

Mayor Opelt called the regular meeting of Council to order on Tuesday, December 5, 2006 at 7:30 pm. Brandt offered a prayer followed by the Pledge of Allegiance to the flag.

Present for roll call were: Brandt, Barnes, Campbell, Miesmer, Madaras, and Partin. Also in attendance were: Will Malone, Russell Eby, Roger Klee, and Howard Shirling.

The minutes from the November 21, 2006 Council Meeting were approved.

**Treasurer's Report:** Bills in the amount of \$6,174.32 were submitted for payment. Brandt moved to accept the payment of bills, and Madaras seconded. The motion was passed unanimously.

**Ordinance 1378** – 3<sup>rd</sup> Reading completed. – Ordinance to make Temporary Appropriations for Current Expenses and Other Expenditures of the Village of Pemberville, State of Ohio, during fiscal year ending December 31, 2007. Barnes moved to pass this ordinance, and Madaras seconded. The ordinance was passed unanimously.

**Ordinance 1379** – Ordinance Authorizing the Mayor and Fiscal Officer to enter into a contract with Buckeye Sanitation, Inc. for Trash Removal in the Village of Pemberville for the one (1) year commencing January 1, 2007 and ending on the last day of December 2007. Madaras distributed an "apples to apples" comparison sheet for the two refuse companies, Buckeye Sanitation and N.A.T. The summary sheet described two options: (1) Homeowner Request and (2) Village Request. Madaras had contacted several villages that have adopted Option 2 where the Village bills out the charges to the residents on the utility bill and then in turn pays the trash contractor. Luckey, Gibsonburg, Elmore, Woodville and Clay Center have put the Option 2 system in place. When residents in these communities were contacted, most stated they preferred the Option 2 method. Also, the trash contractors would charge the same for businesses as for residents. Madaras emphasized that the Wood County Solid Waste does not approve of our contract with Buckeye, because they use an out-of-county landfill. This has potential ramifications concerning any grants sought for in the future with Wood County. Miesmer asked how much time would be added upon the Village office to administer Option 2. Cartledge mentioned that it would probably require some computer programming work to add the item on to the utility bill. Madaras suggested that we talk to the village residents at the January Townhall meeting and get their input on proceeding with Option 2. The ordinance could be tabled until that meeting and then a decision could be made after we gather more information. Guest Russell Eby asked that we keep in mind the quarterly payment for the first quarter of 2007 and coordinating the new contract date so residents are not double paying. This was the 3<sup>rd</sup> reading. Madaras made a motion to table Ordinance 1379 and Partin seconded the motion. The motion passed unanimously.

**Ordinance 1380** – 3<sup>rd</sup> Reading completed. – Ordinance Establishing Municipal Employment Positions, Defining Duties and Providing for the Compensation. Brandt moved to pass the ordinance, and Miesmer seconded the motion. The ordinance passed unanimously.

**Ordinance 1381** – 2<sup>nd</sup> Reading completed. Ordinance Authorizing Participation in the Fiscal Year 2005 CDBG Formula Program with the Board of Wood County Commissioners, and authorizing the Expenditure of \$4,624.80 as the Village Participation in the Overall Contract to be Awarded by the Board of Wood County Commissioners to Midwest Contracting, Inc. for General Contracting and Henson Plumbing and Heating for All Plumbing Work.

**Ordinance 1382** – 2<sup>nd</sup> Reading completed. Ordinance Amending Ordinance Number 1146 Concerning Sidewalk Repairs and Declaring an Emergency. The motion was made to suspend the rules so the Village could expedite payment to those who have repaired their sidewalks. The motion to suspend was made by Brandt, and seconded by Campbell. Those passing the motion were: Brandt, Campbell,

Madaras, Barnes, Partin. Miesmer voted against the motion. Madaras then made the motion to pass the ordinance and Campbell seconded the motion. The ordinance was passed unanimously.

**Clerk's Report:** Cartledge reported that she is starting to work on the Village's website with Gary White from Eastwood High School. Gary has two high school students who will be working on a design for the website. They will also be working on updating all of the website information.

Cartledge also reported that she is reviewing internal controls for purchasing for the Village. A purchase requisition form may be implemented for orders above the amount of \$250.

A requisition would then be approved by checking the fund status and usage before the order is placed. Reports submitted to the council were: Fund Status Report, Supplemental Appropriations, Cash Summary by Fund – Monthly and Year-to-Date.

**Mayor's Report:** There is a Gala at the Opera House on Sunday, December 10<sup>th</sup>. This is sponsored by the Historical Society to raise funds for the Opera House Fund.

On December 14<sup>th</sup>, the downtown businesses are having an "After Hours" event and will be opened late, until 8 pm for the Christmas season.

A thank you card was received from the Four Seasons Garden Club for allowing them to use one of our buildings for the Autumnfest. They sold plants and bulbs at the Autumnfest and will use the funds to present the flower show at the Pemberville Fair.

The Mayor will be attending the Wood County Committee on Aging on Monday, December 11<sup>th</sup>. The location of the next Senior Center in the area will be discussed. Pemberville is still in the running to have the Senior Center in town.

