

**VILLAGE OF PEMBERVILLE
COMMITTEE OF THE WHOLE
July 20, 2009**

Present at the bi-annual meeting of the Committee of the Whole were Board of Public Affairs board members Charles Aring, Charles Schulte, Dean Krukemyer, and the Clerk. Representing the Village Council were Christian King, Gordon Bowman, Marge Cox, Dave Miesmer and Eric Campbell.

The meeting was called to order by C. Aring at 6:30 p.m.

The first matter to be discussed was the Personnel Handbook. The new updated Personnel Handbook has been reviewed and will be ready for review by employees and board members in August. Any additional comments are welcome and should be noted and will be reviewed by Village Council. After the handbook has been circulated, it was determined that Village Council would like to have a meeting with all Village Employees during regular business hours to discuss the same.

The next matter of business to be discussed was the need for a new bucket truck for the Electric Department. The current truck cannot be certified or inspected and therefore becomes a liability issue. The reason for not being inspected or certified is due to the fact that the company that sold us the truck is out of business. It was determined that we would get a trade-in value for the truck and then the truck would go up for auction for the best possible bid as long as it was as much or more than the trade-in value. Quotes are being researched for the pricing of the new truck.

A brief discussion was had on the scheduling and status of the new Wastewater Treatment Plant. It appears that the project will be started in December, 2009 and not completed until late 2010.

The North Water Plant status was discussed and Mr. Brooks' non-completion of the work also discussed. Telemetry is working fine. Re-piping out at the South Water Plant to prevent overflow problems and softener regeneration issues were also discussed.

Bridge Street (Dale Robinson manhole) sewer line issues were addressed. It needs to be determined if those lines have in fact been severed. It will be brought to Mr. Heestand's attention and an investigation will be conducted.

Sinking catch basins in the Village were addressed. It was determined that these should be addressed sooner rather than later to avoid any safety issues.

With no further business needing to be addressed, the meeting was adjourned at 7:00 p.m.

Village Council President

Board of Public Affairs President

Board of Public Affairs Clerk

Dated _____