

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
November 19, 2013**

Mayor Bowman opened the November 19, 2013 meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present at the regular meeting of council was Campbell, Cox, Long, Rothenbuhler, and Schuerman. Absent: Bockbrader. Others present were Harold Brown – Sentinel Tribune, Ed Wozniak, Nicole Long, Mary Cowell, Chief Darling and the clerk.

**Minutes:** Campbell moved and Cox seconded to approve the November 5, 2013 regular meeting minutes. Motion passed unanimously.

**Treasurer's Report:** Long questioned the amount spent at Eisenhour Motor Sales and Quality Overhead Door without prior approval. After discussion, it was determined that Finance committee should investigate pre-approved spending limit and possible procedures needed for normal operating expenditures. Council asked that a memo be sent to the employees reminding them that purchases over \$250 require pre-approval until new procedures have been set. Cox moved and Long seconded to approve the bills in the amount of \$6,801.72. Motion passed unanimously. Financial reports were distributed.

**ORDINANCE 1515 – 2014 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF.**  
– 1<sup>st</sup> reading

Rothenbuhler explained this ordinance includes a 1.5% wage increase and a one-time payment of \$175 to all full time and permanent part time employees. This ordinance is good for the one year only.

**ORDINANCE 1516 – ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014.** – 1<sup>st</sup> reading

**Mayor:**

Pool reports were distributed and discussed. The 5-miler revenues and expenditures were discussed. Mayor Bowman reminded Council that it was agreed to donate either \$250 or 10% of the profits from the 5-miler whichever was greater to Boy Scout Troop #344. Campbell moved and Long seconded to donate \$400.65 to Boy Scout Troop #344 paid out of the 5-miler expense appropriations. Motion passed unanimously.

Mayor Bowman informed Council that the Village was awarded \$5688 for tennis court resurfacing through a Wood County Parks Grant. The total cost of the project was estimate around \$6200.

Christmas in the Village will come to a conclusion with a Lighted Christmas Parade and the Lighting of the Christmas Tree.

A letter was received from a resident thanking Village Employees for electric line tree clearing during the summer and fall. He believes this type of proactive work is what allowed Pemberville to keep electric service to their residents during recent storms.

Pemberville will be hosting the Mayor's Association meeting the last Wednesday in January. Council is invited to attend.

Chief Darling distributed the Police Activity Report for 10/16/13 – 11/19/13.

**Campbell:**

Campbell stated that the Streets, Sidewalks, Lands, & Buildings committee is ready to move forward with the cleaning contract. A copy of the contract was distributed to council members. Long explained the term of the contract and what would be expected of Wood Lane to accomplish during the 3 hours of cleaning each Friday for \$50. The Village would be responsible for all cleaning materials. Mayor Bowman asked if exit language could be added. Rothenbuhler moved and Schuerman seconded to accept the contract from Wood County Board of Developmental Disabilities as long as an exit clause can be added. Motion passed unanimously.

**Cox:**

Hollow Log has moved and planted the trees but suggested the trees be sprayed as they will be more exposed in the new location. Since there was money in the appropriations and it was within the required limit, this was done.

**Long:**

The furnace in Town Hall records room has quit working. Long obtained three quotes for the replacement of furnace. The lowest quote was from Tin Man at a cost of \$1822. Rothenbuhler moved and Campbell seconded to hire Tin Man to replace the furnace at cost of \$1822 to be paid out of Permanent Improvement. Motion passed unanimously.

Long updated Council on current BPA projects.

**Schuerman:**

Schuerman asked why leaves are not picked up on street curbs. Campbell explained that the street department normally will do the curb at the end because residents continue to rake into the streets but he will speak with them. The final day for leaf pick up is November 27, 2013.

Schuerman asked if additional cardboard recycling containers could be obtained. She will look into getting the containers and speak with Bourdo after to have him put wheels and paint them.

**Other:**

Mary Cowell asked what had been done about the property at 810 West Front Street. Mayor Bowman explained he has been working on obtaining the signatures with the help of Mike Marsh.

Mayor Bowman adjourned the meeting at 8:31pm.