

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
November 18, 2014**

Mayor Bowman opened the November 18, 2014 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

**Roll Call:** Present at the regular meeting of council was Rothenbuhler, Campbell, Long, Opelt, Sautter and Schuerman. Others present were Ed Wozniak, Nicole Long, and the clerk.

**Minutes:** Opelt moved and Long seconded to approve the November 4, 2014 regular meeting minutes. Motion passed unanimously.

**Treasurer's Report:** Rothenbuhler moved and Sautter seconded to approve the bills in the amount of \$2,901.20. Motion passed unanimously.

**ORDINANCE 1530 – ORDINANCE AMENDING ORDINANCE NUMBER 1414 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PEMBERVILLE RELATING TO COMPENSATION FOR VILLAGE OFFICIALS – 3<sup>rd</sup> reading**

Rothenbuhler moved and Campbell seconded to pass Ordinance 1530. Motion failed unanimously.

**ORDINANCE 1531 – 2015 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSTIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. – 3<sup>rd</sup> reading**

Rothenbuhler interjected. Rothenbuhler explained that Chief has been discussing with personnel a wage incentive program for the part-time officers and the financial impact of instituting an incentive wage structure based on the number of years of service. Rothenbuhler feels this is a big retention tool to allow for the hiring of better seasoned officers. Rothenbuhler asked that the Ordinance be tabled until further discussion with Mike Marsh on implementing the changes within the Ordinance to reflect the wage structure the Chief has presented. Rothenbuhler explained that the Chief has maintained this structure within his current budget and is not asking for an increase in appropriations. Opelt asked what the current pay scale is for the officers. The clerk explained the current wage scale for the officers is starting out at \$11.50 per hour with a fifty-cent (\$.50) increase after ninety (90) days followed by, an additional fifty-cents (\$.50) after one year of service. Opelt voiced his opinion that current starting rate is rather low considering the extent of the officer's responsibilities. Opelt stated that with the current article in the Sentinel Tribune of the two Pemberville officers recently acknowledged for their heroic efforts, should warrant at better starting rate of pay. Rothenbuhler and Sautter explained that Chief went to different communities similar in size as Pemberville and based his structure similar to other communities and what worked best for Pemberville. Rothenbuhler moved and Schuerman seconded to table Ordinance 1531 until the next scheduled council meeting of December 2, 2014 allowing the time to consult with Mike Marsh to amend Section 5 through 7. Motion passed unanimously.

**ORDINANCE 1532 – ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2014, AND ENDING DECEMBER 31, 2014– 1<sup>st</sup> reading**

Mayor explained the Ordinance is to move funds for the coverage of medical insurance for the current Fiscal Officer. Long asked if the previous Fiscal Officer had other insurance as the reason for not taking medical insurance through Pemberville. Rothenbuhler explained that the previous Fiscal Officer was covered under her spouses' medical insurance and therefore, there was no need to allocate monies to those specific line items. Rothenbuhler explained with the change in Fiscal Officer's the current Fiscal Officer has chosen to accept the insurance and needs to move \$1,400 from contingencies to \$1,200 Medical/Hospitalization, \$150 to Dental Insurance, and \$50 to Vision Insurance to cover expenses that are due December 1, 2014. Rothenbuhler moved and Long seconded to suspend the rules. Motion

passed unanimously. Rothenbuhler moved and Sautter seconded to pass Ordinance 1532. Motion passed unanimously.

**Mayor:**

Mayor stated that the latest newsletter is out and has some very interesting articles including a few he wrote.

Mayor explained we are in the busiest time of year with Christmas in the Village, November 29<sup>th</sup> and 30<sup>th</sup> with the Christmas Parade and Tree Lighting. Mayor stated if all goes well he will have a lighted car in the parade again this year and he is praying for warmer weather. Mayor stated that Festival of Trees is the same weekend with lots of activities at the Fuery House and the School House behind it. Mayor also stated there will be a live reindeer in town that weekend as well. Mayor expressed it will be a very fun-filled weekend and encourages all to participate if able.

