

Mayor Opelt called the special meeting of Council to order on Tuesday, August 22, 2006 at 7:30p.m. for the purpose to discuss the Clerk/Treasurer Position.

Present for roll call were: Brandt, Barnes, Campbell, Madaras, Miesmer and Partin. Also in attendance was Russell Eby.

Mayor stated the special meeting was called to discuss the Clerk/Treasurer position. Mayor Opelt asked Brandt on behalf of the Personnel Committee to conduct the discussion. Brandt reminded everyone that at the last meeting Council approved to have an ordinance drawn up to create a fiscal officer position for the village. If Council had waited until September 5<sup>th</sup> at the next Council meeting, to act upon this ordinance, it would not allow any time to hire and train a new person before the current Clerk/Treasurer leaves.

**Ordinance 1373 had its first reading.** Mayor Opelt then read the ordinance in its entirety.

The ordinance was also explained in full by Brandt. The reasons in making the position a full-time position were explained as needed due to the more sophisticated and increased requirements of the position. At the present time, the other two office positions will remain as they are. With changing the Clerk/Treasurer position to full time, it may be possible to change the BPA Clerk position to part-time when that position is vacated by the retirement of Marge Cox the first of next year. A recommendation was made that the pay be based on approximately \$15.00 per hour. Council showed concern that this position would of course add an increase to the budget but felt it was necessary for the fiscal security of the village. The discussion of the elected Clerk/Treasurer vs. appointed Fiscal Officer was held. Council agreed that the Fiscal Officer was a more practical approach at this time as it would allow Council to select and not have to worry about the possibility of a change in office every 4 years.

**Barnes moved, Brandt seconded, to make the present Clerk/Treasurer position a Fiscal Officer position. The motion carried unanimously.**

Compensation was then discussed and it was felt that a pay range should be advertised. The position would be a full time salaried position and pay would commemorate with experience. **Madaras moved, Campbell seconded, to make the pay range \$28,000. - \$32,000. per year. The motion carried unanimously.**

Mayor Opelt then asked Council if they were ready to act on Ordinance 1373. **Brandt moved, Campbell seconded, to suspend the rules. The vote was as follows: Brandt, yes; Campbell, yes; Miesmer, no; Barnes, yes; Partin, yes; Madaras, yes. The motion carried by majority vote.** The Ordinance will be changed to reflect a salary of \$28,000- \$32,000 per year paid in bi-weekly payments. **Miesmer moved, Madaras seconded, to pass Ordinance 1373. Motion carried unanimously.**

Brandt shared a sample ad for the newspaper and received ideas from Council.

As there were no other comments, the Mayor adjourned the meeting at 8:10p.m.

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Mayor

Clerk