

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 17, 2015**

Mayor Bowman opened the February 17, 2015 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rothenbuhler, Campbell, Long, Opelt, Sautter and Schuerman. Others present were Ed Wozniak, Nicole Long, Daniel J., Vic Schuerman and Alan Newman.

Minutes: Long moved and Schuerman seconded to approve the February 3, 2015 minutes. Motion passed unanimously.

Treasurer's Report: Opelt moved and Sautter seconded to approve the bills in the amount of \$3,886.73, Motion passed unanimously.

Mayor:

Mayor received correspondence from a Toledo resident named Linda Hedker. Linda is trying to bring awareness to prostate cancer and is asking the Village, through proclamation, to designate a day, week or whole month in September as Prostate Cancer Awareness. Rothenbuhler asked the Mayor to contact the American Cancer Society to correlate with them on a date as they may already have one set. Rothenbuhler stated this would help with the awareness as well as promote our involvement as a village. Mayor continued that while showing our support it is recommended that individuals put up blue lighting indicating your support.

Mayor contacted the American Legion and the Fire Station about holding the town meeting in March or April at either location. Mayor stated that both locations are available for Tuesday, March 24th. Mayor stated that the Legion will charge a fifty dollar (\$50) fee to help with clean-up and the Fire Station there is no charge but will always accept donations. Mayor asked council their opinion on date and location. Schuerman stated that the Fire Station would be a better location. Mayor states that the official date, time and location for the town meeting would be held March 24, 2015 at 7:00pm located at the Fire Station in their meeting room. Campbell asked if there is going to be a format (agenda) on how the meeting will take place. Opelt explained how the last town meeting took place in 2007. Sautter suggested that the meeting be opened with a synopsis of all the up and coming events and projects for 2015 in Pemberville. Campbell asked that minutes be taken for future references. Mayor stated minutes will be taken per audio recording and will inform all who attend the town meeting that the meeting is being recorded. Sautter suggested that the town hall meeting be listed on the utilities bills this month so that the meeting notification touches all the homes in Pemberville. Opelt suggested that the meeting is advertised on the opera house sign in front of the Town Hall Building.

Mayor announced that due to a prior engagement, the next council meeting scheduled March 3rd at 7:00pm has been moved up to 6:30pm.

Rothenbuhler:

Rothenbuhler stated that finance committee has met and final appropriations will be ready for vote next council meeting.

Campbell:

Campbell stated that he had a meeting with Feller, Finch about what needs done to tackle the electrical portion of the downtown project as far as installing underground conduit for the future replacement of lamp posts and bases. Campbell stated that Feller, Finch is currently working on the plans now. Opelt asked Campbell about the design of the lamp posts and the electrical accommodations it will have for the business owners. Campbell responded that it Feller, Finch will meet all the accommodations for electrical use of the lamp posts. Opelt asked if a committee should be formed to allow business owners the opportunity to voice their opinion on the type of lamp post to be installed. Sautter stated that it is never

too early to start planning. Campbell expressed that although they are electrically planning for it, this portion of the work will not be installed at anytime during the State Route 105 project. There was additional conversation about the types of lamp posts. Mayor stated that we are currently waiting for some information from John Lockard and Feller, Finch at which time we should be in a better position to talk about a committee at the next meeting.

Long:

Long reported that the Planning Commission is moving their meeting to next Wednesday the 27th since tomorrow is Ash Wednesday.

Opelt:

Opelt asked Long to extend the invitation to the Town meeting to Tom Oberhouse and members on BPA.

Opelt asked the Mayor to speak to Dennis Henline about the article that was in the newspaper and the information that he is putting out there with regards to the elementary building and or land space.

Sautter:

Sautter reported that the personnel committee met tonight and there was discussion about the pay for performance and they are currently putting together an organization chart, they will have Mr. Marsh and the committee review prior to presenting it to council. There was also discussion about putting in place some form of performance review that can be easily managed.

Sautter stated that Tree Commission is scheduled to meet Wednesday, March 11th at 5:00 pm to discuss Arbor Day that is coming up April 24th. Rothenbuhler emphasized that John Lockard does a fabulous job with the kids and encourages all those who could, to take the opportunity.

Schuerman:

Schuerman stated that she received a call from Shawn at Pisanellos, who had brown water. Schuerman stated that she tried to contact Landry and accidentally called Nathan. Shawn Crosby told Schuerman he would like for there to be some numbers available to the residents when there is an issue that arises after hours. Schuerman explained that Crosby did not feel that contacting the police or Wood County Sheriffs was warranted under utility emergency situations. Schuerman asked if the message could reflect a point of contact and a number for emergency situations. The clerk explained to Schuerman that the current message on the answering machine does state that "if they are contacting the village after business hours and this is an emergency to contact the Wood County Sheriff's office and they will contact the proper authority." Rothenbuhler asked if the issue was resolved. Schuerman stated that Nathan was notified and came out but there were no water breaks found and the water was clear the following day. Schuerman asked if she had authority to contact Nathan. The Mayor responded yes. Opelt disagrees and feels that no one on council should be contacting any of the employees. Opelt stated that all call should go to a member of BPA and let them determine if and who should be called. There was further discussion on who has authority to call and what would warrant an emergency.

Chief stated that they need to replace their shot gun. Chief explained that is it out dated and the action does not work right. Chief continued to explain that they have not had a shot gun in the cruiser for six (6) to seven (7) years and they really need to have one in the cruiser as a secondary weapon. Opelt asked what the cost would be. Chief stated that he is currently pricing them and would like to purchase one through Smooth Bore not to exceed \$600. Opelt made a motion to purchase a shot gun not to exceed \$600 Schuerman seconded. Motion passed unanimously.

Chief wanted council to be aware that in emergency situations the police department does get the calls and they will assess the situation and contact the proper person.

Allen Newman owner of Smooth Bore stated that he is currently looking at purchasing a building on Main St. He would like to move his business from the basement of the law office to Main Street. And before he moves forward on this he wanted to make sure there was no opposition from council with having a gun store on Main Street. Newman stated that the rumor has been flowing that there may or may not be

issues and if there was issues he was here to talk about it. Schuerman asked Newman what building he was looking at purchasing. Newman replied that he was looking at the small building between Janelle's and the pharmacy. Newman added that there will be no shooting range that it is just a gun store. Opelt asked Chief is he seen any issues with it. Chief replied absolutely not. Opelt stated that he was in favor of it as well. Schuerman asked Newman when individuals purchase guns how they leave the store. Newman responded that most are packaged or in a case. There was further discussion about guns, the laws, regulations and permits and how he handles his business and customers. Newman would like his business to be open by the first car show. Newman needs a copy of the zoning regulations and a letter from the village stating that council is in favor.

The clerk asked Newman about the open purchase orders for purchases the police made in 2013 and 2014. Newman responded that he donated the items to the police and therefore the village does not owe Smooth Bore any money currently.

Campbell stated that Jeff Bourdo will need to purchase a new flag for Town Hall. Campbell stated that the tree needs to be trimmed back away from the flag pole at Town Hall that he had to remove the flag that was wrapped around some branches.

Mayor Bowman adjourned the meeting at 8:05pm.