

VILLAGE OF PEMBERVILLE
July 17, 2007 Council Meeting

The regular meeting of Council was called to order at 7:30 pm. A prayer was given and Pledge of Allegiance was stated.

Roll Call: Brandt, Barnes, Campbell, Madaras, Miesmer, Murua. Others attending were: Chief Jeff Molnar, Solicitor Mike Marsh, Bud Kahler, Russell Eby and Will Malone, Sentinel Tribune Reporter.

Minutes were approved by Council for the July 3, 2007 meeting.

Treasurer's Report: Bills amounting to \$4,107.64 were submitted for payment. Barnes made a motion to approve the bills for payment and Miesmer seconded. The motion passed unanimously.

Ordinance 1398 – 3rd Reading – Ordinance Providing Supplemental Appropriations for Current Expenses and Other Expenditures of the Village of Pemberville, Ohio, during the Fiscal Year Beginning January 1, 2007, and ending December 31, 2007. A supplemental appropriation to increase the Water Operating Fund for the Capital Outlay of the New North Water Plant Construction in the amount of \$100,000. Barnes made a motion to approve the ordinance and Brandt seconded. The motion passed unanimously.

Ordinance 1400 – 2nd Reading – Ordinance Amending and Adopting Section 94.09(A) of the Codified Ordinances of the Village of Pemberville. (No person shall obstruct any street, alley, sidewalk, public ground, or other public way within the municipality.) It was pointed out that Section 94.09(B) of the ORC stipulates the penalty if found guilty for this offense would be a third degree misdemeanor.

Ordinance 1401 – 1st Reading – Ordinance Authorizing the Pemberville Free Fair, Inc., To Lease the Memorial Park, and Any Streets, Sidewalks and Parking Lots of the Village Used for the Purposes of the Pemberville Free Fair, Including the Entire Fair Parade Route. The Fair Board pays \$1 for Leasing the Village Property needed for the Fair activities. Brandt made a motion to suspend the rules and Barnes seconded. Roll call: Brandt – Yes, Barnes – Yes, Campbell – Yes, Madaras – Yes, Miesmer – No, and Murua – Yes. The motion passed.
Brandt made a motion to accept Ordinance 1401 and Barnes seconded. The motion passed unanimously.

Barnes recommended to have the same type of lease agreement for the Autumn Fest, Car Shows, and other activities using the property of the Village of Pemberville.

Resolution 688 – 1st Reading – Resolution Determining to Submit to the Electors of the Village of Pemberville the Question of an Additional Tax in Excess of the 10 Mil Limitation for the Purpose of Providing Park and Recreation Funds for the Village of Pemberville. This resolution is needed to report and certify the tax revenue with the Wood County Auditor as soon as possible. Barnes made a motion to suspend the rules and Madaras seconded. The motion passed unanimously. Barnes made the motion to pass the resolution and Madaras seconded. The motion passed unanimously.

Resolution 689 – 1st Reading – Resolution Declaring the Amount of Taxes that may be Raised by Levy at the Maximum Rate authorized by Law Without a Vote of the Electors to be Insufficient, and Declaring the Necessity of a Levy in Excess of Such Rate. This must be filed with the Board of Elections on 8/22/07.

Clerk's Report: A comparison of Liability and Property Insurance quotes was handed out to Council. Hylant – Ohio Plan Insurance was the lowest quote at \$23,637. Dawson Insurance – OML Plan quoted at \$25,182. Last year's premium from Dawson Insurance was for \$34,312. Council wanted the clerk to ask Hylant if we could further reduce our premium if the deductible was raised from zero to \$5,000. Barnes made a motion to accept the Hylant quote, but try to increase the deductible to \$5,000. Miesmer seconded the motion. The motion passed unanimously.

Miesmer asked about the new homestead exemption that gives an exemption to anyone 65 and older. This new exemption may affect the Village tax revenues, but we won't be able to know until later this year.

