

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
January 19, 2016**

Mayor Bowman opened the January 19, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Ed Wozniak, Nicole Long, Joanne Busdeker, Sarah Szymanski, Tom Mauk, and the Clerk.

Minutes: Opelt moved and Rahe seconded to approve the minutes from January 5th meeting. Motion passed unanimously.

Treasurer's Report: Opelt moved and Campbell seconded to approve the bills in the amount of \$5,858.45. Motion passed unanimously.

ORDINANCE 1544—ORDINANCE AMENDING ORDINANCE 1396 FOR LOCATION OR POSTING OR OTHER IMPROVEMENTS ON VILLAGE PROPERTY AND/OR VILLAGE RIGHT OF WAYS AND PERMANENT EASEMENTS. 3rd READING

Campbell moved and Sautter seconded to approve Ordinance 1544. Motion passed unanimously.

RESOLUTION 738—FINAL RESOLUTION ENACTED BY THE VILLAGE OF PEMBERVILLE, OHIO, HEREINAFTER REFERRED TO AS THE LEGISLATIVE AUTHORITY/LOCAL PUBLIC AGENCY OR "LPA", IN THE MATTER OF THE STATED DESCRIBED PROJECT. 1ST READING

Long moved and Sautter seconded to suspend the rules. Motion passed unanimously.

Sautter moved and Long seconded to approve Resolution 738. Motion passed unanimously.

Mayor:

Mayor read a letter from Capital Telecom that stated the construction will begin and rent will commence beginning February 1st.

Mayor reported that the elevator project is coming along however the delivery of the actual elevator has been delayed and should arrive around the second week of February.

Long:

Long did not have anything to report regarding BPA as their meeting is being held tonight.

Long stated that there are a few flags that need to be replaced. Long stated that there has been a To Do List put together for the Street Department. Campbell added that he will have the Street Department look at the list and have them attach deadlines to the items and will then forward to all of council so they are aware.

Long stated that there will be no new business to discuss at the Planning Commission meeting and therefore will cancel this month's meeting. Clerk will post the cancellation tonight.

Campbell:

Campbell explained that the backhoe is currently out of commission and is in need of some expensive repairs. It was discussed that the repairs would be roughly \$2,000 and that if a backhoe is needed while ours is being repaired the Village could rent a backhoe for \$200 a day. It was then discussed that Tom Oberhouse agreed to loan the village his backhoe if needed to save the village the daily rental charge to rent one. Campbell discussed about leasing or purchasing a new backhoe. Campbell will get prices of leasing versus purchasing. Opelt moved to repair the backhoe and divide the charges between all the departments evenly.

Campbell reported that the next Street meeting is this Thursday at 7pm.

Sautter:

Sautter reported that Personnel met and discussed the position shifts coming in the office. Sautter stated that the BPA clerk, Sandy Miesmer, will be retiring effective April 29th and the Deputy Fiscal Officer, Gretchen Densic has showed interest in the BPA clerk position and will continue cross training with Sandy to take over the position. Personnel also discussed the hours for the BPA clerk and the Deputy Fiscal Officer and it was decided that the hours for the BPA clerk will increase from 25 hours a week to 30 hours a week and the Deputy Fiscal Officer hours will decrease from 30 hours a week to 20—25 hours a week as determined by need and the Fiscal Officer. Sautter stated that an ad will be placed for the Deputy Fiscal Officer position in the Sentinel Tribune and Suburban Press on February 6th and 13th with a deadline of February 22nd at 4:30pm and interviews to be scheduled for March 2nd and 3rd. Sautter stated the ad could run an additional day if the Sentinel has a special. Sautter moved and Opelt seconded to place a help wanted ad in the Sentinel Tribune and Suburban Press on the above dates for the Deputy Fiscal Officer position. Motion passed unanimously.

Mayor Bowman adjourned the meeting at 7:35 pm.