**Rothenbuhler:**

Rothenbuhler explained that he just came from a very productive personnel meeting. He stated that the part-time police officer pay-scale was discussed.

Rothenbuhler explained that the Street Superintendent will begin attending council meetings as requested or as needed on an on-going basis. Rothenbuhler stated there will be an invite put out for him to attend the December 2<sup>nd</sup> meeting. Rothenbuhler explained that after discussion, it is felt that there is some loss in reporting structure. Rothenbuhler stated that a lot of information that Campbell brings in front of council, will now be presented by the Street Superintendent, Jeff Bourdo, in hopes to correct some of the miscommunication and misconceptions recently experiencing. Schuerman asked if the Street Superintendent will be off the clock for these meetings. Rothenbuhler explained that if he is being requested then he will be compensated for his time similar to the way BPA compensates their employees when they attend meetings.

Rothenbuhler reported that personnel would be looking at the areas of the handbook that may need to be updated based on law. Rothenbuhler stated that Mike Marsh will be consulted in the process; any monies associated will be presented to council at a later date.

Rothenbuhler stated he had one more thing he wanted to address and that was the issue with the ATV. Rothenbuhler stated that he has had some follow-up with the questions from the resident that brought the issue forward. Chief stated the issue has been addressed. Rothenbuhler stated he felt the Chief did a great job following up with him and others. Rothenbuhler stated the Chief communicated with him, and Rothenbuhler passed the information on to the resident and others as to what was happening. Schuerman and Campbell voiced their concerns that they are still hearing the ATV. Schuerman stated that she had heard the ATV on Hickory and College. Rothenbuhler stated that the individual has been warned that he is **NOT** to be on State Route 105. Rothenbuhler stated that any additional concerns with the ATV should be reported to the Chief as they occur so he can address them. Rothenbuhler stated as there may be future concerns reported to the Chief that the most important was that this individual is **NOT** to be on State Route 105.

**Campbell:**

Campbell stated that the Mayor and he attended the regional grant meeting for the State Route 105 project to answer any questions. Campbell stated he came away feeling very positive that we are moving forward. Mayor stated that they had approved about twenty projects from six or seven counties. Campbell stated there will be future discussion about the design of the project once the information is available.

Campbell apologizes for the delay in leaf pick-up. Campbell explained that the leaf machine was down for a bearing and after it was fixed, a week later the other bearing went out. Campbell stated that ODD reported the life span on these bearing is about four years. Campbell stated that knowing this information

will allow them to be proactive on servicing the machine in the future and schedule to change the bearing prior to the leaf pick-up schedule to begin. Campbell stated that since both inner and outer bearing have been replaced this year the next scheduled time based on the life span reported would be in 2018. Campbell reported that he is pretty hopeful that with the predicted change in temperatures this coming weekend, they can resume leaf pick-up. Campbell would like to notify the residents in some way that those who have not raked their leaves curb side that they do so as soon as possible to allow for the final pick-up of leaves to take place before any major weather changes take place that does not allow for the pick-up. Long stated that he would like to see more residents raking the leaves to the boulevard instead of into the street.

Opelt wanted to acknowledge the Street Department for their prompt efforts on clearing the streets of the leaves in front of the Church during their Bazaar. Opelt stated that he contacted Bourdo about the piles of leaves that visitors to the church were having to walk through as they parked. Opelt stated that Bourdo quickly responded, that although the leaf machine was out of commission, he would take the tractor and rake down to the church and remove the leaves. Opelt wanted all to acknowledge that Bourdo did a great job removing the leaves promptly and appreciated the accommodation that Bourdo presented when needed. Opelt explained that although there may be complaints, there is also a lot of good too and it should be recognized when warranted. Campbell stated that there is always going to be complaints, but they will always work diligently to fix all those that are presented in the best way possible. Campbell stated that he did read a complaint at the last meeting and wanted to report that once the leaf machine was fixed, the issue was addressed and resolved, followed with the resident coming into Town Hall, extending his gratitude for addressing and correcting the complaint promptly.

