

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
September 4, 2012**

Mayor Bowman opened the September 4, 2012 meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present at the regular meeting of council was Campbell, Bockbrader, Cox, Long, Rothenbuhler, and Schuerman. Others present were Ed Wozniak, Vic Schuerman, Russ Eby, Gene Steele, Joann Busdeker, Howard Shirling, Chief Darling, and the clerk.

**Minutes:** Schuerman moved and Campbell seconded to approve the August 21, 2012 minutes. The motion passed unanimously.

**Treasurer's Report:** Fiscal Officer presented the bills. Rothenbuhler questioned why the gasoline cost was so high this month. The Fiscal Officer explained that preparing and surveillance for the fair normally drive the usage and therefore the cost up during the month of August but the departments are within the expected range of their appropriated spending. Long asked why the 5-miler expenses were under the pool heading. The Fiscal Officer explained that the 5-miler expenses and profits are accounted for in that fund but have separate line items. She also noted that she specified in the bill listing which expenses were for the 5-miler. Cox made a motion to approve payment of bills in the amount of \$8,281.08 and Campbell seconded. The motion passed unanimously.

**Mayor:**

The September calendar was discussed.

The Police Report for 8/21/12 – 9/4/12 was distributed.

The Fiscal Officer requested approval to attend the Continuing Education Seminar on Thursday, October 4, 2012. Rothenbuhler moved and Campbell seconded to send Stephanie Bowe to the required continuing education and pay the \$65 fee. Motion passed unanimously.

The Fiscal Officer explained there will be additional training required this year for the UAN accounting and payroll software. There are three options available for the training, Classroom, Online, or Self Study. She asked that a decision on which type and when wait until a Deputy Fiscal Officer is hired as it would be her recommendation that both herself and the new hire complete the training.

Mayor Bowman read a letter from the Robert Kohring family thanking the Village and especially the Police Department for the assistance in helping to make the walk a success.

Mayor Bowman gave an update on the progress of the United Way Day of Caring scheduled in the Village on September 11. He asked anyone available please consider volunteering some of their time to help supervise the projects.

**Campbell:**

Campbell explained he is working on several areas where street postings are needed. There have been issues with parking.

Campbell presented quotes for tires on the 2007 1-ton. Campbell moved and Long seconded to purchase tires from Specks at a cost of \$701. Motion passed unanimously.

**Rothenbuhler:**

Rothenbuhler explained that given the current economic environment, investment funds are yielding a significantly less rate of return than in the past. The Treasurer of State's office is offering a CPIM certification for governmental financial members to allow additional options for the investment funds that could potential increase the Village's rate of return. The certification is \$100 per year and requires the financial member to complete a series of online or classroom courses. Rothenbuhler recommended the Fiscal Officer obtain this certification. Rothenbuhler moved and Campbell seconded to allow Stephanie Bowe to complete the certification and pay the \$100. Motion passed unanimously.

Rothenbuhler asked that all funding requests be sent to finance prior to requesting Council approval of a purchase. There was discussion on adopting this procedure. Rothenbuhler will work on setting up parameters for this procedure and will bring to a future meeting.

**Schuerman:**

Schuerman explained the pool is closed and drained.

Schuerman asked that the installation of a wireless cellular tower be investigated. There was discussion on the same.

**Other:**

Gene Steele suggested that someone from the Village attend an upcoming seminar discussing available collaboration on purchases. Rothenbuhler will investigate this. Steele explained the Asian Carp issue was given a write up in a local newspaper.

Campbell reported that the approach work on the Bridge Street bridge has been completed.

There was discussion on road repair in the Village.

Mayor Bowman announced the North Branch Nursery has offered to donate the delivery of the playground mulch. The Village would still be responsible for the cost of the mulch.

Mayor Bowman adjourned the meeting at 7:39pm.