On Tuesday, December 12<sup>th</sup>, the Mayor will be representing the Village at the Senior Citizens Dinner. This will be held at the Middle School. The Mayor will be taking a survey from the senior citizens to research their interest in the prospective Senior Citizen facility in Pemberville. There will be approximately 250 people at the dinner, so it will be an opportunity to hold the survey.

The 2007 membership in the Wood County Develop Commission has come due in the amount of \$500. Council recommended the supporting membership of \$500 rather than the \$1,500 membership which allows us to have a seat on the Board of the Wood County Development Commission.

**Brandt:** No report

**Barnes:** The interest is due on the loan for the Ford Garage. Barnes brought up the point that we need to make some decisions on beginning to pay off the loan. Brandt suggested that we borrow from the Electric Fund on an interest free loan. It was suggested to try to get a couple of bank loan rates, also. This needs to be done for the next council meeting.

**Campbell:** A sidewalk reimbursement bill was presented to council. All reimbursements should have the actual invoice from the sidewalk leveling contractor before the Village will reimburse the resident. The ordinance was passed tonight, so the invoice can be paid.

Campbell apologized to the citizens concerning the lateness of leaf pickup. Several towns in the area are also running behind schedule. The Village leaf vacuum equipment had two breakdowns during the last few weeks.

Equipment welding repairs were completed by Brandt and Associates. Although the Village is not able to pay Brandt and Associates for their work, due to conflict of interest issues, the Village does appreciate their assistance.

The telephone system, especially for the Street Department, was discussed. Campbell recommended having a land line phone installed in the Street Garage office due to poor reception of the workers' cell phones. There was concern for the workers' safety when having to use the telephone outside in bad weather. They would like to have a phone with an answering machine and the phone line turned on. The costs were submitted to council showing the options for service. It was moved by Miesmer to go ahead and purchase the phone and phone line for the Street Garage at this time. Partin seconded the motion. The motion was passed unanimously. It was suggested that we research a few options on a central switchboard type system for the office and the other Village departments. There needs to be voicemail and remote access features with the system.

Campbell assessed the paving of the parking lot behind the south side of the businesses. The paving is in bad shape. Estimates are being sought for repaving.

**Madaras:** The finance committee did not meet tonight.

Due to the park levy failing in November 2006, there will not be any income for fiscal year 2007. The Park Committee met and will begin to look at cuts in services. For example, there will be no assistance to the ball fields including stone, sand, and mowing of fields.

The Parks & Recreation Committee recommend that the Mayor pursue the Senior Center idea. Madaras stated there were several seniors very interested in being involved with the Mayor to see the Senior Center come to Pemberville. Mrs. Davies and others wanted to attend the Committee on Aging meeting (December 11<sup>th</sup>). The Parks and Recreation Department will be taking a survey including the Village and the Township. Madaras asked the Mayor to resurrect the Village Newsletter, so information and surveys could be incorporated in that media. Also, long-term funding with a possible levy will be considered. After survey results are collected in January 2007, the committee may work on a May or November 2007 levy.

**Miesmer:** The Planning Commission Meeting is December 20, 2006 at 7 pm. Miesmer attended the Downtown Committee meeting on November 27, 2006. The Block Grant application was not going to move forward and the PIMA group was disappointed. PIMA stated there was a lack of communication between them and the Village.

**Partin:** The tenant in the Old Ford Garage will be moved to the Street Garage because there is no water in the Old Ford Garage.

**Guest Russell Eby:** Eby volunteered to help with the updating of the Village website. The summer months may especially need someone to cover any updates since the high school is out for the summer session. Also, Eby wanted to start an email list for those interested in getting Village information. More advertising is needed to be done to have interested citizens submit their email addresses.

**Guest Roger Klee:** The current zoning code needed to be updated to address the matter of "Home Occupations." Klee was also concerned about the transfer of funds from the BPA funds to pay the outstanding bank loan. If the loan was not repaid to the BPA, it could end up being a disguised tax. This matter and the failure of the Park Levy should be discussed at the Townhall Meeting. Klee suggested that a community ice skating rink be set up for the winter. It would be rather easy to set up a rink.

**Guest Howard Shirling:** The phone line in the street garage was needed, but the telephone bill needed to be monitored. Shirling stated that he has used N.A.T. for trash removal and he was pleased

with their work. He also was of the opinion that the businesses having dumpsters in the south side parking lot should build their own fence around the dumpsters. He also approved of the Wage Ordinance that was passed tonight. There was concern as to why the Park Levy was put on the ballot so late in the year, thus there was no time to have any further options for 2007 funding. The parking lot and driveway at the school was in terrible condition. Council may want to contact the school. Shirling was in favor of having the newsletter.

**Other:**

Madaras wanted to clarify that Police Chief Molnar be contacted if specific street coverage for speeders was needed.

Eric Campbell asked to go into executive session to discuss property at 9:10 pm.

Madaras made the motion to have an Executive Session and Barnes seconded. The motion passed unanimously.

The Council ended Executive Session at 9:25 pm.

Madaras and Russ Eby suggested having a survey ready to be distributed at the Townhall meeting in January 2007.

Madaras also announced that there would be no Parks and Recreation Meeting in December 2006.

Mayor Opelt adjourned Council at 9:30 pm since there was no other business to be discussed.

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Mayor

Fiscal Officer