

**Pemberville Village Council Meeting
12/16/03**

Mayor Oberhouse called the regular meeting of Council to order on Tuesday, December 16th, 2003 at 7:30 p.m. A prayer was offered by Councilman Wegman followed by the Pledge of Allegiance to the Flag.

Present for roll call were Vandersall, Panning, Sharp, Wegman, Brann and Mazur. Also attending the meeting were Police Chief/Safety Director, Robert Vespi; Jordan Fouts from the Sentinel-Tribune; Michelle Poturalski; and residents—Eric Campbell, James Opelt and Todd Sheets.

The minutes from December 2nd and December 5th, 2003 were reviewed. As there were no additions or corrections to the minutes, they were approved as submitted.

Bills in the amount of \$57,400.98 were presented for approval of payment. Vandersall moved, seconded by Sharp, to approve payment of the bills. The motion carried unanimously.

BPA—Wanted to clarify Council's misunderstanding of what was said regarding the pickup trucks they are replacing. It was said that they will sell the trucks if Council doesn't want them.

A Public Hearing was held at 7:15 p.m., prior to Council meeting, on Ordinance #1273, Ordinance Amending Ordinance Number 1141 by Amending and Adopting New Section 904 of the Zoning Code, Providing for Specifications for Fences and Walls. There were no objections. Vandersall moved to pass Ordinance #1273. Seconded by Mazur, the motion carried unanimously.

Ordinance #1278, Ordinance Establishing Speed Limit for Bierley Avenue, had its second reading. Vandersall moved to suspend the rules. Seconded by Sharp, the motion carried unanimously. Brann moved to pass Ordinance #1278. Seconded by Mazur, the motion carried unanimously.

Ordinance #1280, Ordinance Authorizing the Mayor to Execute a Lease Agreement with AMPLEX Electric, Inc. for the Placement of Certain Equipment on the Village Water Tower to Facilitate Internet Service for Citizens, had its first reading.

Ordinance #1281, Transfer of Funds Ordinance for the Year Ending December 31, 2003, had its first reading. Vandersall moved to suspend the rules. Seconded by Mazur, the motion carried unanimously. Vandersall moved to pass Ordinance #1281 as an emergency. Seconded by Brann, the motion carried unanimously.

Ordinance #1282, Ordinance Authorizing the Mayor and Clerk to Enter into a Contract with Buckeye Sanitation, Inc. for Trash Removal in the Village of Pemberville, had its first reading. Sharp moved to suspend the rules. Seconded by Wegman, the motion carried unanimously. Sharp moved to pass Ordinance #1282 as an emergency. Seconded by Brann, the motion carried unanimously.

Wegman moved to pay the quarterly payment to Ohio Police and Fire in the amount of \$1,401.77. Seconded by Vandersall, the motion carried unanimously.

(Continued.....)

COMMITTEE REPORTS:

SHARP: The Town Hall Park project is on hold until spring.

Feller, Finch & Associates, Inc. surveyed the old street garage property and will provide a legal description dividing the parcel into two lots. This will have to be approved by the Planning Commission Chairman, the property appraised, an ordinance passed to authorize the sale of property and then sold at public auction.

The salt bin roof has been taken care of. The shingles that came off didn't have a chance to seal because of the cold weather. The trash around the salt bin has also been cleaned up.

There is a concern in town about not having any public restrooms open for residents as well as tour buses and groups. Todd Sheets stated that eleven of the twelve businesses he talked to feel public restrooms are important and a necessity and also felt the businesses should have been notified of their closing. Cleaning them is a problem and Sharp stated the Village will not subject its employees to the messes they have had to encounter as it is a health and safety issue even though Sheets said it is their job. The Committee will continue looking at this concern.

Laurie Heestand's contract is up for renewal for cleaning the Town Hall and Police Office. She is not asking for a raise but would like it stated that she is not responsible for cleaning up after special functions in the Opera House. The men's bathroom was trashed after she cleaned it on Sunday morning and would have been a mess for the week. There were no objections. Todd Sheets responded that the Opera House Guild tries to leave the restrooms in good shape and to call him or Trudy Davies if there is a problem.

WEGMAN: The fence along the Town woods on Kahler Road needs to be cleaned up.

BRANN: The Village fire extinguishers were taken to the Fire Station to be tested. The cost would be approximately \$800.00 to recharge the nine-10# and four-20# extinguishers including the purchase of two-5# for Police vehicles. Brann moved to approve the purchase and recharging of extinguishers for approximately \$800.00. Seconded by Vandersall, the motion carried unanimously. They need to be broken down and retested every six years.

PANNING: The resident at 507 W. Front Street asked to have the tree checked on his boulevard. It has big limbs that are cracked and look like they are going to come down.

VANDERSALL: The office needs a new computer to replace the old one on the counter used for e-mail, a table and coffee pot. Sharp moved to purchase these items for not more than \$1,000.00. Seconded by Mazur, the motion carried unanimously.

(Continued.....)

Was asked if Council would approve giving the employees the day after Christmas off the same as the Federal Government is doing. They did not want to trade their half-day holiday on the 24th for the day after Christmas. Vandersall moved that employees are allowed to take vacation the day after Christmas if they so choose or take the day off without pay without penalty, and if they take the day off without pay, any extra hours on Saturday or Sunday would not be considered overtime. Seconded by Brann, the motion carried unanimously.

Has had a lot of requests to replace the ten "Yield" signs in town with stop signs. New signs cost \$32.50 each and it was suggested that the "Stop" signs be used from the railroad crossings when they are no longer needed to save expense. The Solicitor will have to be contacted for the proper procedure.

Submitted a Policy on Scrap Materials that includes "scrap materials be turned in no less than twice a year and the money placed in the General Fund." Panning moved to adopt the Policy on Scrap Materials. Seconded by Mazur, the motion carried unanimously.

MAYOR and CHIEF VESPI: Police & Safety Committee discussed a Neighborhood Block Watch, Adopt a Business (a liaison between law enforcement and business owners), a cell phone in the police car that would take only incoming calls and the possibility of no parking on the streets from 11:00 p.m. to 7:00 a.m.

The Mayor thanked Council for the past 12 years saying it is not so important that we all agree but it is important that we work together. She is glad to have had the opportunity to serve the Village and hopes that Council will continue to support the next Mayor.

At 8:55 p.m. Vandersall moved to go into executive session to discuss Personnel. Seconded by Brann, the motion carried unanimously.

The meeting reconvened at 10:08 p.m.

Wegman moved that on Thursday, December 18th, at 2:30 p.m. a meeting will be held with Village employees in Council Chambers to discuss the duties of the Supervisor of Personnel so they will fully understand the duties of the Supervisor. Seconded by Vandersall, the motion carried unanimously.

As there was no further business to be brought before Council at this time, Brann moved, seconded by Vandersall to adjourn the meeting at 10:12 p.m.