The August Calendar was handed out to Council. It was brought to our attention that the Planning Commission meeting on Wednesday, August 15th would be cancelled due to the fair.

Cartledge announced that the State of Ohio Auditor will begin their audit on July 24, 2007. The Village finances will be audited for 2005 and 2006. The audit will probably take about one month.

Mayor's Report:

A quote from Mighty Mouse Maids for cleaning the police station once per month at \$105 was presented to Council. Brandt made the motion to accept the quote and Campbell seconded. The motion passed unanimously.

Deb Murua sent a letter of resignation to Council. The effective date is 8/01/07. The Mayor and Council thanked Murua for her service to the Council. Brandt explained that Council would have 30 days to appoint someone to take Murua's position. If there is no appointment within 30 days, the Mayor has 30 days to appoint someone. Anyone in Pemberville can apply for the position. Candidates are asked to send a letter to the Council/Mayor by August 1st. Brandt also asked Will Malone from the Sentinel Tribune to report this in the paper. Council would like to seat someone by August 7th.

The Wood County Committee on Aging is touring Pemberville Village on July 24th. Seniors are invited to be a part of the fun and fellowship.

The Mayor sent an email to the Council asking them to write up any articles for the July Newsletter.

The Wood County Commissioners requested Council to meet with them a half hour before the September 18, 2007 Council Meeting.

Brandt:

The painting of the inside of the water tank was completed on Monday, 7/16/07.

The construction work on the restrooms should start soon. Council asked Dave Steiner at the Wood County Commissioner's office to have the work completed by the fair on August 15, 2007.

Brandt recommended giving \$500 for the DVD that the Economic Development Committee is developing. This DVD will promote the community to prospective businesses and newcomers to the Village of Pemberville. Murua made a motion to give \$1,000 and Brandt seconded. The motion passed unanimously.

The Mayor extended a thank you to Bob Brandt for making filters for the swimming pool.

Barnes:

The Union Cemetery Board met tonight and mentioned there was a problem with some people decorating plots with bushes, stone and edging. This is not allowed according to the Cemetery Rules and Regulations. Letters will be sent to any one that has broken these rules.

The Community Garage Sales will be Saturday, July 21, 2007.

Barnes recommended to have Jeff Drake serve on the Economic Development Committee. He works as a railroad engineer and has lived in Pemberville about a year. The Mayor accepted the appointment. Barnes made a motion to confirm Jeff Drake and Madaras seconded. The motion passed unanimously.

Campbell:

There are a handful of sidewalk assessments so far. Scott Sheets has done 75% of the residential sidewalk replacements. The Mayor asked that a certified letter with a specific due date to repair sidewalks be sent before any assessments are filed. Marsh suggested to have the Policemen hand deliver these letters to the homes affected and have them write a note to certify the delivery of the letter. This would be faster than sending certified letters. Marsh also explained that costs to repair sidewalks filed with the Wood County Auditor is termed as "Certified Costs to the Auditor," and not really called an assessment. Campbell informed Council that September 13, 2007 is the deadline to certify costs to the Auditor if it is to be collected in 2008.

The water break at the Post Office caused the parking lot to bubble up. The Board of Public Affairs has agreed to pay 25% of the cost to fix the parking lot for damage caused from the water break. Campbell asked Council if the Village would pay for another 25% of the cost to repair the parking lot. The cost of this repair has not been gathered yet, so it was decided to have the Post Office management contact Council if they desire to request any further assistance from Council.

Installing curbs and one ADA ramp has also been discussed with the Post Office. There has been some confusion as to who would pay for this, because the Village paid for ADA ramps in the past, but did not put one ADA ramp at the Post Office. The Walnut Street side connecting on the south side of Cherry Street an ADA ramp is needed. The curb needs to be replaced also. The curb and sidewalk needs to be put in on Walnut Street as one piece. It is recommended to just put in a straight curb rather than a curb and gutter. Campbell would like Council to help pay for the cost of the curb and one ADA ramp, because Council has paid for ADA ramps and curbs in the past for other areas in town. Again, Council would like for the Post Office management to contact Council about this matter.

