

**VILLAGE OF PEMBERVILLE
SPECIAL COUNCIL MEETING
August 11, 2014**

Mayor Bowman opened the August 11, 2014 council meeting at 3:32pm. He explained the purpose of the meeting was the resignation and replacement of the Fiscal Officer as posted.

Roll Call: Present at the regular meeting of council was Rothenbuhler, Campbell, Opelt, and Schuerman. Absent were Long and Sautter. Others present were the clerk.

Mayor Bowman read Fiscal Officer, Stephanie Bowe's letter of resignation.

Mayor Bowman explained that Sarah Dyer, Deputy Fiscal Officer, is interested in the Fiscal Officer position. Council discussed what options were available to them at this time. It was decided to open the Fiscal Officer position to internal candidates first. If this is done, then the open position would be the Deputy Fiscal Officer position. Rothenbuhler requested that an interview be done with Dyer before a decision is made. Rothenbuhler explained that Margaret Wilka is willing to help temporarily until someone can be hired if council would like the assistance during the transition. Bowe explained Wilka held the Deputy Fiscal Officer previously and would be of great assistance with the funds and tax program. Campbell expressed a desire to look into this further. Rothenbuhler would like to expedite the process of filling the Fiscal Officer position. Mayor Bowman asked if Dyer could be interviewed today. Opelt requested that if Personnel Committee does the interviews for either position he would like them to narrow the candidates to 2-3 qualified individuals and bring those back to council for a final decision. Schuerman explained that Marge Cox would be willing to assist in the office as well. Council discussed the difference in the rate of pay of the Deputy Fiscal Officer and the Fiscal Officer.

Campbell moved to recess at 3:50pm and Rothenbuhler seconded. Motion passed unanimously.

Council reconvened regular session.

Opelt moved to appoint Sarah Dyer to the Fiscal Officer Position effective Friday, August 22, 2014 salary to be determined by the Personnel Committee at a later date. Rothenbuhler seconded the motion. Motion passed unanimously.

Opelt moved to advertise in the Sentinel Tribune and Suburban Press for the Deputy Fiscal Officer Position giving the Personnel Committee the responsibility to meet and determine the advertisement. Rothenbuhler seconded the motion. Motion passed unanimously.

Mayor Bowman adjourned the meeting at 4:10pm.