

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
April 21, 2015**

Mayor Bowman opened the April 21, 2015 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rothenbuhler, Campbell, Opelt, Sautter and Schuerman. Others present were Ed Wozniak, Vic Schuerman, Gene Steele, Zach Hiller, Jim Fields, Carol Bailey, Scott Heacock, Joanne Busdeker, and the Clerk.

Minutes: Opelt moved and Rothenbuhler seconded to approve the minutes. Motion passed unanimously

Treasurer's Report: Opelt moved and Schuerman seconded to approve the bills in the amount of \$2,118.04. Motion passed 4/5 vote. Rothenbuhler-yes; Campbell-No; Opelt-yes; Sautter-yes; Schuerman-yes.

ORDINANCE 1537—ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015. 2ND READING

Mayor introduced Zach Hiller with Toledo Fair Housing Center. Mayor stated that the village has received a \$50,000 community block grant on behalf of the Opera House Elevator. Mr. Hiller stated he has been working with Dave Steiner with Wood County Planning Commission and part of the grant process and requirement to receive the grant is giving information about fair housing, what it means and why it's important. Mr. Hiller explained the proposed regulations for municipalities may require additional reporting requirements.

Mayor:

Mayor reported that there are two early pool signup sessions scheduled with the first one this Saturday, April 25th from 9:00 am to noon at Town Hall. Mayor stated he has distributed flyers to all the students at Pemberville and Luckey Elementary, Frobose IGA, and Pemberville Library. Mayor included there are a few other postings around town.

Mayor stated that the last two years the pool has required some cement repairs and in the past this is something that Great Lakes Concrete Restoration has done and the village has spent over \$6000 each case. Mayor explained that Nathan Schultze, our water Superintendent has been keeping an eye on what they did and what products they have used and found that the cement used could be purchased at Lowes or any box store. Mayor stated that in order to keep the cost down a great deal that he contacted Ken Rahe who is a local concrete guy with a great deal of experience and has been involved with the pool during both the original construction and throughout the years. Mayor stated he showed Rahe the repairs that needed done including removing and filing in the lights. Mayor stated that Ken Rahe felt he could do the job and understood what was needed. Mayor stated that the last conversation with Ken Rahe was to get an idea of what it would cost. However, after a week went by Ken Rahe had already started the work. Mayor apologized for not bringing it to council sooner but due to the time constraint to clean out and prep the pool for painting Ken Rahe needed to complete the work by the end of April. Mayor stated he is confident that Ken Rahe is able to complete the work and contacted him about the cost of the repairs. Mayor stated that the repairs should not exceed \$2500, which is a great deal less than what we had paid in the past. Schuerman asked if the amount covers his wages and

supplies. Mayor responded yes. Schuerman moved and Campbell seconded to approve Ken Rahe to do concrete work at the pool not to exceed \$2500. Motion passed unanimously.

Mayor stated that he has tentatively scheduled a Safety meeting for May 14th at 2:00pm at Town Hall.

Mayor stated he was contacted by Eureka Pipe Line Company and believes this does not directly affect us. Mayor explained they are currently trying to do advance leg work to create goodwill among the communities. Mayor stated they have tentatively planned for somewhere between village limits and State Route 6 and do not have exact precise location pipeline yet but they are interested in meeting with village officials. Mayor stated they will be here May 4th at 11:00am if anyone would like to attend. Mayor stated that the pipeline will not come through Village of Pemberville. Campbell asked is the Township Trustees have been notified. Mayor responded that he has not notified them but assumes Eureka Pipe Line had but will confirm.

Mayor reported that Capital Telecom has provided the village with their site plans and currently have it staked out. Mayor stated that BPA is still reviewing the plans before it is brought to council for approval.

Rothenbuhler:

Rothenbuhler presented to council the GovPayNet and would like to make a motion to pass the ability to accept credit card payments for utility and tax payments. It was explained that GovPayNet does not charge the village for the use of the merchant collection. GovPayNet charges a service fee to the customer of three percent (3%) of the amount they are paying. This service fee is how GovPayNet is paid for their service. The amount of the service fee is subtracted at the time of payment. This is the same system that most counties are using. Sautter asked how we receive payment from GovPayNet, clerk explained that payments are done in real time and therefore, once payment is made we receive confirmation immediately and then the BPA clerk would enter the payment just as she does with her bank batches. Rothenbuhler asked what the contract term was. Clerk explained that the contract term is a five year term renewing every year. Rothenbuhler asked what the cancellation policy was, clerk explained that it is a sixty day notice to terminate contract. Rothenbuhler moved and Opelt seconded to approve the contract with GovPayNet to accept credit cards for utility and tax payments. Motion passed unanimously.

Campbell:

Campbell reported that the street sweep was today and had received no complaints. Schuerman asked if all the vehicles were removed. Campbell stated that most vehicle removed and had no complaints.

Campbell stated that at the Streets and Sidewalk Committee meeting they had discussed having Ground Penetrating Radar come in and walk up and down the north and south side of the sidewalks to make sure there are no other voids, pockets or coal shoots underground. Opelt moved and Sautter seconded to approve Ground Penetrating Radar to come in and x-ray the north and south sidewalks downtown not to exceed \$1450. Motion passed unanimously.

Campbell reported that Todd Sheets had approached him about the planters for downtown business district. Campbell explained that he would work with Todd Sheets and local businesses and provide them with the pots and \$200 each to fill the planters. Campbell explained there are eleven pots that will be divided between Obies Flowers, Kaiser's Market and Todd Sheets and

Beeker's General Store. Schuerman asked if Sue Wolf should be notified by letter or in person that we will not be needing her services this year. Mayor asked Schuerman to reach out to Ms. Wolf and let her know personally. Sautter moved and Rothenbuhler seconded to approve \$600 for the flower pots to be filled by our local vendors. Motion passed unanimously.

