

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
January 5, 2016**

Mayor Bowman opened the January 5, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

**Roll Call:** Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Ed Wozniak, Nicole Long, Joanne Busdeker, Vic Schuerman, Eileen Schuerman, Jeff Bourdo, Sarah Szymanski, Tom Mauk, Erlin Moritz and the Clerk.

**Minutes:** Long moved and Opelt seconded to approve the minutes from December 15<sup>th</sup> meeting. Motion passed 5/6. Long-yes; Opelt-yes; Rahe-yes; Sautter-Abstained; Yaniga-yes; Campbell-yes.  
Opelt moved and Long seconded to approve the minutes from December 18<sup>th</sup> meeting. Motion passed. Opelt-yes; Long-yes; Campbell-yes; Rahe-Abstained; Sautter-Abstained; Yaniga-Abstained.

**Treasurer's Report:** Sautter moved and Opelt seconded to approve the bills in the amount of \$2,727.65. Motion passed 5/6. Sautter-yes; Opelt-yes; Long-yes; Campbell-yes; Yaniga-yes; Rahe-Abstained.

**ORDINANCE 1544—ORDINANCE AMENDING ORDINANCE 1396 FOR LOCATION OR POSTING OR OTHER IMPROVEMENTS ON VILLAGE PROPERTY AND/OR VILLAGE RIGHT OF WAYS AND PERMANENT EASEMENTS. 2<sup>nd</sup> READING**

**Mayor:**

Mayor stated that the first line of business is to nominate a President Pro-tem. Sautter nominated Bill Long with no other nominations on the table. Mayor closed the nomination request and with a consensus of council, Mayor announced Bill Long as President Pro-tem.

Mayor passed out the committee assignment. Mayor stated that the assignment was not written in stone should anyone want on a different committee, to contact him and he will work on rearranging to fit any requests.

**2016 COMMITTEE APPOINTMENT**

\*Denotes Chairman of Committee

- Finance, Purchasing, Budget, & Records** – meets first Tuesday at 6:00pm  
Jessica Sautter\*, Mayor Bowman, Susan Rahe, Sarah Dyer
- Flood/Emergency** – meets as needed  
Eric Campbell\*, Gene Steele, Mayor Bowman
- Parks/Swimming Pool** – meets fourth Monday at 3:30pm  
Eileen Schuerman\*, James Opelt, Mayor Bowman, Joann Busdeker, James Miller
- Personnel** – meets third Tuesday at 6pm  
Jessica Sautter\*, Dean Krukemyer, Eric Campbell, Mayor Bowman
- Planning Commission** – meets third Wednesday at 7pm  
William Long\*, Dave Miesmer, Ed Wozniak, Keith Madaras, Mayor Bowman
- Lands, & Bldgs, Streets, Alley & Sidewalks** – meets third Thursday at 3:30pm  
Eric Campbell\*, Susan Rahe, Larry Bockbrader, Christina Yaniga
- Safety** – meets as needed  
Mayor Bowman\*, James Opelt, Christina Yaniga
- Tree Commission** – meets second week of month as needed  
Jessica Sautter\*, Marge Cox, John Lockard, Ruth Phillips, Brian Myers, Terry Nigh, Dan Piotrowski, Pat Vandersall
- Utilities** – meets first and third Mondays at 7pm – (BPA meeting)  
William Long\*, Jessica Sautter
- Pemberville Union Cemetery** – meets quarterly (third Tuesday of the month at 6pm)  
James Opelt, Kent Schuerman, Dave Bruning
- Volunteer Fire Fighters Dependent Fund Board** – meets as needed  
James Opelt
- Pemberville-Freedom Fire Dept Fire Committee** – meets as needed  
Eric Campbell

John Lockard spoke on the lighting for downtown. Lockard stated that the average Kelvin used as a standard throughout the state was the 4000k. Lockard stated that the light luminosity for the 4000k was what he had a sample of that was on in the hallway. There was further discussion over the lamp style and lamination. Opelt moved to accept the amount for fifteen (15) light posts and accessories from Anixter (formally HD Supply) for \$34,481.55 Sautter seconded the motion. Motion passed unanimously.

Jeff Bourdo stated that with the weather mild this year they may want to think about fixing the gutters on the shelter house. It was asked that Bourdo get the cost for gutters and present at a later time.

Sautter asked Bourdo to explain to the two new council members what the Street Department is responsible for and what their job duties consisted of. Bourdo stated that they maintain village property by mowing, snow plowing, clean catch basins, spray for weeds and other tasks that may be asked. Long asked Bourdo how much property do they maintain, Bourdo responded that they mow roughly 30 to 40 acres.

Mayor reported that the delivery of the elevator was scheduled to happen in January but has been moved out to roughly the second week of February.

**Long:**

Long reported information from BPA meeting stating that the Water Superintendent has been finishing up with flushing of fire hydrants with roughly twenty (20) left to do and will take place more towards spring.

Long stated that there was discussion about a brief meeting with NWWSD about the sewer line for Eastwood School with metering and various responsibilities.

Long stated that the two board members that were re-elected were sworn in last night.

Long stated that the final letter to NWWSD was approved and submitted to Mike Marsh.

**Opelt:**

Opelt reported that the Pool Liner Fund has continued to receive donations and they are now up to \$30,638.00 that they have collected. Opelt stated that they picked out the color for the liner, gutter and race strip. Opelt stated that they have a quote to get some additional repairs completed before they schedule for the liner to be installed. The Mayor explained that there is a leak somewhere between the deep end of the pool at the return grade and to the filter room. The quote is to line and seal the pipe for an estimated cost of \$2,725. Mayor stated that they did a pressure test and there was no ability to hold pressure what so ever and that has indicated a significant leak in the vicinity mentioned above. Opelt explained that there were two other items on the quote however, those can be addressed at a later time. Opelt wanted to focus on the repairs that would affect the installation of the pool liner. Opelt asked that the amount to line and seal the pipe be passed tonight so that the work can be added to the company's schedule. Sautter moved to approve the quote of \$2,725.00 to line and seal the pipe, Opelt seconded the motion. Motion passed with a 4/6 vote. Sautter-Yes; Opelt-Yes; Long-No; Campbell-Yes; Rahe-No; Yaniga-Yes.

Opelt stated that the elevator project will be completed soon and with the entrances being glass he felt that it would look nice to have the door leading into the office match the lobby entrances and would like to see a glass door and side window. There was a brief discussion with the clerk to look into the cost.

**Sautter:**

Sautter reported that BPA discussed the retirement of the BPA clerk Sandy Miesmer and that the current Deputy Fiscal Officer has been cross training and would like to move her position when Miesmer retires. Sautter stated that the entire board was in favor of this transfer and felt it would be a good fit. Sautter asked the clerk to gather wage information and duties for the BPA clerk so that the Personnel Committee can review and adjust if needed. Sautter stated that with this move there will be the Deputy Fiscal Officer position becoming available. Long asked if this had to be advertised or could they offer job positions internally first. Mike Marsh stated there was nothing stating that they couldn't offer internally.

**Guests:**

Eileen Schuerman stated that she has had a few individuals approach her and ask if they would be forced to tie into the sewer line that will run in front of their properties. Schuerman stated that the individuals are being told they had too. Long replied that the sewer line will be a dedicated line to Eastwood Schools and therefore no one will be required to tie in.

Mayor Bowman adjourned the meeting at 7:55 pm.

Prior to the meeting Mike Marsh sworn in Mayor Gordon Bowman as Mayor. Mayor Bowman then swore in Susan Rahe and Christina Yaniga as council members.