

VILLAGE OF PEMBERVILLE COUNCIL MEETING JANUARY 15, 2008

Mayor Opelt opened the meeting on January 15, 2008 at 7 pm. A prayer was offered and the Pledge of Allegiance to the Flag.

Roll Call: Miesmer, Bowman, Campbell, Cox, King and Madaras. Other guests present were: Fire Chief Duane Martin, Chief Jeff Molnar, Sentinel Tribune Reporter, Will Malone, Russ Eby, Solicitor Mike Marsh, Mayor Opelt and the clerk.

Council approved the minutes to the January 2, 2008 meeting.

Treasurer’s Report: Bills amounting to \$20,208.28 were submitted for payment. Miesmer made a motion to pay the bills and King seconded. The motion passed unanimously. Reports distributed to Council were: Cash Summary by Fund dated 12/31/07 – Revised Report and Fund Status Report dated 12/31/07 – Revised Report.

Fire Chief Duane Martin presented the 2007 Annual Pemberville-Freedom Fire Department Activity Report. A copy was distributed to the Mayor and each Council person. Summary highlights from the report are:

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| Total Emergency Calls | 261 |
| Total EMS Patients Seen | 188 |
| Total Transports to Hospitals | 128 |

- Two personnel are staffed at the fire station from 8 am to 5 pm.
- New extraction equipment will be delivered in the near future.
- The township purchased a new 2006 Fouts Brothers 3,000 gallon tanker on a Kenworth Chassis.
- Received a 2007 Firefighters Assistance Grant-Project cost was \$112,917-Grant used for a wash machine for turnout gear, a station vehicle exhaust, and a backup generator for the fire station.

Council persons Keith Madaras and Christian King were appointed to serve on the Fire Department Board. Madaras will serve on the Fire Fund Board. This board meets once a year and has the responsibility to provide financial assistance to a fire fighter’s family if the fire fighter is killed in the line of duty.

Mayor Opelt expressed appreciation to the Fire Department and Chief Martin for their service. Chief Martin reported that the Fire Department and the Village Police Department, with the leadership of Chief Jeff Molnar, have worked very well together.

Ordinance 1414 – 3rd Reading – ORDINANCE AMENDING ORDINANCE NO. 1176 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PEMBERVILLE RELATING TO COMPENSATION FOR VILLAGE OFFICIALS. Miesmer made a motion to pass Ordinance #1414 and Campbell seconded. Roll Call Vote: Miesmer – No, Campbell – No, Cox – No, King – No, Bowman – Yes, and Madaras – Abstain. The motion failed.

Clerk's Report: Council was reminded that the offices would be closed on January 21, 2008 for Martin Luther King Day.

Cartledge requested Council to approve the purchase of a new computer system for the utility billing and income tax departments. A summary of the software and hardware was distributed to Council. Total software cost is \$30,605 and total hardware cost is \$6,184. The software would be purchased from our current vendor, CMI Microsystems. Two other software programs were reviewed, but the CMI program was recommended by Cartledge. The advantages of CMI Software are: 1.) No data conversion entries which would save at least 160 hours of data entry time, 2.) No down time, 3.) Prior Years of data would be accessible with the CMI system, and 4.) CMI has an excellent service reputation.

Solicitor Mike Marsh wanted an ordinance issued for this purchase since it was over the \$25,000 threshold. Thus, an ordinance will be brought to the next meeting.

Mayor's Report: TMACOG will have a General Assembly on January 29, 2008.

Pemberville is hosting the Wood County Mayor's Association Dinner on Jan 30, 2008 at 6 pm. It will be held at the Riverview Banquet Center. The Village will pay for the cost of dinner for the Council and employees to attend. Contact the clerk for your reservations.

Miesmer: Personnel Committee met on January 10, 2008. Debra Cartledge requested the personnel committee to approve increasing the base hourly rate for our two permanent/part-time office employees, Bowe and Wilka. The Committee agreed to increase Bowe from 20 hours to 27.5 hours per week, and Wilka from 25 hours to 30 hours per week. This more accurately reflects the actual hours worked. The base hours are used to calculate vacation pay hours.

The scrap metal policy and the village equipment use policy was reviewed at the personnel meeting. Both policies were re-confirmed by the committee.

The personnel handbook is being updated. An appendix will include several policies that have been adopted, such as the scrap metal and equipment use policies. The restroom partitions are on order and expected to arrive soon.

The Planning Commission meets tomorrow, January 16, 2008, at 7 pm.

Bowman: The Economic Development Committee discussed past and present projects. Bowman plans to meet with several individuals to obtain information for the next meeting on Monday, February 11, 2008 at 7:30 pm.

Campbell: The Village 2008 Calendar was distributed. Campbell presented three quotes for printing the calendar. Copy Shop was the lowest and recommended by Campbell. The quantity for printing was discussed. Bowman made the motion to print around 1,000 copies not to exceed \$400. King seconded the motion. The motion passed unanimously.

Tom Dunn from Buckeye Sanitation finalized the Unlimited Pickup date for Monday, July 21st, 2008.

The old street garage roof leaks. Campbell will get estimates for the repair.

The Opera House roof leaks. Campbell received two estimates for the repair, and Salgau Roofing was the lowest price. To replace the cooper flashing over the front door would cost \$1,100. Additional repairs around the chimneys would cost \$4,800. Miesmer made a motion to contract Salgau to do the repairs for a total of \$5,900. Cox seconded the motion and the motion passed unanimously.

Cox: No Report.

King: The Safety Committee will meet on Tuesday, February 12, 2008 at 6:30 pm. Safety issues concerning the car shows and the fair will be discussed.

Michelle Marshall contacted King about the snow mobilers running in town.

Madaras: The Park/Rec Board will meet on January 17, 2008 at 7 pm. There is a Nature Works Grant that could be applied for to purchase a new diving board for the swimming pool. The cost of a new board is about \$2,945 plus freight. Steve Darmofal from Feller Finch & Associates can complete the grant application. The grant would pay for up to 75% of the cost. We could withdraw from the grant if Nature Work's percentage share drops too low. Council agreed to pass a resolution, because the grant due date was February 1, 2008. Campbell made a motion to pass a resolution to apply for the grant and Cox seconded. The motion passed unanimously.

Campbell asked Madaras to attend the next Lands & Bldgs. meeting to discuss lands and recreation issues.

Campbell asked the Tree Commission to work on legislation for the village to cover the cost of replacing sidewalks that are effected by trees.

Miesmer brought up that Great Lakes Concrete Restoration has suspended operations at the swimming pool due to the cold weather. Most of the patch work on the floor of the pool is done.

The Mayor reminded everyone of the Mayor's Association Dinner on January 30th. Social time was at 6 pm and dinner starts at 6:30 pm.

There was no other business to discuss, so the Mayor adjourned the meeting at 8:30 pm.