Means Jobs as well as Pemberville Proud. Sautter stated that she will look at Owens Community College and Bowling Green State University.

Sautter reported that the Tree Committee met and talked about some sort of evergreen trees at the corner of College and Elm. Sautter stated that a resident has asked to possibly have one removed so they have a better view of traffic on the left.

Keith Madaras was in attendance to discuss the upcoming 5-Miler. The race will take place Friday evening of the Fair. Madaras reported that last year was a great turn out and they will keep the times the same. Madaras stated that the \$5 food voucher will go to the Auxiliary this year. Vouchers not redeemed will go back to the pool. Madaras reported that there will be an increase in the number of shirts purchased for the fun run. Madaras stated that last year they ran out of shirts and wants to make sure they have plenty this year. Madaras added that they will not put dates on them that way if there are extra they can be used the following year. Madaras stated that they have set a deadline on the donations this year of July 15th so those who donate can be listed on the shirts. Madaras stated that the time of the race will stay the same as it was last year. Madaras asked the Mayor if he will reach out to those who donated and ask for their sponsorship again this year.

Mayor Bowman adjourned the meeting at 8:10 pm.