

Village of Pemberville – Council Meeting March 20, 2007

The regular Council meeting on March 20, 2007 was called to order by Mayor Opelt. A Prayer was offered by Brandt followed by the Pledge of Allegiance.

Present for roll call: Brandt, Campbell, Madaras, Miesmer, and Partin. Barnes was absent. Also in attendance were Chief Molnar, Joanne Busdeker, Marcia Cousino, Bud Kahler, Russ Eby, and Will Malone.

The minutes from the March 6, 2007 meeting were accepted by Council.

Treasurer's Report: Bills in the amount of \$5,298.16 were submitted for Council's approval to pay. Brandt made the motion to accept the bills for payment and Campbell seconded the motion. The motion passed unanimously.

It is planned to finalize a six- month loan for \$100,000 (4.3% Interest) with Union Bank once Ordinance 1387 is passed.

Ordinance 1387 – 3rd Reading – Declaring an Emergency – Ordinance Authorizing the Issuance of a Note or Notes in Anticipation of the Issuance of Bonds in an Amount Not to Exceed \$137,000 for Purposes of Acquiring, Improving, and Maintaining the "Old Ford Garage" Property on Front Street, and Declaring an Emergency. Miesmer made the motion to approve this Ordinance. Madaras seconded the motion. The motion passed unanimously.

Ordinance 1388 – 2nd Reading – Ordinance Authorizing the Board of Public Affairs, or Its Designee, to Inspect Inter-Connections and Outlets To and From Municipal Utilities at Time of Account Transfer.

Ordinance 1389 – 1st Reading – Ordinance Establishing the Storm Sewer Enterprise Fund.

Ordinance 1390 – 1st Reading – Ordinance Establishing a Storm Sewer Management and Operations Fee and Providing for the Supervision and Management of Storm Sewers in the Village.

Ordinance 1391 – 1st Reading – Ordinance Amending the Village of Pemberville Zoning Code by Adding the Definition of "Home Occupation."

Old Business:

It was discussed to begin looking at commercial real estate agents to sell the Old Ford Garage. Lands and Buildings Committee will work on this matter.

A storm sewer information public meeting was planned for April 3, 2007 at 7pm, at the Town Hall. The Council meeting is at 7:30 that night and the regular committee meetings will meet after the Council that night. Councilman Campbell, the BPA members and Sewer Superintendent Brian Heestand should plan to attend this storm sewer information meeting.

New Business:

Partin presented the need to gather hourly data on the different job duties of field employees. Analyzing this data will help to assess efficiencies/deficiencies in shared services performed by field employees. Employees will be required to record their hours and duties performed over a two week period in April 2007.

Partin and Campbell brought up the need to purchase two new lawn mowers for Public Lands and Buildings. The annual trade-in of mowers with the Government Purchasing Program would cost more this year since the style of the old mowers cannot be upgraded anymore. The dealer provides all maintenance and will trade the mowers for new ones each year per the Government program pricing

plan. The cost of the purchase was a net amount of 4,403.58. The Village had a trailer that was not being used, so this will be traded-in as part of the deal. Mayor suggested getting a quote from our local business, Dobson Equipment. Therefore, a quote would be requested before the final deal was decided. With this, Partin moved to approve the purchase and Madaras seconded the motion. The motion carried unanimously.

Clerk's Report: Each Council Member was asked to complete their biography form so it can be updated on the Village website.

Mayor's Report: The April calendar was handed out to Council, which was approved.

On the April 17th Council Meeting night, a special tribute to Marge Cox is planned for 7 pm.

The Unlimited Trash Pickup is May 21st. This date was reported incorrectly in the Sentinel Tribune.

A decision needed to be made soon on the mosquito spraying done by Fresh Cut.

Mitch Freeman sent a letter resigning from his position held for many years in the 5 Miler events. We need someone to take over his position.

The Lions Club reported the results of their community survey. The two top things that the community wanted was 1.) A Senior Citizens Center and 2.) A Youth Center. The First United Presbyterian Church was also taking a survey on the community needs.

Committee Reports:

Brandt:

The Personnel Committee meets on April 12th and is working on the personnel handbook.

Little progress has been made on the old street garage new restrooms.

Brandt asked Council's approval to give the Senior Citizen facility, if it were awarded to Pemberville, a \$200 allowance off of the facility's utility bill. This would be forgiven by the Board of Public Affairs Enterprise Funds. The BPA did not disapprove or approve of the idea. They were concerned that such an act would set a precedent where other organizations would expect the same type of favor. The facility has not been awarded yet by the Wood County Committee on Aging, but Council would like to be able to offer this as part of the Pemberville application package. This gesture would show community and Village support. Citizens affirmed their desire to have a Sr. Citizen Center in Pemberville per the Village surveys that were gathered. Brandt made the motion to give the prospective Sr. Citizen facility a \$200/month allowance on utilities. Partin seconded the motion. Roll call vote: Brandt – Yes, Partin – Yes, Madaras – Yes, Miesmer – No, Campbell – Yes.

Campbell: The Utility Committee was to meet on March 12th. Campbell was the only one in attendance.

Streets and Sidewalks Committee worked on writing a letter pertaining to sidewalk repair season. A letter will be going out for residents to sign up for their needed sidewalk repairs after Council's approval.

Campbell has planned a walk on the Bridge Street bridge on March 29th at 2 pm. Wood County officials, Tim Brown and Ray Huber will be attending. Any of the Council was invited to also attend. They will be assessing any needed improvements to the bridge.

An estimate to tar and chip three streets in town is being worked on. It is planned to approach the Baseball Association to tar and chip the access road to the ball diamonds. The school may also help with this project.

The superintendent at the school is working on a grant through TMACOG. There are some repairs needed at the Eastwood Schools sidewalks.

The Street Department plans to take down several signs in town and have them repainted and updated. Signs for Tree City, church signs and Village welcome signs will be fixed and reworked. The Boy Scouts will help with this project. Solicitor Mike Marsh gave a contribution to help with this project.

To improve the safety of the new one-ton truck, it needed to have a flashing light panel installed. Three quotes were gathered from Kalida Truck, D.R. Ebel, and Ottawa Police & Fire. Ottawa was the lowest quote. Campbell moved to approve the purchase of this light panel. Madaras seconded the motion. The motion passed unanimously.

Madaras: The Park and Recreation Meeting was changed to March 29th.

Miesmer: The Planning Commission will meet on March 21st.

Partin: All Lands and Building matters were discussed earlier in the meeting.

Guest: Marcia Cousino from the Pemberville Independent Merchant Association (PIMA) asked if Council supported the car show and autumn festival that PIMA sponsors. Council clearly responded that they supported these events. The Police Department also clearly voiced their support to PIMA. The Village was checking on a way to reduce the cost of liability insurance coverage for the PIMA events. The Mayor reiterated by saying, "The heart of Pemberville is the Downtown."

The Newsletter was mailed to the public last week. A "Thank You" was extended to Russell Eby for his volunteer work.

There was no other business to discuss, so the Council Meeting was adjourned at 8:40 pm.

Fiscal Officer

Mayor