Morlock Asphalt has quoted water break street repairs that are needed at a cost of \$7,195. Morlock is scheduled to do some earlier scheduled work late this week. Campbell would like to accept this quote so Morlock can do all this work at one time. Thus, all the work would be done before the fair. Campbell made a motion to accept this quote and Brandt seconded. The motion passed unanimously.

Memorial Drive and Elmore Road needs to be asphalted and ramps added. Asphalt and tar and chipping estimates are being gathered now. Forrest Avenue either needs tarred and chipped which lasts five years or 1 1/2 inch asphalt that lasts 20 years.

Campbell asked an amount not to exceed \$500 for additional street signs. Ohio Department of Transportation came to Pemberville and made recommendations on needed signs. School zones were not marked and signed properly. Snow ordinance signs needed to be posted and some signs needed to be eliminated. Campbell made the motion to accept the cost and Murua seconded. The motion passed unanimously.

The mosquito sprayer came on July 16th. Future scheduled dates are July 31st, August 13th and then on August 31st.

The Flood Committee meeting is scheduled for July 25, 2007 at 4 pm. Dave Derrick from the Army Corp of Engineers will be coming to read the river and see what needs to be done to help with flooding problems. Jack Nichols from Dam it Dams, from Fenton, MI who sells and designs baffle dam systems such as Aqua Berriers, wants to come to the meeting. He will advise what type of aqua barrier we would need. These systems can be leased or purchased with a 20 year lifespan.

The Portage River Basin Council will be having a conference on Thursday, July 19, 2007 at 2 pm. It is at Schedel's in Elmore, OH.

Streets and Sidewalks Committee will meet on July 26, 2007 at 5 pm.

Pemberville Unwrapped Marketing Committee will meet on July 30, 2007 at 3 pm.

Madaras:

Tree Commission organizational meeting was July 11, 2007. They will have a walk around the town at the next meeting.

Madaras asked for \$25 for a booth fee to promote the swimming pool services to the community. They will also have information on the park levy that will be on the November 2007 ballot.

Madaras had received compliments on the upkeep of the swimming pool and the lawn care around the tennis courts. He recognized Jeff Bourdo and Dave Bruning for the work. A thank you was extended to Bob Brandt for the filters and to Deb Cartledge for the weather radio given to the swimming pool facility.

The park playground needs mulch. Quotes on the cost were handed out and Smith Brothers from Medina, OH was the lowest cost. Five quotes were received in all. The cost of the mulch is \$1,155. Madaras made a motion to accept this quote and Brandt seconded. The motion passed unanimously.

The Park and Recreation Committee meets on July 26, 2007.

Madaras is writing an article on the park levy for the newsletter.

Madaras suggested to rewrite the grass and brush pickup schedule, because several residents have complained that the schedule is confusing.

Miesmer:

The Planning Commission meets on Wednesday, July 18, 2007 at 7 pm. They need to appoint a new person to the commission.

Murua:

She will be meeting with Bob Mack on the sale of the old ford garage. Procedure to sell the old ford garage will be discussed.

It was questioned on what the procedure should be to sell various equipment/material the Village owns. Marsh stated that Council can sell the items any way they wanted but should issue a list of items to sell, state that they will be sold by public or private sale and authorize the sale. It was pointed out that Bowling Green started using an online company to sell items. Also, Wood County has a continuous sale of items.

The Mayor shared that the Village will be opening many of the Village buildings for the Pemberville Unwrapped event. Council needed to plan how these facilities will be staffed for this day, September 22, 2007. It was suggested that employees should be asked to volunteer for this event.

Guests:

Russell Eby: Asked for Council's approval for the following items to be posted to the Village website: 1.) Pemberville Unwrapped page, 2.) The Water Quality Report for this year and last year, and 3.) the open council position.

There was no other business to discuss so the meeting was adjourned at 9:10 pm.

Fiscal Officer

Mayor