Opelt:

Opelt stated that the Parks and Rec committee met and have come up with new prices for the pool concessions. Opelt stated that a copy has been provided to all of council and explains that the prices have increased a little based on the recent sales in the area. Rothenbuhler moved and Schuerman seconded to approve the 2015 pool concessions price listing. Motion passed unanimously.

Opelt stated that there are four life guards that need to be recertified and is asking council to cover at least half of the cost. Opelt explained that the lifeguards are planning on taking the recertification course through their college which would be at a discount. Rothenbuhler asked if this was for the WSI Water Safety Instructor certification, Opelt responded no, that the two are different that the lifeguard certification is the proper training for CPR, lifesaving events and lessons. WSI certification is an instructor training instructor and Red Cross certified. Opelt explained that the WSI certification is not necessary to provide lessons at the pool and the lifeguard certification serves as the proper certification needed to give lessons. Sautter moved and Opelt seconded to approve council to cover half of the lifeguard recertification not to exceed \$300. Motion passed unanimously.

Opelt stated that there has been a change in the fundraising for the pool liner. Opelt explained that they are refocusing on how they will raise the money for the pool liner and have put together a three step approach. The first approach is to try and raise money by talking to individuals and sending out letters. Opelt stated that with the 50th anniversary of the pool happening in 2016 he is hoping to display plaques for those who have donated either in memory of, in honor of or anonymous. Opelt explained that the plaques would be displayed in front of the pool with the current committee on one end, donated individuals in the middle and the committee that put together the fundraising on the other end. Opelt explained that if they are not able to raise enough money going this route then they would then move to Indigogo, a fundraiser site that allows individuals from all over to donate in hopes to raise more money. Opelt explained that Indigogo does charge roughly five percent to use their web-site. The third step Opelt explained would be to move forward on the numerous fundraising projects the committee has discussed if they are not able to raise enough under the first two steps.

Opelt stated that he has received a letter from Humane Ohio and that the next step to correct the over populated cat issue is to identify the area of need and provide Humane Ohio with contact name, phone number and address, a reason for the overpopulation such as feeding, and an estimate number of cats in need around the area. Opelt explained that what Humane Ohio will do is contact the individual and ask them if they would like help with the cats around their area, they will then come and set live traps to catch the stray cat, take them to be spayed or neutered, give them a rabies shot, and notch their ear to identify that they have been fixed and will release them back to the trapped location. Opelt stated that if there are kittens they will be kept and adopted out and if they catch a cat that is too sick to be released back to population they will keep it and try and nurse back to health and then adopt out if it is possible. Opelt stated that Humane Ohio states this does help cut down the population and all residents will be notified of the time frame of the trapping in their area that way if they have a cat they do not want to be trapped they have the ability to keep their cat in their home.

Sautter:

Sautter reported the Tree Committee met on the 8th and there are three members of the committee that is going to a Tree Award luncheon on the 29th with a presentation about a tree that survived the Oklahoma City bombing. Sautter stated that the Arbor Day presentation is scheduled for April 24th at 1:00pm at the corner of Pine and College Ave with the second graders. Sautter stated that all students will be presented with a sapling.

Sautter reported that at BPA last night NWWSD was discussed and the new letter from Marsh. It was asked that a new invoice is created showing that correct amount due. Sautter stated that NWWSD is requesting three pieces of information in hopes to come to a resolution over the amount of money still owed to us.

Sautter reported that BPA approved to have the bucket truck inspected.

Sautter stated that there is information coming about the water rates and there are two options the board is currently looking at closely to see what option they will be going with.

Sautter reported that Wood Lane Industries does not have enough students to provide the service to us at the pool concessions this year and therefore we will have to employ someone to cover concessions.

Schuerman:

Schuerman stated that the pool manager does have someone in mind for concessions and will be open seven days a week from 1:30pm to 4. Sautter asked about the evenings. Schuerman stated that they do not feel it to be necessary to be open in the evenings with a pop machine on site. Mayor responded that they are looking to possibly fill the evening spot but have not found anyone at this time.

Schuerman stated that the playground needs new impact resistant mulch. Mayor stated that the last time mulch was purchased, Tom Oberhouse transported it from Michigan for us and maybe he could do that again.

Schuerman stated that when she was taking branches and leaves to the drop-off location she noticed while on the walking trail that the sign that states no unauthorized vehicles was broken in half and asked if that could be fixed. Campbell stated that he will have Bourdo look to see if they don't have one down at the garage. Schuerman also stated her concern about the blue truck located by the pharmacy that has yet to be moved and the camper currently sitting by the street garage. Mayor stated that the camper was supposed to be a short term thing and has now turned into a long term and needs to be removed. Chief is aware of the camper and will ask the owner to have it moved.

Carol Baily, Jim Fields and their architect Scott Heacock were present to answer any questions council may have with regards to the Opera House elevator. Mr. Heacock stated that the project is now at the stage to go to bid in approximately in two to three weeks. Mr. Heacock explained that due to the CDBG grant the Wood County Planning Commission will be handling the bid process and all the other paper work associated with the project. Opelt asked how close the Opera House was to reaching their funding goal. Bailey stated they are currently at \$3,270,300.00 but still need to finish the working drawings before the project can go out for bid. Bailey asked council to consider helping with the project to help reducing the cost of the project. Mr. Heacock stated that

any in-kind help would be a great help such as removing the ramp outside the building. Opelt asked if they could put a list of items and a cost associated to the item together and present to council so they can see if anything on the list is possible that the village could help with. Further discussion on what areas the village could help with and the design of the plans.

Mayor Bowman adjourned the meeting at 8:55pm.