

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
November 3, 2015**

Mayor Bowman opened the November 3, 2015 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rothenbuhler, Campbell, Long, Opelt, Sautter and Schuerman. Others present Ed Wozniak, Susan Rahe, Joanne Busdeker, Russell Eby, Vic Schuerman, Gene Steele, Jim Eckel and the Clerk.

Minutes: Opelt moved and Schuerman seconded to approve the minutes. Motion passed 5/6 vote. Opelt-yes; Schuerman-yes; Rothenbuhler-yes; Campbell-yes; Long-Abstained; Sautter-yes.

Treasurer's Report: Opelt moved and Campbell seconded to approve the bills in the amount of \$3,192.67 Motion passed unanimously.

ORDINANCE 1541--2016 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. 1ST READING

ORDINANCE 1542--ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015. 1ST READING

Mayor:

Mayor reported that trick-or-treat turned out very well. Rothenbuhler stated that the police were very interactive with the children. Rothenbuhler stated that his children were very excited to see that the police were handing out candy in front of the station; officers also used their lights to notify individuals they was in the area, including pulling the kids over to give them candy. Rothenbuhler and the rest of council stated it was a very pleasant evening and Chief stated there were no issues.

Mayor informed council that they have a copy of the letter from NWWSD in their folders and he is currently working with BPA clerk on a response to the clarifications NWWSD is asking for in the current contract.

Rothenbuhler:

Rothenbuhler stated that the Finance Committee met this evening and they re-discussed the wage ordinance prior to tonight's first reading.

Rothenbuhler reported on the progress of the Downtown Lighting Committee. Rothenbuhler stated that they have selected the lights and will update council as things move forward and the financial aspect is completed.

Rothenbuhler made a motion, Sautter seconded to make the final transfer of the income tax revenue in the amount of \$100,000 into the General Fund and Capital Improvement fund as stated in the Ordinance. Motion passed unanimously.

Rothenbuhler stated that the Finance Committee discussed Temporary Appropriations. Rothenbuhler explained that the Temporary Appropriations is to get us through the first three months of the new budget year allowing the Finance Committee time to put together the actual 2016 budget and Permanent Appropriations.

Rothenbuhler reported to council that the audit for 2013-2014 has been completed and found no issues. However, the auditor requested that council is aware of an error found on the Permanent Appropriations were the \$300,000 was reported on the incorrect line item. The amount was reported under the section for day to day expenditures and not on the correct line item of Transfer out and Other Financing Uses. Rothenbuhler made council aware that the information was entered correctly into UAN, our accounting program that the only error was on the actual passed Ordinance 1535. The clerk explained that the previous clerk used Excel to

complete the Permanent Appropriations and that this was a calculated formula error and has since been corrected for future Appropriations.

Campbell:

Campbell reported that leaf pick-up is underway and will continue until complete. Campbell explained that there is no set schedule as to the areas being collected and that the Street Department will make multiple passes until completed.

Campbell stated that he has seen some brush laying on the curb and that the next pick-up is not scheduled until December 7th and with the leaf pick-up currently going on that the brush piles will have to sit until the Street Department are done collecting the leaves. Residents do have the option to drop the brush piles of at the Street Garage.

Campbell stated that Jeff Bourdo contacted him to let him know that expansion joints on the Bridge St. bridge have been repaired.

Long:

Long reported on the BPA meeting last night. Long stated that the Water Source Protection Committee met last night and went over the contingency plan. Long stated that Hirzel's has a fresh water tank located at the old Modine plant and can be a means for an emergency water source should it be needed.

Long reported that BPA discussed the letter from NWWSD and the areas they are asking for clarification including the length of the contract and when the beginning of the contract date actually is. Long stated that the Mayor and BPA clerk are working on a response.

Long stated that BPA has selected the contractor for the final leg of the South Water Plant upgrade, the contract has been reviewed by Mike Marsh and will need the Mayors signature and returned to the contractor.

Opelt:

Opelt stated that they are currently printing flyers and getting ready to send out the last batch to the 43450 zip code.

Sautter:

Sautter briefly highlighted on the NWWSD letter.

Sautter stated that the Tree Committee has met and discussed tree placement with hopes to get the trees in before winter.

Schuerman:

Schuerman asked the Mayor how many lights were decided on for the downtown area. Mayor replied that they decided on twelve.

Schuerman asked who planted trees at North West Park. Mayor stated that he was not aware of any trees being planted. However, Mayor stated that it could have been Tom Oberhouse since he did state he would be donating trees for an arboretum.

Schuerman asked is the cellular tower with Capital Telecom has begun. Mayor stated no.

Gene Steele asked about the Water Source Contingency Plan and what type of plan did it consist of since there is flood water, storm-sewer and drinking water. Long clarified that the plan was regarding drinking water.

Steele stated that he recommends the Village allow Landry Sheets to go to some of the upcoming TMACOG meetings since a lot of them are going to be about the storm sewer, run off's and a lot of the new changes . Mayor stated that Landry is required to attend continuing education seminars and meetings to maintain his licensing and a lot of these changes are and have been covered in the classes Landry has already attended

this year. Mayor stated that he will make this known to Landry and the BPA. Mayor explained to everyone present the organization of TMACOG.

Mayor Bowman adjourned the meeting at 7:35pm.