Mayor asked Campbell if salt has been ordered. Campbell stated that the order has been placed and we should be receiving it in the next day or two.

Campbell announced that Lands, Building and Street meeting is at 7:00pm on November 20, 2014.

**Long:**

Long stated that the Planning Commission will be meeting tomorrow night. Long stated it is still his understanding and has not heard anything differently, that Oberhouse is planning on bringing the second set of engineer drawings to the meeting. Long stated he reached out to Feller and Finch and they accepted the process. Long stated once he has the drawings for this phase he will submit the drawings along with the deed restrictions, zoning and subdivision codes to Feller and Finch to start the process with viewing the plat. Long stated that will take some time and therefore, may have a little down time in between. However, Planning Commission will be busy over the winter with a lot of back and forth of the details of the subdivision and the coordination between the two sides of engineering firms. Long stated that the tendency is Feller and Finch will invoice the village and the village will then return the invoice to the developer. Long stated that we can anticipate those things starting to come along. Long affirmed this is an important one for tomorrow night that anyone interested in the project is welcome to attend the Planning Commission meeting. Long stated that this is the last design phase before the execution begins.

Long stated that BPA met last night and the meter at the elementary school needs replaced. Long stated that the replacement is fairly involved and will cause some significant disruption in the piping and therefore, will be replaced during Christmas break.

Long stated that well eleven continues to give us fits. Long confirmed that we are still trying to get the well on line but there are some testing involved that isn't quite coming through yet. Long stated everything else is ready to go, the plumbing is in place and the engineering is complete.

Long reported the Sewer Department has their EPA permit variance approved. Long acknowledged that Laundry Sheets did a nice job. Long stated this is a significant cost savings to the village. Long explained that Sheets wrote a variance requesting that we do our mercury testing semi-annually as opposed to quarterly, which EPA has changed their regulations too and would have doubled our mercury testing

costs. Long stated that we have had no previous significant problems with mercury in the system this allowed EPA to grant us the variance.

Long reported that the new truck for the Sewer Department is in and they are currently getting things switched over.

Long reported that the Electric Department is excited to get work going for the new County Line project. Long stated it was discussed that AMP is providing a pending rate hike in the coming years and how the rate hike flows through to twenty-eighteen (2018). Long stated a lot of it is on the transmission side but will ultimately effect customers as well.

Long confirmed that BPA has agreed to meet with members of NWWSD without lawyers present. Opelt voiced his concerns about meeting without attorneys present and feels this is not a good idea.

**Opelt:**

Opelt stated that with the recent recognition two of our police officers received, he would like to see the village extend the recognition of their heroic efforts.

**Sautter:**

Sautter stated that the Tree Commission met about the purchasing of trees. Sautter stated they received two quotes. One quote was from North Branch Nursery for \$3,075 and another quote from Dig In for \$3,414. Sautter is recommending that they purchase the trees through North Branch Nursery. Opelt moved and Schuerman seconded the purchase of trees for the Tree City USA program for \$3,075 from North Branch Nursery. Motion passed unanimously.

**Schuerman:**

Schuerman voiced her concerns about leaf pick-up and vacation time taken. It was discussed that vacation requests are approved at the discretion of the supervisor and any future requests that are not presented to BPA are looked at carefully before approval to make sure all areas are covered.

Schuerman requested that the donation to the Boy Scouts from the 5-miler be approved. Opelt moved and Schuerman seconded to approve the donation to the Boy Scouts of ten percent of the net profits from the 5-miler estimating around \$400. Motion passed unanimously.

Park and Recreation is scheduled for Monday, November 24th and 3:30 p.m.

**Other:**

Mayor stated that the Sentinel covered the award of the police officers very well and that he will do something to recognize them as well.

Mayor Bowman adjourned the meeting at 8:00pm.