

**VILLAGE OF PEMBERVILLE COUNCIL MEETING MAY 20, 2008**

Mayor Opelt opened the May 20, 2008 meeting at 7 pm. A prayer was offered and the Pledge of Allegiance recited.

**Roll Call:** Miesmer, Bowman, Campbell, Cox, King and Madaras. Others present were: Mayor Opelt, Russell Eby, Gene Steele, Ashley Madaras and a reporter from the Sentinel Tribune.

**Minutes:** The minutes from the May 6, 2008 meeting were approved by Council. Minutes of the Board of Public Affairs May 5, 2008 meeting were distributed.

**Treasurer's Report:** Bills in the amount of \$ 32,471.97 were submitted for payment. King made a motion to pay the bills and Cox seconded. The motion passed unanimously.

Miss Poppy, Ashley Madaras, was introduced to Council. She is the daughter of Keith and Janet Madaras. She shared how the poppy is a symbol of hope and renewal to the Veterans. Memorial Day Services will be at the American Legion Hall. Mayor Opelt read a Proclamation making May 24<sup>th</sup> as Poppy Day in Pemberville.

**ORDINANCE #1423 – 3<sup>rd</sup> Reading – ORDINANCE TO PROVIDE FOR CLEAN RENTAL HABITATIONS.** There was much discussion about the wording on this ordinance. The main problem was people dumping trash in the business district. Miesmer expressed that the last sentence put the burden upon the landlords, which should not be this way. Mayor Opelt suggested tabling this ordinance to have a committee refine the wording. Nigel Davies came into the meeting late, but shared his opinion that the Ordinance should be tabled for further work. Miesmer made a motion to table the ordinance and Cox seconded. The motion passed unanimously. Those appointed to the committee are: Campbell, King, Chief Molnar and Nigel Davies.

**ORDINANCE #1424 – 3<sup>rd</sup> Reading – ORDINANCE TRANSFERRING PREVIOUSLY APPROPRIATED FUNDS –** To Transfer funds from Swimming Pool Wages to Swimming Pool Professional Services for the two managers service for the 2008 pool season. Cox made a motion to pass Ordinance #1424 and Bowman seconded. The motion **PASSED** unanimously.

**ORDINANCE #1425 – 3<sup>rd</sup> Reading – ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2008, AND ENDING DECEMBER 31, 2008.** – To appropriate \$53,975 for the Town Hall ADA Restrooms. King made a motion to pass Ordinance #1425 and Bowman seconded. The motion **PASSED** unanimously.

**RESOLUTION #698 – 2<sup>nd</sup> Reading – RESOLUTION ACCEPTING DEPOSITORY AGREEMENT WITH FIFTH THIRD BANK.**

**Clerk:** The clerk asked Council's approval to notify our current property insurance carrier that the Village would be going out for quotes. The current policy is with OML Group with Dawson Insurance Agency as the agent.

**Mayor:** Bus tours were visiting in the Village today. The restrooms were not unlocked at 10:15 am. The Police Department needs to be sure to open those doors.

The Senior Citizens Center had an excellent turnout of 74 visitors on Friday.

A Proclamation was issued to observe Emerald Ash Bore week in Pemberville for the week of May 18<sup>th</sup>.

**Miesmer:** The BPA plans to issue a job advertisement for a utility/waste water treatment operator.

Miesmer complimented the staff and council members who have worked on the swimming pool to get it ready for the summer season. He expressed that the renovation and the hard work on the pool made it a first class facility.

Feller & Finch Engineers completed a CDBG grant application for handicap curbs and sidewalks at various intersections within the village.

The Personnel Committee has been working on the personnel handbook.

Someone reported that they fell on a sidewalk in the village.

The Planning Commission will meet tomorrow night on the 21<sup>st</sup>.

There will be a Zoning Board of Appeals hearing on May 27<sup>th</sup> at 7:30 pm.

**Bowman:** Mary Ellen Puturalski's resume was handed out to the Council for their review. The decision to hire her as Grant Writer would be brought before Council at the next meeting.

Bowman met with the Economic Development Task Force on May 7, 2008. They were waiting on a response from Modine Manufacturing concerning information that the committee requested.

**Campbell:** A quote was received from the Wood County Engineers office to move the North guardrail near the CSX Elmore railroad approach. The cost would be \$511.22. Campbell made a motion to have this work done and Bowman seconded the motion. The motion **PASSED** unanimously.

Street Sweeping will be done on May 22, 2008.

A grass drop off area was being planned out at the Street Garage. Bourdo looked into purchasing concrete wall dividers that are 5' long and 2' high. The cost is \$10 each. These could be used to build an area for folks to drop off grass clippings.

FEMA is holding a Wood County Flood Map Scoping meeting on June 4, 2008 at 2 pm. This will be at the Wood County Commissioners Conference Room, 5<sup>th</sup> Floor, One Courthouse Square, Bowling Green, Ohio.

Gene Steele has volunteered to work on the Flood Committee. Campbell and Mayor Opelt welcomed Mr. Steele to the committee.

An employee purchased several bags of weed and feed against Village policy. This matter was given to the Personnel Committee to handle.

**Cox:** The Tree Commission Meeting will meet on May 29, 2008 at 3 pm. The committee is asking for people to make suggestions for trees to be planted in the fall.

**King:** The new police cruiser will be delivered in early July.

**Madaras:** Cox was asked if the resident across from Partin's had replaced a tree that was cut down against Village Ordinance. This was not done, so Madaras asked the Tree Commission to look into this matter.

New tennis court nets were donated to the park.

Mr. Shirling came to the Park and Rec Board meeting. He had asked for the drinking fountain at the ballpark to be fixed. Gale Loebrich had worked on the drinking fountain and fixed it. Shirling asked for the trash cans at the ballpark to be emptied by the Village staff. Campbell will have the Buildings & Land Department do this as a courtesy to the ballpark. The driveway at the ballpark needs stone put down. Madaras said he would talk to Mr. Welker at the school about sharing the expense of the stone.

The swimming pool is progressing nicely. Bob Brandt donated his time and material to repair some of the pool filters. Council acknowledged their appreciation to Brandt.

Council members Madaras and Campbell stated that they were doing a lot of work at the pool. They reported that the Village staff was given a list back in October of 2007 which should have been worked on before this. Mayor Opelt said the Personnel Committee needs to see that employees do their work and be disciplined when they do not. Madaras also did not want to see the employees waiting until the last minute to do the pool work and then turn in a lot of overtime to get the work done. This was unacceptable. Mayor Opelt asked Council to not give out raises when employees do not do their job.

The Park and Rec Board has recommended to Council to place a .5 mil Park Levy on the November 2008 ballot.

John Lockard will not be able to clean the shelter house on the weekend while he is out on sick leave until about July 7<sup>th</sup>. The clerk was asked to issue a memo to the other Village employees to see if anyone could take on this job. They should respond by June

2<sup>nd</sup> if they are interested. There are a couple of lifeguards that are interested in the work if there is no other employee interested.

There is a Park and Recreation Board meeting on June 26, 2008 at 7 pm.

Madaras reported several complaints that the new restrooms have not been unlocked as scheduled. The Personnel Committee should look into this matter and see that personnel is disciplined.

The Park restrooms need to be opened starting on May 27<sup>th</sup>. Madaras asked for the Police Department to unlock these restrooms also since they are unlocking the Walnut Street restrooms.

Madaras said that he asked for a 2007 Police Department report several times and has not received one. He would like a summary report much like the Fire Department issues each year.

Campbell suggested holding a Village employee meeting to address problems about work not getting done.

Madaras asked Chief Molnar to give the status of the Larry Moore property nuisance letter that was issued and due for a response. Molnar would be issuing a citation to Moore since nothing has been done to clean up the property.

Chief Molnar was also asked to post a notice of noxious weeds and tall grass on a Wegman Road property. This would be done tomorrow. Per the ordinance, the Village can go ahead and mow the property five days after the posting.

Mayor Opelt said they would like to have a meeting with all of the Police Department employees, the Safety Committee and Personnel Committee to address some of the problems brought up tonight.

Mayor Opelt announced an Open House at the Wood County Health Department, 1840 E. Gypsy Lane Road, Bowling Green, Ohio on May 21, 2008 from 4 – 6 pm. The Community Health Assessment document will be presented to the public.

Dale and Karen Fahle have volunteered to take care of the flower beds along the walking trail. Council thought that the Garden Club should be contacted to see if they could plant some perennials.

**Guests:**

Gene Steele wanted to know the status of hiring Mary Ellen Poturalski to do grant writing for the Village. It sounds like she has the ability to obtain grants and has a lot of her own contacts. Steele encourages Council to hire her and pay her 3% of the grant award.

Nigel Davies commended Council on having a business-like meeting. Davies recommended Phil Farmer if the Village would need to hire any lawn mowing to be done.

The Memorial Day weekend events sponsored by the American Legion were announced:  
Friday Night – Reverse Raffle  
Saturday Night – Danger Brothers Concert  
Corn Hole during the day on Saturday  
Memorial Day Parade - Monday

Christmas in July (on July 12<sup>th</sup>) and the Cruizin' Nights (on June 5<sup>th</sup>) are coming up. Bittersweet Farm has asked about having a 5 mile run fund raiser during the Christmas in July event.

Council has not heard back from PIMA about the banners they wanted to display. This maybe held up due to the downtown streetscape work and the change in the type of lamp posts.

Mayor Opelt informed Council that they could sign up to receive PIMA emails by contacting Jane Kohlenberg at the Library.

Touch up the town was delayed due to rain. It will be coming up next week.

There was no other business to discuss. Mayor Opelt adjourned the meeting at 8:25 pm.

---

Fiscal Officer

Mayor